



8 (a)

Minutes of the Community Policing Committee held on Thursday, January 30th, 2025 at 6.00 p.m. in person in the meeting room.

1. Opening of the Meeting by the Chair of the Committee

The Chair called the meeting to order at 6:00 p.m. and welcomed those in attendance.

2. Roll Call: The Chair took a roll call

<u>Attendance:</u>	<u>Present</u>	<u>Absent</u>
Chair Councillor Annie Kelt	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Co-Chair Councillor Louanne Caza	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Bastiaan Koomans	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Merdy Armstrong	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Daniel Quevillon	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mayor Bonita Culhane	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Sergeant Dan Senf

Deputy Clerk: Melanie Jensen

Members of the audience present: 0

3. Adoption of the Agenda and Addendum:

Moved by Merdy Armstrong

01/2025

Seconded by Bastiaan Koomans

Adoption of Agenda

THAT the agenda for the Community Policing Committee Meeting held on January 30th, 2025, be adopted.

Carried

4. Disclosure of Pecuniary of Interest: None

5. Minutes of Previous Meetings:

Moved by Daniel Quevillon
Seconded by Merdy Armstrong

02/2025
Previous Minutes

THAT the minutes of the Meeting of the Community Policing held on November 21st, 2024 be adopted.

Carried

6. Matters arising from the minutes: None

7. Deputations / Delegations :

8. Correspondance, Information : Letter from Pavillion

9. Members Update Reports:

- Members verbally gave a verbal report

10. New Business:

- a) **Calendar for 2025 :** Members discussed different sessions every month.
- b) **Ceremony:**

Moved by Merdy Armstrong
Seconded by Bastiaan Koomans

03/2025
Ceremony

THAT the Community Policing Committee recommend having an appreciation dinner and present to Council a report for approval.

Carried

11. a) Submitted Questions : None

b) Audience Questions :

A question period was held.

12. Closed Meeting: None

13. Adjournment:

Moved by Bastiaan Koomans
Seconded by Merdy Armstrong

04/2025
Adjournment

That this meeting be adjourned at 6:36 p.m.

Carried

A handwritten signature in dark ink, appearing to read "Annie Keft", is written over a horizontal line.

Chair Councillor Annie Keft

#8 (c)

The Corporation of the Township of Gauthier
30 McPherson Street
Dobie, ON. POK 1B0
Telephone (705) 568-8951

E-mailed:

April 15, 2025

The Office of the Solicitor General
25 Grosvenor Street 18th Fl
Toronto, ON M7A 1Y6

Dear Minister Michael Kerzner

Re: Support - Requesting support from the Office of the Solicitor General for the KL O.P.P. Detachment Board

Be advised that the Council of the Corporation of the Township of Gauthier, at the regular council meeting of April 14, 2025 resolved to support the Town of Kirkland Lake's resolution to request support from the Office of the Solicitor General for the KL O.P.P. Detachment Board.

See attached a certified true copy of Resolution No. 9187 passed in open council April 14, 2025, authorizing this support.

Yours Truly,



Dianne Quinn
Clerk-Treasurer
THE CORPORATION OF THE
TOWNSHIP OF GAUTHIER

Encl:

c c MPP John Vanthof – jvanthof.ca@ndp.on.ca
Beaverhouse First Nation – reception@beaverhousefn.com
The Township of Larder Lake – crystallabbe@larderlake.ca
The Township of McGarry – kpelletier@mcgarry.ca
The Municipality of Matachewan – clerktreasurer@matachewan.ca

THE CORPORATION OF THE TOWNSHIP OF GAUTHIER

NO: 9187

MOVED BY: Kooby Bower

DATE: April 14th, 2025

SECONDED BY:

BE IT RESOLVED THAT WHEREAS the Office of the Solicitor General notified the former Kirkland Lake Police Services Board that on April 1, 2024, the Community Safety and Policing Act, 2019 (CSPA) would come into force, and that all new O.P.P. detachment boards were expected to be ready to comply with the CSPA and its regulations on that date;

AND WHEREAS the new O.P.P. Detachment Board includes council representatives from the Beaverhouse First Nation, the Townships of Larder Lake, Gauthier, McGarry, the Municipality of Matachewan, and the Town of Kirkland Lake, which positions have all been formally appointed.

AND WHEREAS there remain two (2) vacancies for community representatives, and two (2) vacancies for provincial representatives (Ministry appointments) on the new O.P.P. Detachment Board;

AND WHEREAS a Report from the Town of Kirkland Lake presented on February 20, 2024 noted an executive decision was made to remove the responsibility of the Town of Kirkland Lake Municipal Clerk as the former Boards Secretary, and further that the O.P.P. Detachment Board would be responsible to fill the vacancy of the position of Secretary;

AND WHEREAS as per a meeting held on January 31, 2024, between administrative representatives of the new Detachment Board's consortium, and the regionally assigned Police Services Advisor from the Office of the Solicitor General, a Working Group led by the Police Services Advisor was to be conducted with appointed members during the transition to the new Detachment Board in keeping with the CSPA and its regulations in ensuring that milestones were met in terms of the CSPA's responsibilities and requirements;

AND WHEREAS there has been no substantive movement by representative(s) from the Office of the Solicitor General to assist the new O.P.P. Detachment Board to meet its requirements of the CSPA;

AND WHEREAS attempts were made by an appointed Kirkland Lake Council representative to hold said meeting, however, members of the new O.P.P. Detachment Board have not completed the required training, and singular representatives do not have authority to provide direction to other members regarding completion of requirements;

April 14th, 2025

AND WHEREAS a draft letter was circulated to the consortium of the new O.P.P. Detachment Board to be forwarded to the Office of the Solicitor General requesting assistance for the new Board to come into compliance with the CSPA, which the Township of Larder Lake's Council has resolved to seek this assistance;

NOW THEREFORE BE IT RESOLVED THAT Council of the Corporation of the Township of Gauthier resolve to support the request from the appointed members of the O.P.P. Detachment Board in their request for support from the Office of the Solicitor General, as attached;

AND FINALLY THAT a copy of this motion be forwarded to Beaverhouse First Nation, the Townships of Larder Lake, Gauthier, McGarry, the Municipality of Matachewan, the Office of the Solicitor General, and Member of Provincial Parliament (MPP) for Timiskaming-Cochrane, John Vanthof.

CARRIED AMENDED DEFEATED DEFERRED

SIGNATURE



DIVISION VOTE

FOR

AGAINST

Councillor Savarie

Councillor Bowers

Councillor Patel

Councillor Quinn

Reeve Binnendyk


DECLARATION OF CONFLICT OF INTEREST

Disclosed his/her/their interest, abstained from discussion
and did not vote on the question

Clerk

Certified to be a true copy of Resolution No. 9187
of the Corporation of the Township of Gauthier
passed in open Council on the 14 day of

April, 2025


Dianne Quinn – Clerk-Treasurer
Township of Gauthier



Prepared By: The Ontario Clean Water Agency

Prepared for: The Township of McGarry

SYSTEM OVERVIEW

January 01 to March 31, 2025

HIGHLIGHTS

Virginiatown-Kearns Drinking Water System

- Looking at the Langelier Index, which is an indicator of corrosivity, through jar testing which will guide process changes at the plant. We have recommended they install a corrosion control system in order to reduce the negative impacts to infrastructure. Adjusting the pH of the water could save the township a significant amount of money and time in water main repairs and replacement.
- Internal system electronic communication issues have been causing false flow rate values for source water wells at the Pump-house. Distorted data is displaying values above the Permit to Take Water limitations. This issues is believed to be caused by power fluctuations from a Hydro-Transformer failure that occurred on December 31st, 2024. Ministry and town foreman has been made aware system error, and troubleshooting and corrective actions underway.

McGarry Wastewater Treatment Lagoon

- Leakages and cracks around control gates in-between lagoon cells and outfall chamber are causing short-circuits effecting laboratory results on effluent quality. Corrective maintenance is planned and scheduled in coordination with township workers/supervisors.
- Active On-Going Bypass event (SAC#: 1-H8WX98) placed into effect by the MECP regarding the Leakages into outfall chamber effecting effluent results. Active Bypass status will remain in effect until repairs are completed and documentation is provided to MECP local inspector Janet Colbourne.

CAPITAL PLAN PROGRESS

The list of approved capital expenditures for 2025 was provided by the Township. Approved items are in the planning stages if not already underway.

Status of capital work for this quarter of 2025 is captured in Appendix A

INCIDENTS

Virginiatown DWS:

No Incidents to report for this quarter.

McGarry Lagoon:

January 2025 On-going Active Bypass Event (SAC#: 1-H8WX98): Due to leaking separation components in the Lagoon system, Cell# 3 has water discharging into outfall chamber, effective effluent results. This event has influenced the following incidents:

January 2025 ECA Effluent Limit Exceedance (SAC#: 1-IAM38K): Total Phosphorous Monthly Average 0.530 mg/L (Limit: 0.5 mg/L), due to on-going bypass event.



