



Minutes of a **Special Meeting** of Council held on Wednesday October 12th, 2021 at 6:00 pm via Teleconference call.

PRESENT:

Mayor:	Matt Reimer
Councillor:	Louanne Caza
Councillor:	Bonita Culhane
Councillor:	Wendy K. Weller
Councillor:	Annie Toupin-Keft

ALSO PRESENT:

Clerk-Treasurer:	Karine Pelletier
Clerk Typist Receptionist:	Melanie Jensen
Bookkeeper:	Deborah Monson

5 members of the public

1. Opening of Special Meeting by the Head of Council / Ouverture de la réunion par le Maire

The Mayor opened the meeting at 6:00 p.m. and took a roll call.

2. Additions/Deletions/ Adoption of the Agenda / Ajouts / Suppressions / Adoption de l'ordre du jour.

Moved by Louanne Caza
Seconded by Wendy Weller

244/2021
Agenda

THAT the agenda for the Special Council Meeting of October 12, 2021 be adopted as presented.

Carried

3. Disclosure of Conflict of Interest / Déclaration de conflit d'intérêt: None declared.

4. New Business:

a) Water Billing Correction:

The Clerk read the following report:

“The Township has hired a third-party Accountant Firm (Kemp Elliot & Blair L.L.P) to conduct a thorough review of the Water Billing and Collection Review as well as a review of each water account

A clerical error has occurred with the Water Billing and the way that the 11% penalty for late payment was being applied on some of the monthly accounts balances rather than the monthly billing charge. This error occurred from July 1, 2018 to December 31, 2020 when a new software program was introduced.

This error only affects the accounts that are in arrears. Anyone who has kept their account current have not been affected by this error.

The Township will include a 2% interest payment on money that was overbilled and paid in full during this period on time.

The Staff will be working on rectifying all of the accounts. We are hoping that all of the adjustment will be done before the November billing but in order to make sure it is done accurately it may take us until the December billing in order to ensure all the accounts rectified.

If after the adjustments are complete there is still credit on the account a cheque will be issued and forwarded as well.

A detailed third-party report will be available on the Township Website by Thursday.

We do apologize for any inconvenience this may cause”

5. Passing of By-Laws:

Moved by Wendy Weller
Seconded by Louanne Caza

245/2021
By-Law 2021-47

THAT a By-Law to establish a yearly water and sewer user fee be read three times and passed this 12th day of October and be numbered By-Law 2021-47.

Carried

Moved by Louanne Caza
Seconded by Wendy Weller

246/2021
By-Law 2021-48

THAT a By-Law to establish a yearly water and sewer user fee be read three times and passed this 12th day of October and be numbered By-Law 2021-48.

Carried

6. Question Period: No questions

7. Confirmation By-Law / Confirmation des reglements municipaux

Moved by Wendy Weller
Seconded by Louanne Caza

247/2021
Confirmation

THAT a By-Law to confirm the proceedings of Council be read three times and passed this 12th day of October and numbered By-Law 2021-49.

Carried

8. Ajournement/ Clôture de l'assemblée

Moved by Bonita Culhane
Seconded by Wendy Weller

248/2021
Adjournment

THAT this meeting be adjourned at 6:09 p.m.

Carried


MAYOR


CLERK-TREASURER