



## MEMO / NOTE DE SERVICE

To/Destinataire	Mayor and Members of Council	File/N° de fichier:
From/Expéditeur	Anthony Di Monte, General Manager of Emergency and Protective Services and Dr. Vera Etches, Medical Officer of Health	
Subject/Objet	COVID-19 Vaccine Distribution Update	Date: January 4, 2021

The purpose of this memo is to provide Members of Council with an update on the current planning assumptions respecting the distribution and administration of COVID-19 vaccines in our community, as directed by the Province. The City of Ottawa and Ottawa Public Health (OPH) are taking a proactive planning approach, outlined below, to ensure readiness as additional vaccines are approved by Health Canada and more doses are received from the Province.

As you read through this document, please keep in mind that there are new developments emerging daily about vaccines and the federal and provincial distribution plans. The information below reflects a moment in time in an ongoing and evolving project. Please rest assured that staff are continually monitoring for updates and aligning our planning efforts in response to new developments.

### Jurisdictional Framework

The federal government has taken the lead on the approval and procurement of COVID-19 vaccines in Canada. The federal government has stood up its National Operations Centre through the Public Health Agency of Canada (PHAC), led by Major-General Dany Fortin.

The provincial government receives COVID-19 vaccines from the federal government and is responsible for identifying priority population groups, as it distributes vaccines across Ontario. The Province is also responsible for vaccine tracking and healthcare records management and has established the provincial COVID-19 Vaccine Distribution Task Force, led by General (retired) Rick Hillier. The Provincial Emergency Operations Centre (PEOC) and the Ministry of Health's Emergency Operations Centre have also been stood up.

OPH will eventually receive vaccines from the Province to administer in accordance with the provincially mandated prioritization groups. The City has established a COVID-19 Vaccine Distribution Task Force with partners from OPH and The Ottawa Hospital and has also stood up the municipality's Emergency Operations Centre in support of these efforts.

### Vaccine Approvals

Health Canada approved the Pfizer-BioNTech COVID-19 vaccine on December 9, 2020, and the Moderna COVID-19 vaccine on December 23, 2020. There are other potential vaccines expected to follow, including vaccine candidates from Janssen, AstraZeneca and

Novavax, among others. The Public Health Agency of Canada has announced that the federal government has negotiated agreements with seven vaccine manufacturers that would provide access to COVID-19 vaccines to everyone living in Canada by September 2021.

Both the Pfizer-BioNTech and Moderna vaccines require two doses. Currently, the Pfizer-BioNTech vaccine is approved for people aged 16 and older and the Moderna vaccine is approved for people aged 18 and older. Reports have indicated that the vaccines are close to being equivalent in efficacy. Based on the data from the vaccine trials, the Pfizer-BioNTech and Moderna vaccines are 95 and 94.1 percent effective respectively, at preventing symptomatic COVID-19 infection, following two doses of the vaccine.

There are different cold storage requirements for both vaccines. The Moderna COVID-19 vaccine must be stored at minus 20 degrees Celsius whereas the Pfizer vaccine must be stored at minus 70 degrees Celsius. For this reason, the Pfizer-BioNTech vaccine requires ultra-cold freezers that public health units, doctor's offices and most pharmacies do not have. As of today, only some hospitals are equipped to store and administer the Pfizer-BioNTech vaccine, whereas the Moderna vaccine may be administered by a wider range of health care providers with the acquisition of special freezers that can meet temperature storage requirements.

### **Vaccine Distribution**

Overall, Canada has secured access to 20 million Pfizer-BioNTech doses and 40 million Moderna doses, with options to purchase more if needed. The total amount of vaccine that will be distributed to the City of Ottawa and precise delivery dates are not yet known. These decisions are made by the Province.

Various tactics will be used to distribute and administer vaccines across Ottawa based on the quantity and type of vaccines received throughout 2021. The main tactics that will be used include: hospital clinics, mobile vaccination teams, community clinics, pharmacies, primary health care providers like family doctors and by other health care professionals such as nurses working in congregate living settings, including long-term care homes and shelters.

### **Provincial Timeline**

The table below outlines the three phases that the Province has announced for the rollout of vaccines in Ontario. The Province has also announced that public health units should be prepared to convert flu clinics under Phase 2 of the rollout. These timelines are subject to change based on the supply/availability of vaccines.

Phases	Phase 1: Starting Dec. 15, 2020	Phase 2: Starting Winter 2021	Phase 3 When supply allows
Population Groups	Limited doses of the vaccine available for health care workers in hospitals, long-term care homes and retirement homes, other congregate care settings and remote Indigenous communities	Increasing stock of vaccines, available to all health care workers, residents in long-term care homes, retirement homes, home care patients with chronic conditions and additional Indigenous communities	Vaccines available widely across Ontario for anyone who wants to be immunized

### **Phase 1 and Pilot Phase**

Canada expects to receive a combined total of six million doses of the Pfizer-BioNTech and Moderna COVID-19 vaccines for distribution in the first quarter of 2021 - enough for three million Canadians to be vaccinated with the recommended two-doses. The Ontario government previously announced that it expects to receive approximately two million doses by the end of March, which would amount to roughly one million people fully vaccinated.

If these vaccines were to be distributed on a per capita basis, Ottawa would see up to 160,000 doses by the end of March, enough to fully vaccinate 80,000 residents within the priority groups. However, given that there are areas in the province that have been more severely impacted by COVID-19, the large geographic size and remote areas of the province, and other factors, it is reasonable to assume that the number of doses received in Ottawa could fall below this optimistic projection.