February 2025 ECA Effluent Exceedance (SAC#: 1-IA1TVZ): Total Phosphorous Monthly Average 0.650 mg/L (Limit: 0.5 mg/L), Total Ammonia Nitrogen Monthly Average 6.36 mg/L (Limit: 5.0 mg/L), due to on-going bypass event.

March 2025 ECA Effluent Exceedance (SAC#: 1-N6H9CA): Total Ammonia Nitrogen Monthly Average 6.41 mg/L (Limit: 5.0 mg/L), Total Ammonia Nitrogen Average Monthly Loading 7.45 kg/d (Limit: 5.7 kg/d), due to on-going bypass event.

COMPLAINTS

No complaints were documented this quarter.

CALL-OUT SUMMARY

Number of Call-outs this Quarter:	0
Total Call-outs to Date (2025):	0
Annual Call-out Allowance:	8
Details of the Call-outs:	Refer to Appendix B for a call-out summary, if applicable

Note: Not all call backs are billed to the Owner; depends on the nature of the call.

REGULATORY

Inspections

- There was one (1) inspection for Virginiatown Drinking Water System on January 28th, 2025 by the MECP local Inspector Janet Coulbourne, a final inspection rating of 100% was achieved.

Quality & Environmental Management System (QEMS)

- No Internal or External audits were performed in the 1st quarter of 2025.

Sampling, Testing and Monitoring

- Refer to Appendix B for Quarterly Data Summaries.

Reporting

- 2024 Management Review Minutes submitted to township on February 3rd, 2025.
- 2024 Annual Drinking Water was submitted to all required parties on February 25th, 2025.
- 2024 Annual Lagoon performance report was submitted to all required parties on March 31st, 2025.
- First quarter ECA exceedances for the McGarry Lagoon were reported to all required parties in accordance to legislative requirements.

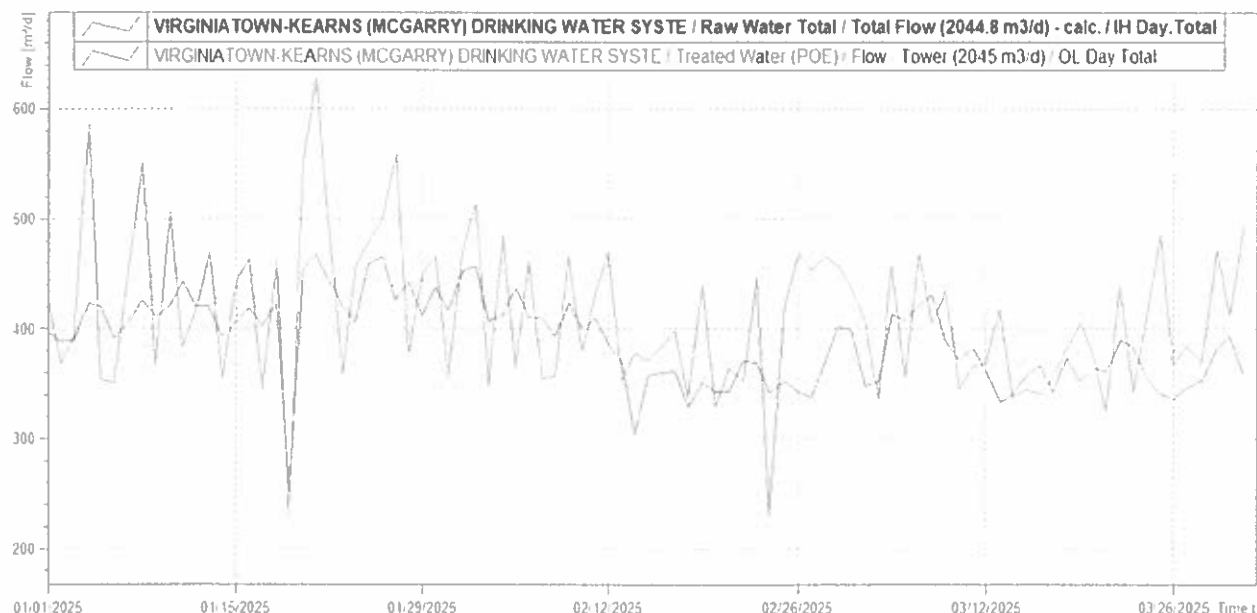
FLOW SUMMARIES

Virginiatown-Kearns Water Treatment Plant (Tower Flows)

	Total Raw Flows (m ³)	Total Treated Flows (m ³)	Average Daily Treated Flow (m ³ /d)	Maximum Treated Flow (m ³ /d)
January	13,585	12,899	416.1	467.4
February	11,299	10,600	378.6	457.1
March	12,294	11,506	371.1	431.0
Compliance	-	-	-	2,045

Raw Flow verses Treated Flow

January 1 to March 31, 2025



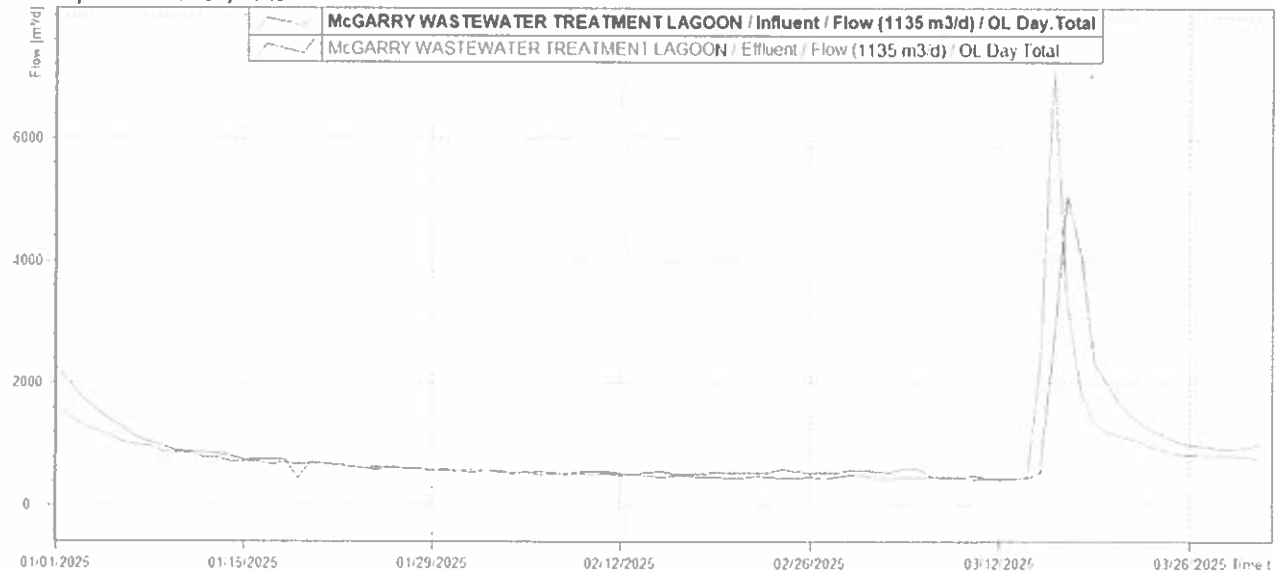


McGarry Lagoon

Year	Total Effluent Flow (m ³)	Total Influent Flow (m ³)	Maximum Influent Flow (m ³ /d)	Average Daily Influent Flow (m ³ /d)
January	28,764	25,840	1,745	833.6
February	15,316	13,936	591	497.7
March	36,010	33,392	7,116	1,077.2
Compliance	-	-	-	1,135

Influent Flow versus Effluent Flow

January 1 to March 31, 2025



HEALTH AND SAFETY

- All safety equipment at the plant was checked monthly to ensure that they are in good working order.
- Health and Safety Training/Sessions completed this quarter include:
 - ✓ Hot Work Program Safety Training
 - ✓ Gas Hazards in the Workplace Training



APPENDIX A

Capital Plan Progress

Capital Plan Progress Update (based on information kept on file by Eric Nielson, Regional Hub Manager)

Project Number	Project Name	Maximo WO#	Capital Letter	Estimated Completion Date	Billing Date	Quotation	Billed Revenue
MCGARN5085-25ZZ	hypo pump spare parts kit	4381451	yes	April		\$800	
	new well gauge for well #1		yes			\$400	
	DWQMS third party audit		yes			\$2,500	
	wellhouse genset replacement		yes			\$70,000	
	spare chemical injectors		yes			\$1,200	
	chemical transfer pump		yes			\$4,000	
	silent check valve replacement		yes			\$5,000	
	VFD drive for well#1		yes			\$10,000	
	genset servicing		yes			\$800	
	well #1 inspection		yes			\$20,000	
	CLI items		yes			\$5,000	
	membranes and electrolyte for analyzers		yes			\$1,000	

	fire extinguisher maintenance		yes				\$200	
	lagoon LS electrical upgrades		yes				\$7,500	
	lagoon flow meter replacement		yes				\$8,000	
	sludge testing at lagoon		yes				\$600	
	air relief valve		yes				\$1,500	
	diffuser repairs		yes				\$4,000	
	spare pump for PS		yes				\$35,000	
	lifting device inspections		yes				\$500	
	chemical pump spare parts		yes				\$600	
	Alum transfer pump		yes				\$4,500	

