

Minutes of the **Tourist Committee Meeting** held on Wednesday April 11th, 2018, at 7:00 p.m in the meeting room, Virginiatown Community Centre.

PRESENT:

CHAIR: Bonita Culhane

CO-CHAIR: Wendy K. Weller

MEMBERS: Nyla Davidson-Koomans
Paulette Paquet
Doug Culhane

1. Call to Order:

Chair Bonita Culhane called the meeting to order at 7:00 p.m.

2. Appointment of Recording Secretary

Moved by Wendy K. Weller
Seconded by Nyla Koomans

Appointment of Secretary

THAT Nyla Koomans be appointed recording secretary for the April 11th, 2018 meeting.

Carried

3. Additions/Deletions/Adoption of Agenda

Moved by Nyla Koomans
Seconded by Wendy K. Weller

Adoption of Agenda

THAT the agenda for the April 11th, 2018 Meeting of the Tourist Committee be adopted.

Carried

4. Declaration of Conflict of Interest

None

5. Adoption of Minutes of previous meeting

Moved by Wendy K. Weller
Seconded by Nyla Koomans

Adoption of Minutes

THAT the minutes of the Meeting of the Tourist Committee held on March 7th, 2018 be adopted.

Carried

6. Correspondence

7. New Business:

a) Fashion Show

The date of the Tea and Fashion Show had been decided to be June 16, 2018. The letters have been sent out for the Virginiatown Volunteer Fire Department, The Royal Canadian Legion. The McGarry and Larder Lake Lions are requesting the assistance in the parking, seating people to their tables and serving. To be followed up at next meeting. Clothes are now ready to be chosen by models and all clothing is under lock and key at the arena. Tickets are being made and will have earrings attached for something special at \$5.00 each. As the following day is Father's Day. Kitchener Waterloo Honda has agreed to provide a man's AVT suit. Some lucky winner will have their Father's Day present covered.

b) Summer Season

McGarry Township Tourist Information Centre is now in need of souvenirs. The last ones that were ordered in 1989, it is unlikely according to the Township Office they no longer have the records. Therefore following the meeting Nyla Koomans will draw up requests for quotes from a minimum of 4 businesses and forward them on to the rest of the committee for review at our next meeting.

c) Clean-Up for Opening

No report

d) Jamboree

The Committee is now compiling lists of vendors (food), possibly willing to take the kitchen/snack counter. Concerns were raised by all members and those in attendance about the health and safety rules for vendors. For example: there should be no children what so ever in the kitchen be it with strollers or on their own, it leaves the youth in a very dangerous situation should hot grease or food get spilled. All people handling food should be wearing gloves even hair nets or chef's hats and these individuals should not be handling money if preparing the food orders. As well, there should be proper foot wear (no sandals). These and other health by-laws need to be followed at all meals and snack bars and for whoever gets the opportunity to do this part of the Jamboree.

This Committee will ensure the rules of the Ontario Ministry of Health and Food Preparation will be clearly posted in the area. This needs to be reiterated. These rules are the same for anyone working in the food industry.

The list for possible vendors will be sent to Bonita Culhane for review before personalized letters be sent out. Wendy indicated the letter writing campaign should begin soon. All were in agreement. There are concerns about signage since the new portion of the highway might make the event harder to notice. This concern and other will be addressed in the next meeting. Also included for further consideration is the clog dancers and the square dancers, as well the time frame left with no music over dinner time. The Committee feels there should be music right through. Bonita Culhane will address this with Mr. Whitty. Letters for the printing of tickets, posters and t-shirts have been sent to four providers and items be listed for tender individually and together. The Committee will look through their requests and send individual letters out to each, for the items individual and compiled.

A side note: The Committee is also reviewing the rules and regulations around applying monies through the Ontario Game and Lottery. The town administrator is looking into that for us and we can have more information for the next meeting.

8. Adjournment

Moved by Nyla Koomans
Seconded by Wendy K. Weller

Adjournment

THAT this meeting be adjourned at 8:25 p.m.

Carried

Chair – Tourist Centre Committee

Next meeting will be held on Wednesday May 2nd, 2018, at the Community Centre in Virginiatown.