*The three main tactics that will be used in Phase 1 include hospital clinics, mobile vaccination teams and nursing staff working in congregate living settings for seniors.*

On December 15, 2020, the Ontario government selected The Ottawa Hospital (Civic campus) and the University Health Network in Toronto to receive and administer a small amount of the Pfizer-BioNTech vaccine as part of a provincial pilot. The City and OPH have supported The Ottawa Hospital with their pilot clinic, and as of December 31, 2020, they have received 12,675 of the Pfizer-BioNTech vaccine. Currently, the Civic clinic has the capacity to inoculate up to 1,200 people per day.

The Province recently announced that 17 more hospitals in Ontario would be opening similar clinics (all outside of Ottawa) with more hospitals to follow. Each hospital will be responsible for the storage and administration of the vaccines they receive. Given the cold chain requirements of the Pfizer-BioNTech vaccine, and that it cannot currently be moved from the site where it is received, health care workers from long-term care and retirement homes, as well as essential caregivers, are receiving the vaccine at the Civic campus of The Ottawa Hospital. Additional essential health care workers, such as emergency room and intensive care unit staff, those working on COVID-19 wards, paramedics and others can also receive the vaccine at the hospital clinic.

With Health Canada's approval of the Moderna vaccine, the ability to immunize seniors living in specified congregate settings will exist once supply is received from the Province. Ottawa is not expected to receive the initial doses of Moderna, which will go to harder-hit areas of the province and remote northern communities. In the meantime, staff are working with long-term care and retirement homes to understand their needs and capacity to immunize their residents with the nurses working in those facilities, as applicable. There are 28 long-term care homes and 90 retirement homes in the City of Ottawa.

In addition to the availability of nurses working in congregate living settings that are delegated the authority to administer vaccines, OPH is designing mobile vaccination teams that can be deployed to long-term care and retirement homes to administer vaccines on-site. OPH is developing this model based on existing best practices that have been established as part of regular vaccination clinics, such as for influenza and meningitis (i.e., process, supplies, delivery practices, etc.). Other City services will support OPH with

**Ministry of Municipal  
Affairs and Housing**

Office of the Deputy Minister

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Municipales et du Logement**

Bureau du ministre

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Toronto ON M7A 2J3  
Tél. : 416 585-7100

**January 14, 2021**

**MEMORANDUM TO:      Municipal Chief Administrative Officers and Clerks**

**SUBJECT:                Declaration of Provincial Emergency under the  
                                 *Emergency Management and Civil Protection Act***

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As COVID-19 cases continue to rise at an alarming rate, the Ontario government, in consultation with the Chief Medical Officer of Health and other health experts, announced a Declaration of Emergency under the *Emergency Management and Civil Protection Act* (EMCPA) with new measures being effective **January 14, 2021 at 12.01 a.m.**

By declaring a provincial emergency, the EMPCA provides the government with authority to make new orders to address the increasing COVID-19 cases. The Declaration of Emergency is valid for up to 14 days and can be extended once for up to another 14 days by the Lieutenant Governor in Council, and then must receive approval by the Legislature to be extended further. The Legislature can extend the emergency declaration for additional periods of no more than 28 days for each extension.

Orders made under the *Reopening Ontario (A Flexible Response to COVID-19) Act, 2020* (ROA) remain an important tool in stopping the spread of COVID-19 and continue to be in effect. These can be found online on the Government of Ontario's website at <https://www.ontario.ca/laws/statute/20r17>.

**Enforcement**

Under the declaration of a provincial emergency, the province has provided authority to all enforcement and provincial offences officers, including the Ontario Provincial Police, local police forces, bylaw officers, and provincial workplace inspectors to issue tickets to individuals who do not comply with the stay-at-home-order, or those not wearing a mask or face covering indoors as well as retail operators and companies who do not ensure individuals wear face coverings in their premises. Those who decide not to abide by orders will be subject to set fines and/or prosecution under both the ROA and EMCPA.

In addition, all enforcement personnel will have the authority to temporarily close a premise and disperse individuals who are in contravention of an order and will be able



to disperse people who are gathering, regardless whether a premise has been closed or remains open such as a park or house.

Individuals can continue to be ticketed or prosecuted under the ROA with respect to orders under the ROA.

In addition to the Declaration of Emergency, new Orders under the EMPCA and changes to the Stage 1 Order (O. Reg 82/20) under the ROA are now in effect. This includes: O. Reg. 10/21 – Rules for Areas in Stage 1 (Lockdown); O. Reg. 11/21 – Stay-at-Home Order; O. Reg. 12/21 – Set Fines under the Provincial Offences Act; and O. Reg. 13/21 – Residential Evictions Order. These Orders include requirements for gatherings; the stay-at-home order; a moratorium on residential evictions under the Residential Tenancies Act, 2006; hours of operation for non-essential businesses that remain open; and, the requirement that individuals wear masks and distance inside businesses and other public indoor settings.

To help support municipal enforcement activities, I am attaching information the Ministry of the Solicitor General has shared with Chiefs of Police regarding the Declaration of Emergency, and Orders under the *Emergency Management and Civil Protection Act*. These attachments provide detail on the Orders.