APPENDIX B

Call Out Summary (None-To-Report)

APPENDIX C

Quarterly Data Summaries

VIRGINIATOWN-KEARNS (McGarry) DRINKING WATER SYSTEM

Quarterly Data Report

Q1: January 1 to March 31, 2025

Virginiatown-Kearns Drinking Water System		January	February	March	Compliance
Flows					
Total Raw Flow - Max. Daily Volume	m ³ /d	628	515	493	Max. = 2044.8
Well 1 Flow - Maximum Daily Volume	m ³ /d	628	474	489	Max. = 2044.8
Well 1 Flow - Maximum Flow Rate	L/min	1,877 ⁶	2,000 ⁶	1,966 ⁶	Max. = 1420
Well 2 Flow - Maximum Daily Volume	m ³ /d	114	127	132	Max. = 1500
Well 2 Flow - Maximum Flow Rate	L/min	1078	1620 ⁶	1752 ⁶	Max. = 1105
Tower Flow - Maximum Daily Volume	m ³ /d	467	457	431	Max. = 2045
Raw Water					
Well 1 Total Coliforms - Maximum	c/100mL	0	0	0	N/A
Well 1 <i>E.coli</i> - Maximum	c/100mL	0	0	0	N/A
Well 2 Total Coliforms - Maximum	c/100mL	0	0	0	N/A
Well 2 <i>E.coli</i> - Maximum	c/100mL	0	0	0	N/A
Well 1 Turbidity - Maximum	NTU	0.20	0.34	0.28	N/A
Well 2 Turbidity - Maximum	NTU	1.70	0.88	0.42	N/A
Treated Water					
Free Chlorine Residual - Minimum	mg/L	1.06	1.20	0.98	Min. = 0.10 (CT) ¹
Total Coliforms - Maximum	c/100mL	0	0	0	Max. = 0
<i>E. coli</i> - Maximum	c/100mL	0	0	0	Max. = 0
Nitrate	mg/L	0.07	-	-	Max. = 10
Nitrite	mg/L	<0.01	-	-	Max. = 1
Distribution Water					
Free Chlorine Residual - Minimum	mg/L	0.85	0.76	0.70	Min. = 0.05
Total Coliforms - Maximum	c/100mL	0	0	0	Max. = 0
<i>E. coli</i> - Maximum	c/100mL	0	0	0	Max. = 0
Trihalomethanes (THMs)	µg/L	3.0	-	-	N/A
Running average	ug/L	3.1	-	-	Max. = 100 µg/L ²
Haloacetic Acids (HAAs)	µg/L	8	-	-	N/A

VIRGINIATOWN-KEARNS (McGarry) DRINKING WATER SYSTEM
Quarterly Data Report

Q1: January 1 to March 31, 2025



Ontario Clean Water Agency
Agence Ontarienne Des Eaux

Virginiatown-Kearns Drinking Water System		January	February	March	Compliance
Running average	ug/L	10	-	-	Max. = 80 µg/L ³
Lead – Maximum	µg/L	2025/26	-	-	Max. = 10 µg/L ⁴
Alkalinity - Maximum	mg/L	-	-	-	N/A ⁵

Notes:

- 1 CT is the concentration of chlorine in the water times the time of contact that the chlorine has with the water. It is used to demonstrate the level of disinfection treatment in the water. CT calculations are performed for the Virginiatown-Kearns water plant if the free chlorine residual level drops below 0.10 mg/L to ensure primary disinfection is achieved. Primary disinfection was achieved this quarter.
- 2 Maximum Allowable Concentration (MAC) for Trihalomethanes (THMs) = 100 ug/L (Four Quarter Running Average).
- 3 Maximum Allowable Concentration (MAC) for Haloacetic Acids (HAAs) = 80 ug/L (Four Quarter Running Average).
- 4 Lead testing required every 3 years.
- 5 Alkalinity testing required twice per year. Sampling is done in March/April and September/October of each year.
- 6 Internal system electronic communication issues have been causing false flow rate values for source water wells at the Pump-house. Distorted data is displaying values above the Permit to Take Water limitations. This issue is believed to be caused by power fluctuations from, a Hydro-Transformer failure that occurred on December 31st, 2024. Ministry and Town-foreman has been made aware system error, and troubleshooting and corrective actions underway. Well #1 and Well #2 show normal flow rates when data is not effected by electronic distortion.

McGARRY WASTEWATER SYSTEM

Quarterly Data Report

Q1: January 1 to March 31, 2025

McGarry Waste Water System					January	February	March	Compliance
Flows								
Influent – Average Daily Flow			m ³ /d	834	498	1,077	Average = 1135	
Influent – Maximum Daily Flow			m ³ /d	1,745	591	7,116	N/A	
Effluent – Average Daily Flow			m ³ /d	928	547	1,162	Average = 1135	
Effluent – Maximum Daily Flow			m ³ /d	2,273	592	5,086	N/A	
Influent								
BOD ₅ – Average			mg/L	2.2	4.3	13.0	N/A	
Total Kjeldahl Nitrogen (TKN) – Average			mg/L	2.3	3.5	4.8	N/A	
Total Phosphorus (TP) – Average			mg/L	0.38	0.29	0.5	N/A	
Total Suspended Solids (TSS) – Average			mg/L	4.0	7.0	24.0	N/A	
Effluent								
cBOD ₅ – Average			mg/L	4.80	5.53	17	Monthly Average = 25	
cBOD ₅ Loading			kg/d	4.45	3.02	19.75	Monthly Average = 28.4	
TSS – Average			mg/L	4.4	2.93	5.13	Monthly Average = 25	
TSS Loading			kg/d	4.08	1.60	6.0	Monthly Average = 28.4	
TP – Average			mg/L	0.53 ¹	0.65 ¹	0.49	Monthly Average = 0.5	
TP Loading			kg/d	0.49	0.35	0.58	Monthly Average = 0.6	
Total Ammonia Nitrogen (TAN) – Average			mg/L	3.35	6.36 ²	6.41 ²	Monthly Average = 5	
TAN Loading			kg/d	3.1	3.48	7.45 ³	Monthly Average = 5.7	

Notes:

- 1 Total Phosphorus Monthly Average Exceedances reported, refer to “Incidents – McGarry Lagoon” on pages 1 & 2 of this report for further details.
- 2 Total Ammonia Nitrogen (TAN) Monthly Average Exceedances reported, refer to “Incidents – McGarry Lagoon” on pages 1 & 2 of this report for further details.
- 3 TAN Monthly Average Loading Exceedance reported, refer to “Incidents – McGarry Lagoon” on pages 1 & 2 of this report for further details.



8 (c)

THE CORPORATION OF THE TOWNSHIP OF MCGARRY
P.O. BOX 99
VIRGINIATOWN, ON. P0K 1X0
705-634-2145, Fax 705-634-2700
COMMUNITY POLICING

MOVED BY MEMBER:

_____ Merdy Armstrong
_____ Bastiaan Koomans
_____ Daniel Quevillon
_____ Co-Chair Louanne Caza
_____ Chair Annie Keft
_____ Mayor Bonita Culhane

SECONDED BY MEMBER:

_____ Merdy Armstrong
_____ Bastiaan Koomans
_____ Daniel Quevillon
_____ Co-Chair Louanne Caza
_____ Chair Annie Keft
_____ Mayor Bonita Culhane

RESOLUTION # 07/2025DATE: April 17, 2025

THAT the Community Policing Committee accepts the resignation of Member Daniel Quevillon and forward it to Council.

Recorded vote requested by _____

I declare this motion

	For	Against
Chair Annie Keft		
Co-Chair Louanne Caza		
Member Merdy Armstrong		
Member Bastiaan Koomans		
Member Daniel Quevillon		
Mayor Bonita Culhane		

<input checked="" type="checkbox"/> Carried
<input type="checkbox"/> Lost / Defeated
<input type="checkbox"/> Deferred to: _____ (enter date)
Because:
<input type="checkbox"/> Referred to: _____ (enter body)
Expected response: _____ (enter date)

Disclosure of Pecuniary Interest *

Signature of Chair:

Annie Keft

*Disclosed his/her (their) interest(s), abstained from discussion and did not vote on this question.

8 (f)



Staff Report to Municipal Council The Corporation of the Township of McGarry

Meeting Date: May 13, 2025	Report Date: April 24, 2025
<input checked="" type="checkbox"/> Decision Requested <input type="checkbox"/> Input required <input type="checkbox"/> Information Only	Type of Meeting: Regular Council Meeting

Report Title: Vested Properties from March 19, 2025 Tax Sale.