As I mentioned in my previous correspondence to you, to ensure we continue to maximize the impact of enforcement efforts on the ground, I strongly encourage our municipal partners to work closely with provincial enforcement officers and public health officers to coordinate enforcement activities in your communities. To identify opportunities for and to plan coordinated compliance activities in your community, please email Natasha Bartlett at [natasha.bartlett@ontario.ca](mailto:natasha.bartlett@ontario.ca).

To help support enforcement personnel, staff at the Ministry of the Solicitor General continue to respond to inquiries via [EssentialWorkplacesSupport.SolGen@ontario.ca](mailto:EssentialWorkplacesSupport.SolGen@ontario.ca). Through this confidential channel, assistance is available to enforcement personnel seven days a week. In addition, a confidential Enforcement Support Phone Line (1-866-389-7638) is operational and available to assist enforcement personnel Monday to Friday (8:30 a.m. – 5:30 p.m.).

## **Reporting**

The Ministry of the Solicitor General has requested that municipalities that are enforcing orders under the EMCPA and ROA, and all provincial offences officers enforcing emergency orders, including municipal bylaw enforcement officers, submit data to the Ministry related to their enforcement efforts.

The collection of enforcement data is integral to monitoring and measuring the impact of accelerated enforcement and compliance activities province wide and to inform the government's response to COVID-19. I would strongly urge you again to support the Ministry of the Solicitor General's efforts to collect enforcement data. You can find out more on how you may contribute to the Ministry of the Solicitor General's weekly data collection efforts by contacting Jeanette Gorzkowski or Brianne Chan at [jeanette.gorzkowski@ontario.ca](mailto:jeanette.gorzkowski@ontario.ca) or [brianne.chan2@ontario.ca](mailto:brianne.chan2@ontario.ca) respectively.

Staff from the Ministry's Municipal Services Offices will be contacting you and your bylaw enforcement staff to increase awareness of the compliance, enforcement and reporting efforts of the province and discuss your municipality's role in the ongoing enforcement efforts to reduce the transmission of COVID-19 and efforts to keep our communities safe.

Thank you, once again, for your continued efforts to help keep our communities safe and healthy.

Sincerely,

Kate Manson-Smith  
Deputy Minister, Ministry of Municipal Affairs and Housing

Enclosure: Correspondence from the Ministry of the Solicitor General to all Chiefs of Police – English version. If a French version is required, please contact [Richard.Stubbings@ontario.ca](mailto:Richard.Stubbings@ontario.ca).

**Ministry of  
Municipal Affairs  
and Housing**

Municipal Finance Policy  
Branch

777 Bay Street, 13<sup>th</sup> Floor  
Toronto ON M5G 2E5  
Tel.: 416 585-6111  
Fax: 416 585-6315

**Ministère des  
Affaires municipales  
et du Logement**

Direction des politiques  
relatives aux finances municipales

777, rue Bay, 13<sup>e</sup> étage  
Toronto ON M5G 2E5  
Tél. : 416 585-6111  
Téléc. : 416 585-6315

**Ontario**



August 25, 2020

Dear Municipal Treasurer/Clerk-Treasurer:

I am writing in regards, to the submission of the 2019 Financial Information Return (FIR) to the ministry. This is a reminder to those municipalities that have not yet submitted their FIR that the reporting deadline was **June 1, 2020**. The Ministry understands the current COVID-19 pandemic has impacted municipal operations and strongly encourages you to submit your 2019 FIR as soon as possible.

If you have questions regarding completion and submission, please contact your local Ministry of Municipal Affairs and Housing (MMAH), Municipal Services Office (MSO) or staff in the Municipal Finance Policy Branch of the ministry.

Completed FIRs may be submitted via the new Smart FIR. Information on submission can be found on the FIR website: <https://efis.fma.csc.gov.on.ca/fir/Welcome.htm>

As you may know, the FIR is used by many provincial ministries, debt rating agencies, academics and other municipal users.

**Ontario Municipal Partnership Fund (OMPF)**

As a reminder, municipalities are required to fulfill the following reporting obligations under the OMPF:

- Submitting FIR to the Ministry of Municipal Affairs and Housing (MMAH) by **May 31. (June 1, 2020)**
- Submitting tax rates through the Online Property Tax Analysis (OPTA) system or to MMAH by **September 30**.

The Ministry continues to encourage municipalities to submit any applicable outstanding reporting requirements as soon as possible.

**Important Information for Infrastructure Ontario Loan Program Applicants**

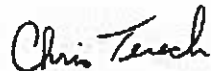
For those municipalities considering a loan from Infrastructure Ontario (IO), it is important to note that accessing current FIR and financial statement information is essential for the application process. IO relies on information contained in the FIR and

financial statements during its financial analysis of a loan. In the early part of any year, IO is able to use information contained in the previous year's FIR and financial statements. However, during the year as budgets are finalized and projects are started /completed, the municipal financial picture can change; and more current information may be required to complete the analysis. Timely filing of your FIR can greatly assist in preventing delays in the application process, and may reduce, or eliminate the need for follow-up questions.

For additional information about the Loan Program please visit:  
<http://www.infrastructureontario.ca> Or contact IO at 1-800-230-0937.

Should you have any questions, comments or concerns, please contact Chris Terech at (416) 346-8673, or your local Municipal Services Office.