Background:

A Tax Sale was held on March 19, 2025 and no bids were received. At the April 8, 2025 meeting Council directed the Clerk to vest the properties into the Township's name and write off the taxes pursuant to section 354(2) and (3) of the Municipal Act, 2001 and charge back to the upper tier, school board, or any other levying body for which the municipality collects taxes, its proportionate share of the unpaid taxes that are written off (subsection 353(3)).

Properties

31 Kearns Avenue
32 Lynch Avenue

If Council chooses to sell the above noted properties, I have been advised by our CBO that a stipulation should be included with the sale, that the building at 32 Lynch Avenue must be demolished within a year of purchase.

Conclusion / Recommendation / Motion:

THAT the Council declare these properties as surplus land and instruct the Staff to advertise the properties for sale.

Additionally, the staff is suggesting that the properties be sold at the price quoted by Bonnie Devine, with the purchasers responsible for all associated costs.

31 Kearns Avenue – Minimum Bid \$6,000.00

32 Lynch Avenue – Minimum Bid \$8,000.00 with a stipulation that the property be demolished within a year of purchase.



Respectfully submitted,

Karine Pelletier
Clerk-Treasurer

April 16, 2025

The Honorable Doug Ford
Premier of Ontario
Legislative Building
Queen's Park
Toronto, ON M7A 1A1
premier@ontario.ca

Re: Motion regarding Opposition to Expansion of Strong Mayor Powers

At their Regular Meeting of Council on April 16, 2025, the Council of the Town of Aylmer endorsed the following resolution:

WHEREAS the Ontario government has proposed expanding the "strong mayor" powers to 169 additional municipalities under the proposed legislation, which would grant mayors in these municipalities more authority, particularly concerning the control of municipal budgets and planning decisions;

AND WHEREAS this proposal has raised significant concerns regarding the centralization of power, erosion of local democracy, reduced accountability, and the potential for the abuse of power;

AND WHEREAS the proposed expansion of strong mayor powers undermines the collaborative nature of municipal governance, and diminishes the role of elected municipal councillors in representing the diverse interests of the community;

AND WHEREAS concerns have been raised about the negative impacts on public trust, democratic participation, and municipal decision-making processes, if mayors are given the ability to bypass council decisions without adequate consultation or oversight;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Town of Aylmer opposes the expansion of Strong Mayor Powers;

AND THAT the Council formally expresses its opposition to the Ontario government's proposal to expand Strong Mayor Powers to preserve local democracy, transparency, and accountability;

FURTHER BE IT RESOLVED THAT a copy of this motion be forwarded to the Ontario Premier, the Minister of Municipal Affairs and Housing, all Ontario municipalities, as well as the Association of Municipalities of Ontario (AMO) for further action.

Thank you,

Owen Jaggard

Director of Legislative Services/Clerk | Town of Aylmer

46 Talbot Street West, Aylmer, ON N5H 1J7

519-773-3164 Ext. 4913 | Fax 519-765-1446

ojaggard@town.aylmer.on.ca | www.aylmer.ca

CC:

Hon. Rob Flack rob.flack@pc.ola.org

Association of Municipalities of Ontario resolutions@amo.on.ca

All municipalities



#8 (h)

Minutes of a Tourist Committee Meeting held on Tuesday March 18th, 2025, at 6:00 p.m. in person or on the phone.

1. Opening of Meeting by the Committee Chair:

The Chair called the meeting to order at 6:00 p.m. and welcomed those in attendance.

2. Roll Call:

<u>Attendance:</u>	<u>Present</u>	<u>Absent</u>
Chair Councillor Elaine Fic	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Co-Chair Councillor Annie Keft	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Nyla Koomans	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Wendy Weller	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mayor Bonita Culhane	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Deputy-Clerk: Melanie Jensen

Members of the public: 0

Moved by Wendy Weller
Seconded by Nyla Koomans

04/2025
Absence

THAT the Chair agrees to grant a leave of absence to Member Annie Keft for the Tourist Committee Meeting held on March 18th 2025, due to appropriate advance notice submitted to the Clerk.

Carried

3. Adoption of the Agenda and Addendum

Moved by Nyla Koomans
Seconded by Wendy Weller

05/2025
Agenda

THAT the agenda for the Tourist Committee Meeting held on March 18th, 2025, be adopted.

Carried

4. Disclosure of Pecuniary Interest: None

5. Minutes of Previous Meetings

Moved by Wendy Weller
Seconded by Nyla Koomans

**06/2025
Minutes**

THAT the minutes of the Tourist Committee Meeting held on January 21st, 2025 be adopted.

Carried

6. Matters arising from the minutes: None

7. Deputations / Délégations: None

8. Correspondance, Information: None

9. Members Update Reports:

Members update was done verbally. It can be listened to online.

10. New Business:

- a) **Official Opening Date:** Members discussed having the opening day at a later date this year, closer to end of June.
- b) **Confirm Vendors Market Dates:** Members discussed having only 2 markets this summer, one on July 12, 2025 and one on August 16th, 2025. Tables will be \$20.00 each. More details and poster to follow.
- c) **Trillium Grants:** Deputy Clerk Melanie Jensen was asked by the chair Councillor Fic if the Trillium Grant was put in and she answered yes it has been submitted.
- d) **Budget 2025:** Chair Councillor Fic asked her members to take the budget spreadsheet home and look at it and they will have a Special Budget Meeting in April to discuss the budget in more details.
- e) **Centre de Sante April Session Menopause :** Centre de Sante would like to have a session on Menopause on April 15th, 2025 and asked if Tourist Committee would be willing to change the date of there meeting and the committee has approved and will have there next meeting on Wednesday April 16th, 2025.

11. a) Submitted Questions: None

b) Audience Questions:

A question period was held.

12. Closed Meeting: None

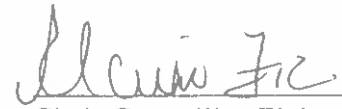
13. Adjournment:

Moved by Nyla Koomans
Seconded by Wendy Weller

07/2025
Adjournment

THAT this meeting be adjourned at 6:21 p.m.

Carried

A handwritten signature in cursive script, appearing to read "Elaine Fic", is written over a horizontal line.

Chair Councillor Elaine Fic

McGarry Public Library Board Meeting
Monday, March 31, 2025
5:30 p.m.
McGarry Public Library

8 (1)

AGENDA

1. Call to order
2. Apologies for non-attendance
3. Disclosure of conflicts of interest
4. Approval of the agenda
5. Minutes of the meeting of February 3, 2025
6. Business arising from the minutes
7. Chairperson/Librarian's Report
 - a. HST rebate request completed and received
 - b. FOPL update
 - c. CVITP update
8. Treasurer's Report and Financial Statement
 - a. January accounts
Wages / Cost of wages 1313.46 \$ General 456.62 \$
 - b. February accounts
Wages / Cost of wages 1595.69 \$ General 502.17 \$
 - c. January to December 2024 final
 - d. Audit 2023 / Request 2024
 - e. Draft Budget 2025
9. Correspondence
 - a. Township newsletter / budget discussion / wish list request
 - b. Bell re connectivity
 - c. TD Summer Reading
 - d. CEO networking webinar
 - e. OLS News
 - f. Council
10. Board Work Plan - 2025
 - a.
11. New Business

Adjournment - Next meeting May 5, 2025, 5:30 p.m., McGarry Public Library

MCGARRY PUBLIC LIBRARY BOARD

Minutes of the regular meeting held at 5:30 pm at the McGarry Public Library

March 31, 2025

PRESENT: Margo Jollette (Chairperson, presided)
Merdy Armstrong, trustee
Ginette Guilbeault, trustee
Elaine Fic, council representative
Samantha Goulet, CEO/Librarian

ABSENT: Louanne Caza, council representative

1. Opening of the meeting

Meeting was opened at 5:30 p.m.

2. Conflicts of Interest

None

3. Approval of the Agenda

2025:07 Moved by Ginette Guilbeault
Seconded by Elaine Fic

That the agenda for the meeting of March 31, 2025 be accepted.
Carried

4. Minutes of the meeting of February 3, 2025

2025:08 Moved by Elaine Fic
Seconded by Merdy Armstrong

That the minutes of the meeting of February 3, 2025 be accepted.
Carried

5. Business arising from the minutes

6. Chairperson/Librarian Report

7. Treasurer Report and Financial Statement

2025:09 Moved by Ginette Guilbeault
Seconded by Elaine Fic

That the accounts for the months of January 2025 and February 2025 be paid : January - wages and cost of wages – 1316.46 \$, general account – 456.62 \$; February – wages/cost of wages – 1595.69 \$, general account – 502.17 \$.
Carried

8. Correspondence

2025:10 Moved by Elaine Fic
Seconded by Merdy Armstrong

That the correspondence presented on March 31, 2025 be accepted as presented.
Carried

9. Board Work Plan 2025

The Bylaws and Policies: Foundations, By-laws, Governance were reviewed.
Discussion occurred. Suggestions for changes were noted. The final document will be prepared for approval by the Board.