Sincerely,



for,

Caspar Hall  
Director, Municipal Finance Policy

cc: Directors, Municipal Services Offices

Mary Iannaci  
Director, Municipal Funding Policy Branch  
Ministry of Finance





## Tribunals Ontario

Assessment Review Board  
15 Grosvenor Street, Ground Floor  
Toronto ON, M7A 2G6  
Tel: 1-866-448-2248  
Website: [www.tribunalsontario.ca/arb/](http://www.tribunalsontario.ca/arb/)

## Tribunaux décisionnels Ontario

Commission de révision de l'évaluation foncière  
15 rue Grosvenor, rez-de-chaussée  
Toronto, ON M7A 2G6  
Tél : 1-866-448-2248  
Site web : [www.tribunalsontario.ca/cref/](http://www.tribunalsontario.ca/cref/)

Agenda #7 7 (d)

January 19, 2021

TO: ARB Stakeholders  
Counsel of the Assessment Bar  
Property Tax Representatives  
Municipal Property Assessment Corporation (MPAC)  
Municipalities

RE: Second Declaration of Emergency (O.Reg.50/20) and Board Updates

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On January 12, 2021, the Ontario government issued a second Declaration of Emergency under the *Emergency Management and Civil Protection Act (EMCPA)* effective January 14, 2021 for 28 days until February 10, 2021.

The ARB now conducts all of its administrative and adjudicative processes using a digital-first approach. Parties have been successfully communicating and participating in these electronic processes, particularly since the first Declaration of Emergency on March 16, 2020. The ARB has reviewed it discretion under the second Declaration of Emergency and confirms that its current practices and procedures allow the ARB to provide its services in a manner consistent with the "stay at home" order. The ARB will not be suspending any timelines.

The Schedule of Events will continue as published with no changes or suspension to the timelines set. The ARB anticipates all parties will continue to meet their timelines accordingly. The ARB understands that these times can present difficult and sometimes unanticipated challenges. If, despite all efforts, parties are unable to meet a deadline, or require an extension and/or an adjournment, they may submit a request to the ARB through an Expedited Board Directions request form. The ARB will review and determine each request on its own merits.

We will continue to post updates to the ARB website as this situation evolves.

We appreciate your support, understanding and commitment to the ARB's processes.

Thank you,

Stephen Jovanovic  
A/Associate Chair

Kelly Triantafilou  
Registrar

**Ministry of Transportation**

Office of the Director  
Highway Operations Management Branch

659 Exeter Road  
London, Ontario N6E 1L3  
Telephone: 519-200-5219

**ministère des Transports**

Bureau du directeur  
Direction de la gestion des opérations routières

659, rue Exeter  
London (Ontario) N6E 1L3  
Téléphone: (519) 200-5219

Agenda # 7 (c)



January 4, 2021

Dear Municipal Stakeholder,

I am pleased to announce that effective **January 1, 2021**, the province has expanded the on-road opportunities for off-road vehicle riders in some parts of Ontario. Off-road vehicle riders are expected to experience enhanced trail access resulting from the increased on-road connections to Ontario's off-road vehicle trail network. The changes apply only to municipalities listed in Ontario Regulation 8/03 and amend the way permitted off-road vehicles are allowed on-road access to municipal highways.

In municipalities listed in [Ontario Regulation 8/03](#), permitted off-road vehicles will be allowed by default on municipal highways unless the municipality has an existing by-law that restricts their use or creates a new by-law to prohibit or restrict the use of some or all off-road vehicles. These new provisions replace the previous requirement that municipalities had to enact a by-law to permit off-road vehicles to operate on municipal highways. The updated regulations can be found at [Ontario Regulation 316/03](#), and [Ontario Regulation 863](#).

It is important to note that the on-road access rules for off-road vehicles in municipalities that are not listed in Ontario Regulation 8/03 will continue to be subject to the existing regulatory framework under Ontario Regulation 316/03 and these municipalities are not affected by this change.

The equipment configuration and performance requirements for off-road vehicles as set out in Section 10 of Ontario Regulation 316/03 also remain unchanged. The *Highway Traffic Act* prohibition of drivers of any motor vehicles causing the vehicle to make unnecessary noise, for example through modification, also applies and violations are subject to fines.

In order to support municipalities with these changes, the ministry has provided a Municipal Guidance Document (attached) to help municipalities decide whether they need to take action to revoke, update or pass new by-laws related to on-road access by off-road vehicles on the highways under their jurisdiction.

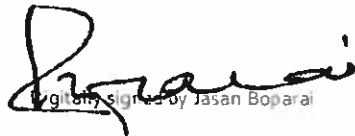
I ask you to kindly forward this notice and the attached Municipal Guidance Document to municipal staff responsible for traffic safety and those responsible for enforcing off-road vehicle laws in your area. Although changes have been previously announced on the Ontario Newsroom site and there will be a communication in the background issued by the Premier's Office, municipalities should ensure that the public and off-road vehicle riders are made aware of the rules in their area.

If there are any questions regarding off-road vehicles licencing, operation or equipment requirements referenced in the attached guidance material, please contact Angela Litrenta, Manager, Road Safety Program Development Office at (416) 235-5130 or [Angela.Litrenta@ontario.ca](mailto:Angela.Litrenta@ontario.ca).

If there are any questions regarding amendments to Ontario Regulation 316/03, and Ontario Regulation 863, please contact Ron Turcotte, Head, Safety Information Management Section, Provincial Traffic Office at (289)-407-9880 or [Ron.Turcotte@ontario.ca](mailto:Ron.Turcotte@ontario.ca).

Thank you for your assistance in communicating this change.

Sincerely,



Digitally signed by Jasan Boparai

Jasan Boparai  
Director

Attachment – Municipal Guidance document



The Federation of Northern Ontario Municipalities

January 27, 2021

## MEDIA RELEASE

### **FONOM had a productive meeting with members of Premier Ford's Cabinet during the ROMA Conference**

Due to increasing numbers of Covid-19 cases across the Province, the FONOM Board participated virtually during the 2021 Rural Ontario Municipal Associations (ROMA) Conference. Board members shared three Policy Positions with Minister's Clark, Romano, Elliott, Mulroney, Fedeli, and MPP's McDonald, Miller, and Thanigasalam, also over 50 Ministry staff were on the call. We discuss planned topics, including Satellites' role in addressing the North's Broadband deficiencies. We shared our thoughts on the Transportation issues facing communities and commerce in the North. President Whalen commented, *"we want to ensure that any Northern Provincial Transportations Strategy is not to only take people and resources out of the North"* as well as seeking clarity from the Province on the challenge the Province is experiencing with Homelessness, Mental Health & Addictions.

The board members also discussed the Ontario Vaccine distribution strategy, commenting that the Provincial Task Force is not forgetting the North. We noted that several Northern Health Units had recently received shipments of the Moderna Vaccine.

Earlier this month, at a FONOM's Board meeting, Chad Evans, Vice President of Corporate Service for the ONTC, provided the Board an overview of their current divisions. He spoke to the synergies that have developed since the ONTC transitioned to the Ministry of Transportation. *"the ONTC continues to be a valuable community partner for so many municipalities,"* said FONOM President Danny Whalen, *"we appreciate their efforts to connect the North."* As well shared was the process that is presently underway to assess rail conditions, which will aid the Government when they discuss the of the Northlander.

During the Board meeting, members shared regional observations of the impacts the COVID19 pandemic has on communities. Stressed by several is the enhanced co-operation between communities and agencies, hoping that these lines of dialog continue after the pandemic ends. The Board also discussed the release of FONOM's third of eight "GoNorth" videos ( [www.youtube.com/watch?v=qkEeQSnLHnA](http://www.youtube.com/watch?v=qkEeQSnLHnA) ). The videos have been well received, as they are showcasing Northern Ontario as a healthy part of the world to operate a business. The Board shared their appreciation to Drew Gauley

# FONOM

The Federation of Northern Ontario Municipalities

(Good Gauley Productions), Jennifer Baker (Jennifer Baker Consulting Ltd), and Todd Eastman's team from the Trade, Investment & Marketing (TIM) Unit of (ENDM). For all the hard work done on these videos and their promotion.

FONOM is an association of some 110 districts/municipalities/cities/towns in Northeastern Ontario mandated to work for the betterment of municipal government in Northern Ontario and strive for improved legislation respecting local government in the North. It is a membership-based association that draws its members from northeastern Ontario and is governed by an 11-member board.



President Danny Whalen  
705-622-2479

**Ministry of Finance**

Provincial-Local  
Finance Division  
10<sup>th</sup> Floor  
777 Bay Street  
Toronto ON M5G 2C8

**Ministère des Finances**

Division des relations provinciales-  
municipales en matière de finances  
10<sup>e</sup> étage  
777 rue Bay  
Toronto ON M5G 2C8



January 19, 2021

Dear Treasurer/Clerk-Treasurer:

I am writing to advise you of the status of your municipality's 2021 Ontario Municipal Partnership Fund (OMPF) first quarter payment.

As you know, the Ministries of Finance and Municipal Affairs and Housing have communicated the 2020 OMPF reporting obligations and associated timelines on a number of occasions. As of January 18, 2021, the Ministry of Municipal Affairs and Housing has confirmed that your municipality's 2019 Financial Information Return (FIR) remains outstanding.

However, given the unprecedented circumstances surrounding the pandemic, the Ministry of Finance will issue your 2021 OMPF first quarter payment to assist your municipality with its cash flow requirements.

Your municipality's 2021 first quarter payment will be processed through electronic funds transfer later this week. Details regarding this payment are provided in Section C of the enclosed *Payments Notice*.

OMPF reporting obligations will continue to remain in place. The Ministry of Finance encourages you to submit the outstanding 2019 FIR to the Ministry of Municipal Affairs and Housing as soon as possible to avoid any potential future holdback of payments. For your reference, the next scheduled quarterly payment will take place during the third week of April 2021.

.../2



If you have any questions regarding the processing of this payment, please contact Alula Yimam at (437) 216-9863 or at [alula.yimam@ontario.ca](mailto:alula.yimam@ontario.ca).

Sincerely,

*Original Signed By*

Mary Iannaci  
Director  
Municipal Funding Policy Branch

Attachment

c: Allan Doheny  
Assistant Deputy Minister  
Provincial Local Finance Division  
Ministry of Finance

Caspar Hall  
Director  
Municipal Finance Policy Branch  
Ministry of Municipal Affairs and Housing



Services de santé du  
**TIMISKAMING**  
Health Unit  
*Enhancing your health in so many ways.*

*Agenda # 7 (in)*

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Kirkland Lake Tel: 705-567-9355 Fax: 705-567-5476

[www.timiskaminghu.com](http://www.timiskaminghu.com)

January 25, 2021

Dear business owner/operator,

I am writing to remind you of masking requirements for staff and customers. The Timiskaming Health Unit has received several complaints about masking non-compliance and I wanted to clarify the procedures that businesses must follow.