10. Adjournment

2025:11

Moved by Ginette Guilbeault

Seconded by Merdy Armstrong

That the meeting be adjourned at 7:30 p.m.

Carried

Next meeting will be May 5, 2025, at 5:30 p.m. at the library

Chairperson

Maip Galt

Secretary

Benita Galt

Approved

May 5, 2025



ONTARIO CLEAN WATER AGENCY
AGENCE ONTARIENNE DES EAUX

#8 (j)

**Township of McGarry
Virginiatown-Kearns
Drinking Water System
Financial Plan #280-301
2025-2031**

SUBMITTED BY

Ontario Clean Water Agency
2085 Hurontario St, 5th Floor
Mississauga, ON L5A 4G1

Date: May 5, 2025

Rev: 2

Rev.	Date	Prepared by:	Reviewed by:	Rev. Description
1	04/29/2025	Jason Younker	Milos Posavljak	Draft
2	05/06/2025	Jason Younker	Milos Posavljak	Client Version

Report prepared
by:



Jason Younker, P.Eng
Project Engineer

Table of Contents

1	INTRODUCTION	1
1.1	LEGISLATIVE CONTEXT TO FINANCIAL PLANNING.....	1
1.2	VIRGINIATOWN-KEARNS WATER SYSTEM.....	3
2	FINANCIAL OPERATING PLAN.....	3
2.1	OPERATING EXPENSES.....	3
2.2	CAPITAL AND MAJOR MAINTENANCE COSTS.....	3
2.3	DEBT MANAGEMENT AND CASH RESERVES	4
2.4	LEAD PIPE REPLACEMENT COSTS	4
2.5	SOURCE WATER PROTECTION COSTS	4
2.6	FUNDING PLAN.....	4
2.7	WATER RATES	4
2.8	GOVERNMENT GRANTS AND DEVELOPMENT CHARGES	5
3	FINANCIAL STATEMENTS.....	5
3.1	STATEMENT OF FINANCIAL POSITION (TABLE 5.1)	5
3.2	STATEMENT OF OPERATIONS (TABLE 5.2).....	8
3.3	CONTINUOUS IMPROVEMENT	9
3.4	CONCLUSION.....	9
4	FINANCIAL STATEMENTS.....	10
5	NOTES ON THE DRINKING WATER FINANCIAL PLAN.....	14

1 Introduction

The Corporation of the Township of Virginiatown-Kearns (the Township) has retained the Ontario Clean Water Agency (OCWA) to update the Financial Plan for the Township's Drinking Water System (DWS) in order to comply with the Financial Plan regulation (O. Reg. 453/07) made under the Safe Drinking Water Act.

The Financial Plan contained herein has been prepared in accordance with O. Reg. 453/07, as well as the provisions of the Financial Planning guidelines published by the Ministry of the Environment, Conservation and Parks (MECP) in August 2007 entitled "Toward Financially Sustainable Drinking-Water Systems".

The Financial Plan was prepared for the Virginiatown-Kearns DWS based on information supplied by the Township and operational staff, including future capital and major maintenance projects, water system financial information, as well as tangible capital asset information that the Township generated in accordance with the Public Sector Accounting Board (PSAB) standard PS 3150 requirements.

The information was used to develop a Financial Plan for the Virginiatown-Kearns DWS covering a study period from 2025 to 2031 in accordance with O.Reg. 453/07 requirements (minimum 6-year study period).

1.1 Legislative Context to Financial Planning

There have been a number of legislative initiatives affecting water system management and operations over the past decade. These initiatives were a result of the waterborne illness tragedy in Walkerton in 2000. Following this event, the Government of Ontario established a public inquiry chaired by the Honourable Dennis O'Connor to look into the tragedy. The Inquiry Report recommended a comprehensive approach to the delivery of safe drinking water in Ontario.

1. The MECP has responded to the Inquiry recommendations by making legislative changes. One change directly related to the development of this Financial Plan was the passage of the Safe Drinking Water Act, of 2002 (SDWA). It requires owners of a municipal drinking water system to apply for and obtain a Municipal Drinking Water License. There are five elements that must be in place in order for the owner of a drinking water system to obtain a license:
2. A Drinking Water Works Permit to establish or alter a drinking water system.
3. An accepted Operational Plan. The Drinking Water Quality Management Standard (DWQMS) is the standard upon which operational plans are based. The plan documents an operating authority's quality management system (QMS).
4. An Accredited Operating Authority. A third-party audit of an operating authority's QMS will be the basis for accreditation.
5. A Permit to Take Water.
6. A Financial Plan that must be prepared and approved in accordance with the prescribed requirements in the Financial Plans Regulation.

Under section 30 of the SDWA, the Financial Plan element of the license program must either be prepared in accordance with the Sustainable Water and Sewage System Act, 2002 (SWSSA) or in accordance with the requirements set by the MECP. SWSSA regulations have not been published. Accordingly, the requirements set by the Ministry apply as per the 2007 MECP guidelines.

Regulation 453/07 of the Safe Drinking Water Act was passed in 2007 and contains two key provisions that apply to an existing water system:

- A person who makes an application under the Act for a municipal drinking water license shall, before making the application, prepare and approve Financial Plans for the system that satisfy the requirements of Reg. 453/07. O. Reg. 453/07, S. 1(1).
- As a condition in a municipal drinking water license that is issued in response to an application made under section 33 of the Act for a municipal drinking water license, the Director shall include a requirement that the owner of the drinking water system, by the later of July 1, 2010, and the date that is six months after the date the first license for the system is issued, prepare and approve Financial Plans for the system that satisfy the requirements prescribed Reg. 453/07. O. Reg. 453, S. 1(3).

Several other provisions are also set out in the regulation that must be met by a municipality operating a water system:

- The Financial Plan must be approved by a resolution that is passed by the Council of the municipality.
- The Financial Plan must apply to a period of at least six years.
- The Financial Plan must be available, upon request, to members of the public at no charge and posted on the Internet (if the municipality maintains a website).
- The municipality must provide notice as deemed appropriate to advise the public of the availability of the Financial Plan.

Once a system is licensed, the municipality's Financial Plan is required to be updated every five years, in conjunction with every application for license renewal. Full documentation of the Financial Plan regulation, O.Reg. 453/07 can be found in Attachment 1.

In June 2006, the Public Sector Accounting Board (PSAB) of the Canadian Institute of Chartered Accountants approved new municipal financial accounting and reporting standards requiring that tangible capital assets (TCA), including the assets of drinking water systems, be included in municipal financial statements. Stat 3150 came into effect on January 1, 2009.

The Clean Water Act, of 2006 targets the protection of drinking water supplies through the development of collaborative, locally driven, science and watershed-based source protection plans. According to the MOE Financial Planning guidelines, Financial Plans should include source water protection costs related to the provision of water services. Utilities are encouraged to have, at minimum, estimates of any current source protection costs as a separate cost item by the time that their Financial Plans are required in order to effectively align with the anticipated approval timelines for source protection plans (2010-2012).

In June 2007, the government of Ontario proposed a lead action plan. The Financial Plans regulation requires municipalities' Financial Plans to include the costs associated with replacing lead service pipes that are part of their drinking water system.

1.2 Virginiatown-Kearns Water System

The Virginiatown-Kearns Drinking Water System (DWS), located in the Township of McGarry is owned by the Corporation of the Township of McGarry and is operated by the Ontario Clean Water Agency. The Township is located in northeastern Ontario, less than 40km east of Kirkland Lake. The DWS draws its water from one production well and a back-up well.

The DWS has a rated capacity of 2,045 m³/day and contains a sodium hypochlorite disinfection system, one (1) elevated storage tower (volume of 483m³), one (1) 56kW diesel generator for emergency power, and one (1) elevated storage tank (1,300m³) with a 15 kW diesel generator. The distribution system is primarily comprised of 6, 8 and 10-inch ductile iron piping, a majority of is between 65-85 years old. All other piping is made of polyvinyl chloride (PVC) material from recent installation and repairs.

The treatment plant's disinfection system consists of 400L chemical solution tank with secondary spill containment, two (2) chemical metering pumps (one duty, one standby) and a feed line discharging the disinfectant to the well pump discharge line, upstream of the primary well and standby well flow throttle valves and in-line flow meter at the pumphouse. Disinfection occurs in the 6 kilometer 200mm forcemain that extends to the water tower before any distribution connections.

2 Financial Operating Plan

2.1 Operating Expenses

Recurring operating expenses for the Virginiatown-Kearns DWS consist of the Township's expenses of salaries and benefits, operating contract for OCWA, utility and materials costs, major maintenance and distribution repairs for the upkeep of the Water System as well as other miscellaneous costs such as office supplies, administration costs, and insurance. The total water operating expenses (excluding capital items, major maintenance, and amortization) for the Virginiatown-Kearns Water Systems is approximately \$158k in 2025, projected to increase to \$178k due to inflation by 2031.