**When are masks required by law?**

**Masks are required by law in all indoor public spaces and in indoor workplaces.** This regulation applies to both staff and customers. In spaces not accessible to the public, masks are legally required when it may be challenging to maintain a distance of 2 meters from others. The Timiskaming Health Unit recommends also wearing a mask outdoors when physical distancing may be a challenge.

**Who is exempt from wearing a mask?**

The following individuals do not need to wear a mask or face covering:

- Children who are younger than two years old
- People who are unable to put on or remove their mask without help
- People who have a medical condition that inhibits their ability to wear a mask
- People who are receiving accommodations according to the *Accessibility for Ontarians with Disabilities Act, 2005* or the *Human Rights Code*.

See the [province's website](#) for the full list of exemptions.

The Ontario Human Rights Commission's statement on human rights codes exceptions to public health measures, including religious and cultural exemptions, is: "The OHRC's policy position is that any requirements related to health and safety and COVID-19, such as wearing a mask, using other protective equipment or following a procedure to perform work safely, or to protect people receiving services or living in housing, do not generally cause concern under the *Code*." For more information, click [here](#). The Timiskaming Health Unit interprets this statement to mean that religious and cultural beliefs are *not* a reason that people can claim a mask exemption.

**Am I required to permit unmasked people to enter my business?**

Businesses may decide to refuse entry to exempt individuals. Staff must be protected when interacting with unmasked people. They can be protected by the use of impermeable barriers, distancing, or eye protection. There are no exemptions when it comes to protecting staff.

### **How should businesses accommodate people who cannot wear a mask?**

Accommodations for people who cannot wear masks should be provided, if possible. Businesses may decide which accommodations to put in place for people who cannot wear a mask. These accommodations may include curbside pickup, placing orders curbside, and/or delivery. A doctor's note is not required for people to claim an exemption. For more information, visit the [province's website](#).

### **Does my business or organization need to have a policy about mask wearing?**

Organizations are required to have a policy in place that mandates staff and members of the public to wear a mask indoors. Businesses and organizations are expected to implement and enforce their mask policy in good faith.

### **What enforcement is in place?**

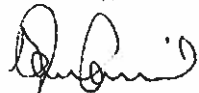
Most enforcement can be conducted directly by staff at a businesses, for example, asking customers to put on their masks or directing exempt customers to curbside pickup. Businesses should call the OPP if they encounter issues with uncooperative patrons that require additional enforcement support. Under the current provincewide shutdown, anyone who enters a business without a mask and is not exempt can receive a ticket. For more information about this regulation, click [here](#).

### **Resources**

- Poster: [Mask or Face Covering Required](#)
- [Sample Mask Policy](#)

If you have any questions, please refer to the links above or contact the Timiskaming Health Unit at 1-866-747-4305.

Sincerely,



Dr. Glenn Corneil

Acting Medical Officer of Health/CEO



## Tribunals Ontario

Assessment Review Board  
15 Grosvenor Street, Ground Floor  
Toronto ON, M7A 2G6  
Tel: 1-866-448-2248  
Website: [www.tribunalsontario.ca/arb/](http://www.tribunalsontario.ca/arb/)

## Tribunaux décisionnels Ontario

Commission de révision de l'évaluation foncière  
15 rue Grosvenor, rez-de-chaussée  
Toronto, ON M7A 2G6  
Tél : 1-866-448-2248  
Site web : [www.tribunalsontario.ca/cref/](http://www.tribunalsontario.ca/cref/)

Agenda # 7 (i)

January 29, 2021

TO: ARB Stakeholders  
Counsel of the Assessment Bar  
Property Tax Representatives  
Municipal Property Assessment Corporation (MPAC)  
Municipalities

RE: ARB Digital-First Approach – Looking Ahead

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We are writing to provide you with an update on the Board's continued focus on digital services as we move forward.

The ARB continues to enhance its operations and processes using a digital-first approach to providing services. Some of the digital services we remind you to use are:

- **Website** – [www.tribunalsontario.ca/arb](http://www.tribunalsontario.ca/arb)

Our website is the main portal to access all information about the Board. By visiting our website you can:

- find information about managing the appeal process and news updates
  - access our E-Services and other important resources
  - view appeals and appeal commencement dates, which are updated monthly
  - review ARB Rules of Practice and Procedure
  - download forms
  - stay informed about [Operational Updates](#)
- **[Tax Calculator](#)** – This is an interactive online reference tool that helps potential appellants calculate estimated savings from a possible change in assessment value. Potential appellants can then determine if any potential savings offset all related costs for filing an appeal.
  - **[E-Filing](#)** – Our appeals are primarily filed electronically. We encourage you to continue to use our safe, secure, reliable and “real time” filing system for filing your appeal. You will receive immediate confirmation of your appeal once all information is entered and payment is received. E-Filed appeals receive a \$10 discount off the filing fee.

- **Email Addresses** - As the Board continues to pursue its digital-first approach to meet the diverse needs of Ontarians and enhance the quality of dispute resolution services, anyone who files an appeal with the Board must provide us with an email address. There are many different options available to create an email address if you do not already have one. Email is the most efficient way of communicating with the Board; it's fast and reliable. Appeals may take longer to process without the ability to communicate with all parties by email.
- **Email Communication** – The Board is committed to communicating with all parties by email. This means that an email address must be provided by appellants for the purpose of resolving appeals. It is the Board's intention to issue a Practice Direction outlining this requirement.
- **Electronic Document Guideline** – The Board will be issuing a guideline providing direction on the requirements for naming documents that will be filed with the Board electronically.

As we continue to look forward, the ARB is interested in further reducing our paper footprint. The ARB is currently researching ways to eliminate the paper notice to the municipalities by creating a data file that can be sent electronically. We are still in the early stages of this research however we will soon be reaching out to the municipalities to gather more information.

If you are interested in having an "early thinking" discussion with the Registrar, please contact the Board at [ARB.Registrar@ontario.ca](mailto:ARB.Registrar@ontario.ca).

Thank you all for your continued support.

Sincerely

Ken Bednarek  
Associate Chair

Kelly Triantafilou  
Registrar



The Corporation of the Township of Matachewan (via e-mail)  
P.O. Box 177,  
Matachewan, ON P0K 1M0

January 18<sup>th</sup> 2021

**Re: Support of Resolution from Township of Matachewan regarding request for future grant application deadlines be given a longer turnaround time;**

Please be advised that on January 6<sup>th</sup> 2021 the Town of Plympton-Wyoming Council passed the following motion to support the Council of the Township of Matachewan's motion (attached) requesting that the application deadline on any further grants have a longer turnaround time; that was passed on November 25<sup>th</sup> 2020:

***Motion #13 – Moved by Bob Woolvett, Seconded by Gary Atkinson that Plympton-Wyoming Council supports the Township of Matachewan's resolution regarding Extending the Turnaround Time for Grant Applications.***

***Motion Carried.***

If you have any questions regarding the above motion, please do not hesitate to contact me by phone or email at [ekwarciak@plympton-wyoming.ca](mailto:ekwarciak@plympton-wyoming.ca).

Sincerely,

A handwritten signature in black ink, appearing to read "Erin Kwarciak".

Erin Kwarciak

Clerk

Town of Plympton-Wyoming

Cc: (all sent via e-mail)  
Association of Municipalities of Ontario (A.M.O.)  
All Municipalities in Ontario





**THE CORPORATION OF THE  
TOWNSHIP OF MATACHEWAN**

December 14, 2020

Honourable Steve Clark  
Office of the Minister  
Minister of Municipal Affairs and Housing  
777 Bay Street, 17<sup>th</sup> Floor  
Toronto, ON M7A 2J3

Dear Honourable Clark:

There have been numerous announcements of available grants for municipalities. We acknowledge and are very appreciative of the opportunity to apply for these grants. For small municipalities with few employees, the turn around time for applications is very short and restrictive.

We would like to request that the application deadline on any further grants have a longer turn around time.

A copy of Resolution 2020-257 is attached. Your consideration and support of this resolution would be greatly appreciated.

Sincerely,

A handwritten signature in black ink, appearing to read "Barbara Knauth", is written over a large, stylized circular flourish.

Barbara Knauth  
Deputy Clerk Treasurer

Cc: Association of Municipalities of Ontario (A.M.O.)  
Federation of Northern Ontario Municipalities (F.O.N.O.M.)  
All Municipalities in Ontario



THE CORPORATION OF THE TOWNSHIP OF MATACHEWAN  
P.O. Box 177, Matachewan, Ontario P0K 1M0

DATE: November 25, 2020

RESOLUTION #: 2020-267

Moved by:

*Ms. A. Commando-Dubé*

Seconded by:

*Guy Dubé*

WHEREAS we have been getting numerous announcements of available grants; and

WHEREAS we are very appreciative of the opportunity to apply for these grants; however, the turn around time for applications is very short and restrictive for small municipalities with few employees;

NOW THEREFORE we, the Corporation of the Township of Matachewan, send a letter to the Hon. Steve Clarke, Minister of Municipal Affairs and Housing acknowledging the appreciation of the grants but requesting that the application deadline on any further grants have a longer turn around time; and

FURTHER THAT a copy of this resolution be forwarded to A.M.O., F.O.N.O.M. and all municipalities in Ontario.

	COUNCILLOR	YEA	NAY	PID
CARRIED	<input checked="" type="checkbox"/> Ms. A. Commando-Dubé Mayor			
AMENDED	<input type="checkbox"/> Mr. N. Costello Mayor			
DEFEATED	<input type="checkbox"/> Mr. G. Dubé Councillor			
TABLED	<input type="checkbox"/> Ms. S. Ruck Councillor			
	<input type="checkbox"/> Mr. A. Durand Councillor			

Certified to be a true  
copy of the original.

*[Signature]*

*Anne Commando-Dubé*

Anne Commando-Dubé  
Mayor

*Janet Gore*  
Janet Gore  
Clerk

TOWNSHIP OF MCGARRY  
LA MUNICIPALITE DE MCGARRY

STATEMENT OF TREASURER  
DECLARATION DU TRESORIER

DECEMBER 31, 2020

Section 284 of Municipal Act, RS0 2001

Remuneration and expenses paid out under authority of By-Law 2020-09

Rénumérations et dépenses sont gouvernés par les lois locale 2020-09

<b><u>COUNCIL MEMBER</u></b>	<b><u>REMUNERATION</u></b>	<b><u>HEALTH BENEFIT</u></b>	<b><u>MILEAGE/ EXPENSES</u></b>	<b><u>TOTAL</u></b>
M. REIMER	\$ 11,957.40	\$ 982.50	\$1,206.72	\$ 14,146.62
A.TOUPIN-KEFT	\$ 9,622.68	\$ 982.50	\$ 0	\$ 10,605.18
B. CULHANE	\$ 9,622.68	\$ 982.50	\$ 0	\$ 10,605.18
W.K. WELLER	\$ 9,622.68	\$ 982.50	\$ 0	\$ 10,605.18
L. CAZA	\$ 9,622.68	\$ 982.50	\$ 0	\$ 10,605.18
<b>TOTAL</b>	<b>\$ 50,448.12</b>	<b>\$ 4,912.50</b>	<b>\$1,206.72</b>	<b>\$ 56,567.34</b>

Tel: (705) 544-8200

E-mail: [clerk@evanturel.com](mailto:clerk@evanturel.com)  
[www.evanturel.com](http://www.evanturel.com)



Agenda # 9 (c.)