2.2 Capital and Major Maintenance Costs

Costs for major maintenance and capital works are based on the OCWA operation's proposed capital work for the planning period of 2025-2031. Major capital work during this time include,

- Replacement of the emergency generator for \$70,000 in 2025
- VFD installation on the well pumps for \$10,000 in 2025
- Installation of a chemical addition system for corrosion control for \$26,000 in 2026

- Chemical pump replacements for \$4,000 (2) in 2025 and 2028

It should also be noted that there is an ongoing project for the replacement of distribution and collection piping, slated to finish in 2025.

2.3 Debt Management and Cash Reserves

The Virginiatown-Kearns DWS presently has no debt. In the event of a shortfall in operating expenses, the township makes a transfer from the general reserve to the water system to prevent the system from going into debt. A transfer is expected to occur multiple times during the planning period.

The water system reserves are presently at \$0. In terms of budgeting, the Township utilizes a combined water/wastewater reserve of which the water system's portion is presently in the negative. No significant buildup of a reserve is expected during the planning period (\$60k by 2031), as the total theoretical reserve buildup during the planning period, is not greater than the general reserve transfers during the same period made to account for year to year shortfalls (\$147k).

2.4 Lead Pipe Replacement Costs

There are no costs associated with lead pipe replacement for the Virginiatown-Kearns DWS during the study period.

2.5 Source Water Protection Costs

There are no costs associated with source water protection forecasted for the Virginiatown-Kearns DWS during the study period.

2.6 Funding Plan

A funding plan was developed to ensure that the annual expenditures forecasted in the financial operating plan can be sustained over the study period. The funding plan relies on operating revenues from the direct users of the drinking water system through water rates in combination with hydrant rentals and disconnection fees to cover any capital and operating costs. Historically, there were also infrastructure and provincial/government grants that contributed to the funding plan.

2.7 Water Rates

The Virginiatown-Kearns DWS has approximately 300 residential connections in service for billing in 2020. There are over a 100 potential connections that could be added in the future. Customers are charged a monthly flat rate for water used with an 1% monthly late fee if payment is made after the due date. The historical and proposed water gross rates charged to residential consumers can be found in Table 2.1.

The rates are projected to increase by 2.0% from 2025 to 2032.

Table 2.1 – Water Rate Charge per Month

	Residential Water Rates								
	Historical				Proposed Rates				
Year	2024	2025	2026	2027	2028	2029	2030	2031	2032
Rate per month	\$46.84	\$47.78	\$48.73	\$49.71	\$50.70	\$51.72	\$52.75	\$53.80	\$54.88
Rate per year	\$562.08	\$573.32	\$584.79	\$596.48	\$608.41	\$620.58	\$632.99	\$645.65	\$658.57
% Increase	1.00%	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%

The forecasted rates were developed with the assumption that there will be no significant increase in the number of billable residential units during the planning period. This assumption is due to the number of residential units having stayed consistent in recent history and there are no existing plans to connect the unconnected residences to the distribution/collection system.

There are various commercial rates for different types of commercial buildings. The rate increase for commercial buildings has been forecasted to be the same as the residential rates, with no projected increase in the number of commercial units.

Operating Revenues in 2025 are expected to be approximately \$182k, growing to \$205k by 2031. Approximately 95% of operating revenue is from the direct sale of water to residences and commercial properties. The Capital Budget is funded from Rate-Supported reserves, Provincial/Federal government grants, and transfers from the general reserve.

It should be noted that 2018 rate of \$45/month has barely increased by 2024 to \$46.84/month. This change has not been sufficient to even account for inflation over that same time period. The low rates and insufficient historical rate increases have resulted in reduced revenues for the drinking water system. A significant one time increase in the water rates is recommended.

2.8 Government Grants and Development Charges

The financial plan accounts for ICIP funding for an existing project to replace existing linear piping in the Township's distribution and collection system

3 Financial Statements

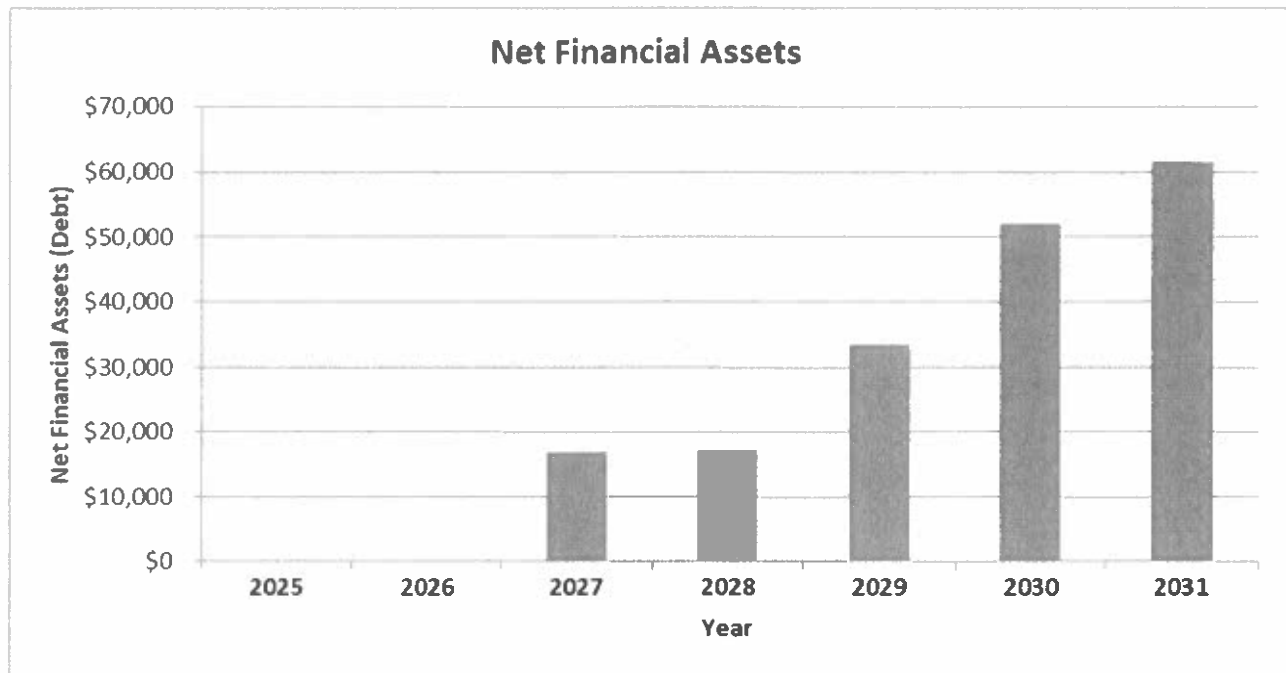
This section provides the financial information covering at least six years (2024-2029) in compliance with O. Reg. 453. Detailed financial statements are set out in tabular form in Section 4. Notes regarding the financial statements are presented at the end of the financial statement section of this report.

3.1 Statement of Financial Position (Table 5.1)

An important feature of a water system is its net financial assets. A positive net financial asset indicates that the system has more debt than reserves, and a negative value indicates that the system's debts exceed its reserves. The Virginiatown-Kearns DWS's projected net financial assets are shown in Figure 3.1 below. The net financial asset forecast remains positive as transfers from the general reserve have prevented the system from building an operating debt.

This does allow for an eventual buildup of a reserve, however, the projected buildup of a reserve in the planning period is very minor, only reaching \$60,000 at the end of 2031.

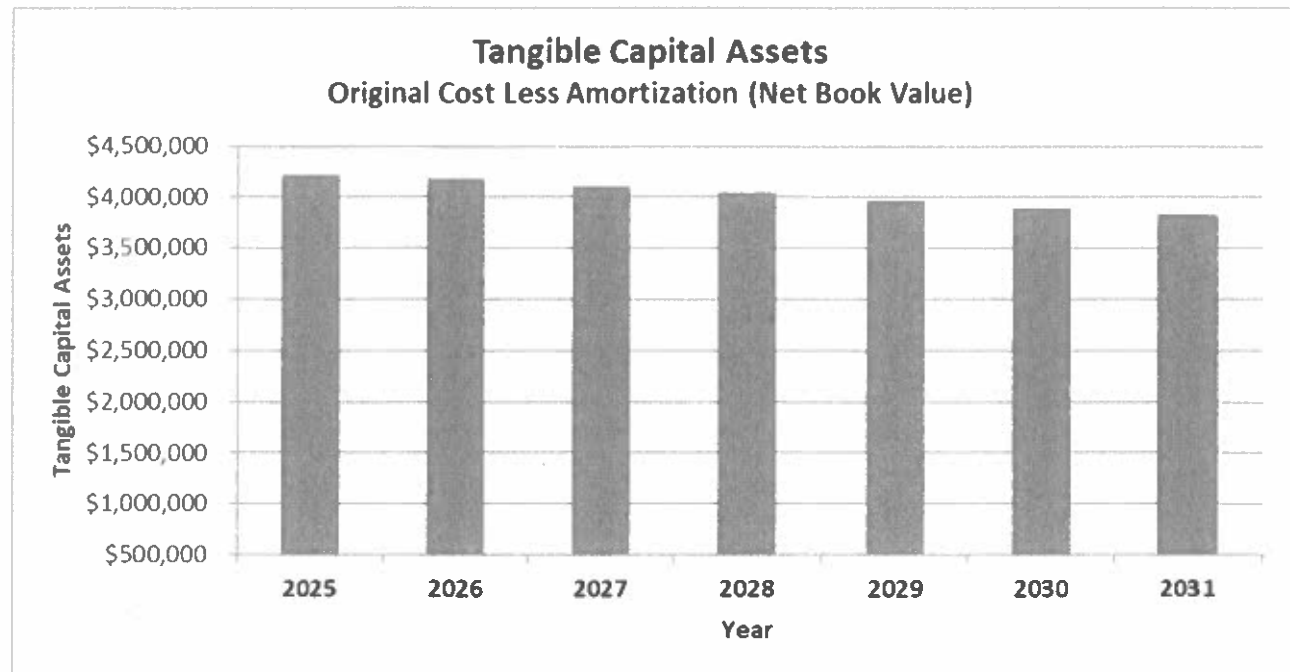
Figure 3.1 – Virginiatown-Kearns DWS Net Financial Assets