334687 Hwy. 11 N  
P.O. Box 209  
Englehart, ON  
POJ 1H0

January 29, 2021

Honourable Doug Ford  
Premier, Province of Ontario  
Legislative Building  
Queen's Park  
Toronto, ON  
M7A 1A1

Dear Honourable Sir,

**Re: Closure of Ontario Fire College**


The Council of the Corporation of the Township of Evanturel wishes to express its concerns regarding the decision of the Province of Ontario to close the Ontario Fire College (OFC) in Gravenhurst, Ontario.

The Township of Evanturel is a member of the Englehart & Area Fire Department Board which includes the Municipality of Charlton and Dack, the Town of Englehart, and the Township of Chamberlain; located in center of the District of Temiskaming.

This group of municipalities receives fire protection from the Englehart & Area Fire Department, consisting of volunteer firefighters. The OFC is a very cost-effective way to train and certify firefighters for small volunteer fire departments.

Find enclosed a true certified copy of Resolution No. 4 passed in open council January 27, 2021 requesting the Province of Ontario reverse the decision to close the OFC.

Yours truly,



Virginia Montminy  
Clerk

THE CORPORATION OF THE  
TOWNSHIP OF EVANTUREL

Encl:

c.c. Honourable Sylvie Jones - Solicitor General of Ontario  
Honourable Steve Clark - Minister of Municipal Affairs and Housing  
Jon Pegg - Ontario Fire Marshal  
John Vanthof - MPP Timiskaming-Cochrane

Tel: (705) 544-8200

E-mail: clerk@evanturel.com  
www.evanturel.com



334687 Hwy. 11 N  
P.O. Box 209  
Englehart, ON  
POJ 1H0

### Resolution of Council

Moved by: Councillor Gravel

Date: January 27, 2021

Seconded by: Councillor Beachey

Resolution No: 4

**WHEREAS** the Ontario Fire College (OFC) is one of the primary sources of certified training for Ontario Firefighters; and

**AND WHEREAS** the OFC has built a reputation of integrity, credibility, and reliability in providing some of the best training to our Fire Services within the Province of Ontario; and

**AND WHEREAS** the OFC has been used to train and certify both Volunteer, Part-time and Career firefighters throughout Ontario; and

**AND WHEREAS** the OFC gives Ontario Firefighters another option other than Regional Training Centres to obtain National Fire Protection Association (NFPA) certifications; and

**AND WHEREAS** the OFC is the most cost-effective method to certify Firefighters to NFPA Standards in Ontario; and

**AND WHEREAS** the Ontario Government enacted and revoked Ontario Regulation 379/18: Firefighter Certification in 2018; and

**AND WHEREAS** when the Ontario Government enacted and revoked Ontario Regulation 379/18; Firefighter Certification, it was made known by the Office of the Solicitor General that the act would be amended and brought back in the future; and

**NOW THEREFORE** the Council of the Corporation of the Township of Evanturel hereby requests that the Province of Ontario reverse their decision to close the Ontario Fire College as the OFC is one of the best and most cost-effective methods for municipalities to train their firefighters which assists us in protecting our residents; and

**AND FURTHER** that this resolution be directed to the Premier of Ontario; and forwarded to the Solicitor General of Ontario, the Minister of Municipal Affairs and Housing, the Ontario Fire Marshal, and John Vanthof – MPP Timiskaming-Cochrane.

Carried

Reeve Derek Mundle

#### DIVISION VOTE

YEAS	NAME OF MEMBER OF COUNCIL	NAYS
	BARBARA BEACHEY, COUNCILLOR	
	MIKE FRICKER, COUNCILLOR	
	HENRI GRAVEL, COUNCILLOR	
	ROBBIE MACPHERSON, COUNCILLOR	
	DEREK MUNDLE, REEVE	
	TOTALS	

Declaration of Pecuniary Interest – Report to Council TWP2019-05 – Form A – Reeve Mundle \_\_\_; Councillor \_\_\_

Certified to be a true copy of Resolution No. 4 of the Corporation of the Township of Evanturel  
passed in open Council on the 27th day of January, 2021.

Virginia Montplaisir – Clerk  
Township of Evanturel

Agenda #10

\*\*\*\*\* P A Y R O L L \*\*\*\*\*

Periods ending	JANUARY 2ND	\$ 16,451.62
	JANUARY 16TH	\$ 13,204.22
	COUNCIL JANUARY	\$ 4,204.01

TOTALS JANUARY: \$ 33,859.85

\*\*\*\*\* G E N E R A L \*\*\*\*\*

JANUARY 1ST TO JANUARY 31ST : \$ 128,015.57