A second feature of the water system is the total value of the system's tangible capital assets (plant equipment, watermains, building structure, etc.). Consideration of the value of tangible capital assets (TCA) is part of PSAB compliance. The current value of the capital assets is termed net book value (NBV). NBV is the difference between the original cost of an asset less the accumulated amortization.

An increase in the net book value of tangible capital assets is an indication that assets have been renewed faster than they are being consumed. A decrease in net book value indicates that assets are being used, or amortized, faster than they are renewed. The netbook value of the assets is set out in Figure 3.2.

Figure 3.2 – Virginiatown-Kearns DWS Tangible Capital Assets



As shown in the figure above, the netbook value decreases between 2025 and 2031, taking the NBV from a little over \$4M to approximately \$3.8M. This chart does not show the significant amount of the Township's assets that have already been amortized completely, as the system's actual replacement costs is between \$15-\$20M. If the portion of the system that has already been amortized, was considered to still have value, then the yearly decrease in NBV would be significantly higher than represented above.

Figure 3.3 sets out the accumulated surplus, which represents a combination of the net financial assets and the netbook value of the systems. The water systems are projected to show a consistent decrease in the accumulated surplus over the planning period. This decrease shows insufficient combined reinvestment and savings for the system, as it is unable to buildup a reserve at the rate of loss through amortization, even without accounting for assets that have been fully amortized.

Figure 3.3 – Virginiatown-Kearns DWS Accumulated Surplus

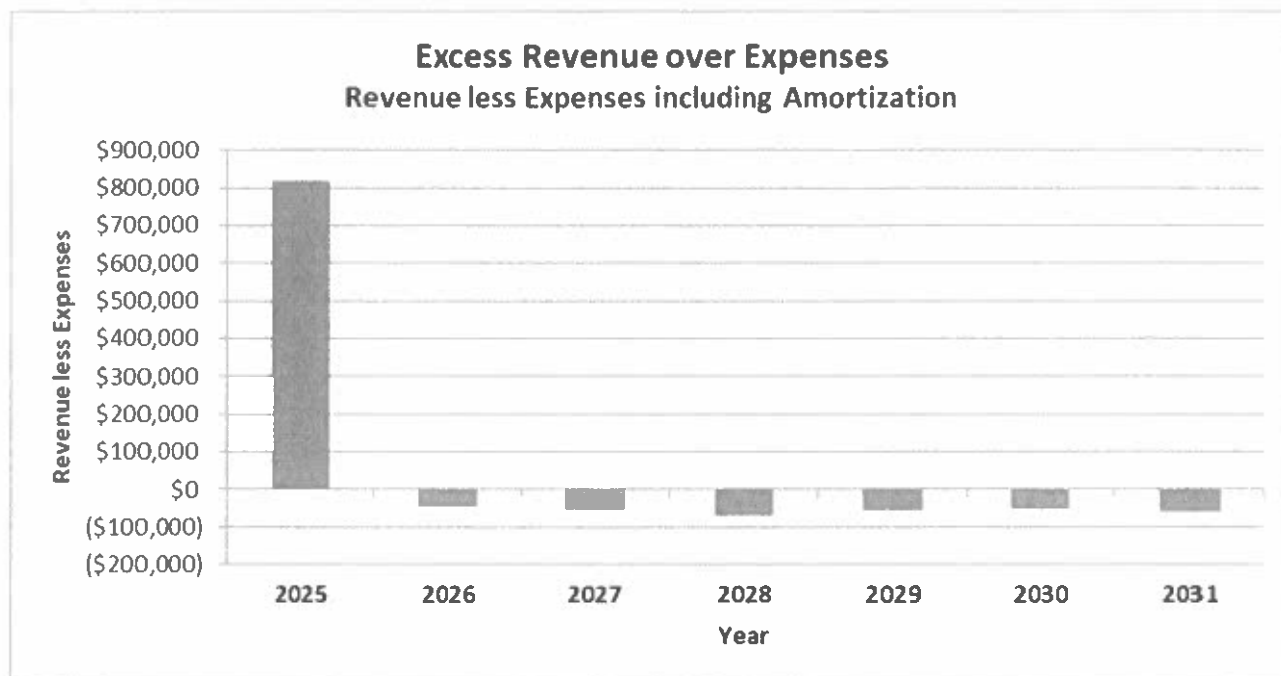


3.2 Statement of Operations (Table 5.2)

This statement summarizes revenues and expenditures. Revenue includes revenues from connected users, transfers from the general reserve, and disconnection fees. Expenditures include ongoing operating costs, debt repayment (if any), and asset amortization. Government funding is not included in the statement of operations.

Figure 3.4 shows the system's excess of revenues over expenses, including amortization. It is noted that the Township's actual budget is not in a deficit position since it does not include amortization as an expenditure. This number represents the difference between what the amortization forecast suggests 'should' be spent on infrastructure, versus the actual amount identified through capital planning processes. As stated in section 3.1, this does not account for assets fully amortized, as they have no value.

Figure 3.4 – Virginiatown-Kearns DWS Excess Revenue over Expenses



3.3 Continuous Improvement

The SDWA requires the renewal of Municipal Drinking Water Licences every five (5) years. The Financial Plan regulation requires the preparation and approval of a Financial Plan before making an application for the renewal of a Drinking Water License. Thus, each Financial Plan will require updating at a minimum frequency of every five years. This ongoing update will assist in revisiting the assumptions made in the original Financial Plan, to develop the operating and funding plans as well as re-assessing the need for capital renewal and major maintenance expenditures.

3.4 Conclusion

At present, the DWS has a viable financial plan to fund the expected operating and capital expenditures over the forecast period. However, this plan is not sustainable in the long-term as it does not buildup financial assets sufficient to account for the replacement of existing infrastructure that is no longer considered viable. The system is also not self-sufficient as it is reliant on both transfers from the general reserve to cover occasional shortfalls in operating expenses and government grants for the majority of major capital works. Both of these issues are related to the low water revenues related to the system's low water rates and a history of insufficient rate increases.

The large water infrastructure deficit could start to be addressed with more significant increases in the existing water rates.

In reviewing these statements, it is important to keep in mind that several assumptions have been made concerning inflation, interest rates, capital projects, and growth projections. Actual

numbers may significantly deviate from these over time. In addition, capital and major maintenance cost estimates and schedules may vary from current projections. There is a need to monitor the progress of this plan and make adjustments as needed.

The detailed financial statements are set out in tabular form in the following Section and were the basis for the above summary.

4 Financial Statements

The detailed financial statements are set out in the following tables. Section 5 details the notes that correspond to the “notes” numbers on the right side of the tables.

Table 5.1 – Statement of Financial Position

Statement of Financial Position	2025	2026	2027	2028	2029	2030	2031	Notes
Financial Assets								
Cash/Cash Equivalents								
System Reserve (Beginning of Year)	\$0	\$0	\$0	\$16,905	\$16,990	\$33,418	\$52,160	
System Reserve (End of Year)	\$0	\$0	\$16,905	\$16,990	\$33,418	\$52,160	\$61,654	1
Total Financial Assets	\$0	\$0	\$16,905	\$16,990	\$33,418	\$52,160	\$61,654	
Liabilities								
Accounts Payable								
Debt Principal	\$0	\$0	\$0	\$0	\$0	\$0	\$0	2
Working Deficit								
Other liabilities								
Total Liabilities	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
Net Financial Assets (Debt)	\$0	\$0	\$16,905	\$16,990	\$33,418	\$52,160	\$61,654	
Non Financial Assets								
Tangible Capital Asset Cost (Opening)	\$6,224,565	\$7,104,880	\$7,131,400	\$7,132,961	\$7,137,205	\$7,138,829	\$7,138,829	
Changes in Tangible Capital Assets - Additions	\$880,315	\$26,520	\$1,561	\$4,245	\$1,624	\$0	\$1,689	4, 5
Tangible Capital Asset Cost (Closing)	\$7,104,880	\$7,131,400	\$7,132,961	\$7,137,205	\$7,138,829	\$7,138,829	\$7,140,518	3
Accumulated Amortization (opening)	\$2,819,543	\$2,880,866	\$2,963,069	\$3,026,156	\$3,099,294	\$3,172,575	\$3,245,909	
Accumulated Amortization (closing)	\$2,880,866	\$2,953,069	\$3,026,156	\$3,099,294	\$3,172,575	\$3,245,909	\$3,315,341	
Total Non Financial Assets	\$4,224,014	\$4,178,331	\$4,106,805	\$4,037,911	\$3,966,254	\$3,892,920	\$3,825,178	
Accumulated Surplus(deficit)	\$4,224,014	\$4,178,331	\$4,123,710	\$4,054,901	\$3,998,672	\$3,945,080	\$3,886,831	

Note: Unaudited for Planning Purposes Only – Actual results will differ from the above and these differences could be material.

Table 5.2 – Statement of Financial Operations

Statement of Financial Operations							
Total Revenues	2025	2026	2027	2028	2029	2030	2031
Revenue from Users							
Trans. From Reserve Fund							
W/S RES. WATER UTILITY REVENUE	\$188,000	\$171,380	\$174,787	\$178,283	\$181,849	\$185,486	\$189,195
W/S COMM. WATER UTILITY REVENUE	\$5,000	\$5,100	\$5,202	\$5,306	\$5,412	\$5,520	\$5,631
W/S HYDRANT RENTAL FIRE DEPT.	\$6,000	\$6,120	\$6,242	\$6,367	\$6,495	\$6,624	\$6,757
W/S NSF & MISC. CHARGES	\$200	\$204	\$208	\$212	\$216	\$221	\$225
DISCONNECT / CONNECT CHARGE	\$3,000	\$3,060	\$3,121	\$3,184	\$3,247	\$3,312	\$3,378
Total Revenue from Users	\$182,200	\$185,844	\$189,561	\$193,352	\$197,219	\$201,164	\$205,187
Interest							
Interest	\$0	\$0	\$0	\$85	\$85	\$167	\$261
Transfers							
Transfer from General Reserve	\$110,079	\$26,241	\$0	\$11,436	\$0	\$0	\$0
Grants							
Government Funding Programs	\$791,315	\$0	\$0	\$0	\$0	\$0	\$0
Total Revenues	\$1,083,594	\$212,085	\$189,561	\$204,873	\$197,304	\$201,331	\$205,448
Expenses							
Total Administration and Materials	\$76,396	\$77,924	\$79,482	\$81,072	\$82,693	\$84,347	\$86,034
Total Water System Maintenance	\$82,000	\$83,640	\$85,313	\$87,019	\$88,759	\$90,535	\$92,345
Major Maintenance	\$44,883	\$24,001	\$6,300	\$32,452	\$7,799	\$7,707	\$15,885
Expenses before interest and amortization	\$203,279	\$185,565	\$171,095	\$200,543	\$179,252	\$182,589	\$194,264
Debt Interest	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Amortization	\$61,323	\$72,203	\$73,087	\$73,139	\$73,280	\$73,334	\$69,431
Total Expenses	\$264,602	\$257,768	\$244,182	\$273,682	\$252,533	\$255,923	\$263,696
Excess of Revenues over Expenses	\$818,992	(\$45,683)	(\$54,621)	(\$68,809)	(\$55,228)	(\$54,593)	(\$58,248)
Excess of Revenues over Expenses	\$818,992	(\$45,683)	(\$54,621)	(\$68,809)	(\$55,228)	(\$54,593)	(\$58,248)
Annual Surplus (Deficit) Beginning of year	\$3,405,022	\$4,224,014	\$4,178,331	\$4,123,710	\$4,054,901	\$3,999,672	\$3,945,080
Accumulated Surplus (Deficit) End of Year	\$4,224,014	\$4,178,331	\$4,123,710	\$4,054,901	\$3,999,672	\$3,945,080	\$3,886,831

Note: Unaudited for Planning Purposes Only – Actual results will differ from the above and these differences could be material.

Table 5.3 – Statement of Change in Cash Flow

Statement of Cash Flow	2025	2026	2027	2028	2029	2030	2031
Operating Transactions							
Cash received from Revenues	\$973,515	\$185,844	\$189,561	\$193,352	\$197,219	\$201,164	\$205,187
Cash received from General Reserve	\$110,079	\$26,241	\$0	\$11,436	\$0	\$0	\$0
Cash paid for Operating Expenses	\$203,279	\$185,565	\$171,095	\$200,543	\$179,252	\$182,589	\$194,264
Cash paid for Financing Charges (Debt Interest)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Excess of Operating Revenues Over Operating Expenses	\$880,315	\$26,520	\$18,466	\$4,245	\$17,967	\$18,575	\$10,922
Working Capital Items							
Accounts Receivable	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Inventory	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital Work in Progress	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Cash provided by Operating Transactions	\$880,315	\$26,520	\$18,466	\$4,245	\$17,967	\$18,575	\$10,922
Capital							
Acquisition of TCAs	\$880,315	\$26,520	\$1,561	\$4,245	\$1,624	\$0	\$1,689
Proceeds on Disposal of TCA							4
Cash used in Capital Transactions	(\$880,315)	(\$26,520)	(\$1,561)	(\$4,245)	(\$1,624)	\$0	(\$1,689)
Investing							
Cash (used in)/Provided by Investing Activities	\$0	\$0	\$0	\$85	\$85	\$167	\$261
Increase (decrease) Cash Provided by Investing Activities	\$0	\$0	\$0	\$85	\$85	\$167	\$261
Financing							
Repayment of Long Term Debt (principal)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Cash Provided by (used) in Financing Activities	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Increase (decrease) in Cash Equivalents	\$0	\$0	\$16,905	\$85	\$16,428	\$18,742	\$9,494
Cash and Cash Equivalents at the beginning of the Year	\$0	\$0	\$0	\$16,905	\$16,990	\$33,418	\$52,160
Cash and Cash Equivalents at the End of the Year	\$0	\$0	\$16,905	\$16,990	\$33,418	\$52,160	\$61,654

Note: Unaudited for Planning Purposes Only – Actual results will differ from the above and these differences could be material.

5 Notes on the Drinking Water Financial Plan

The Virginiatown-Kearns Water System Financial Plan represents a forecast of the financial performance of the Water System over a study period starting in the year 2025 through to the year 2031. The following notes are intended to document and/or clarify some of the assumptions made in generating the financial information contained in the tables. The reader is cautioned that the Financial Plan contains unaudited financial information and is subject to change.

1. The reserve fund balance of \$61k is the value projected for the end of the year 2031.
2. The water system has no effective debt.
3. Tangible Capital Assets Cost (Closing) includes changes (additions, disposals, write-downs) in tangible capital assets during the year.
4. TCA Additions – refer to tangible capital asset additions, which are represented by capital projects that add or replace assets in the system.
5. Tangible Capital Assets (TCA) are assumed to have no residual value when they have reached the end of their projected useful life. The projected future costs of capital items include a 15% contingency. Amortization was determined using the straight-line method. The calculation of Amortization begins the year after an asset is put into service.
6. Sale of Water (Residential) – revenue received from residential units.
7. Contribution from General Revenue would be direct transfers from the Township to supplement its water system. No general revenue transfers are projected.
8. Amortization – The yearly loss of value of existing assets in the system due to age.
9. Investing – Interest revenue from reserve cash. An interest rate of 0.5% is assumed.
10. Government Grants – Revenue from provincial and federal grant programs and sources (ICIP, gas tax)
11. Total Water System Expenses (salaries, benefits, insurance, fees, other municipal expenses, etc) related to water system maintenance.
12. Major Maintenance – maintenance expenses and projects that do not contribute to the value of the system's assets (engineering studies, part replacement, repairs, etc.).

Attachment 1

Ontario Regulation 453/07

**Safe Drinking Water Act, 2002
ONTARIO REGULATION 453/07**

FINANCIAL PLANS

Consolidation Period: From April 1, 2008 to the e-Laws currency date.

Last amendment: O. Reg. 69/08.

This is the English version of a bilingual regulation.

Requirement to prepare Financial Plans

1. (1) A person who makes an application under clause 32 (1) (b) of the Act for a municipal drinking water licence shall, before making the application, prepare and approve Financial Plans for the system that satisfy the requirements prescribed under section 2. O. Reg. 453/07, s. 1 (1).

(2) A person who makes an application under subsection 32 (4) of the Act for the renewal of a municipal drinking water licence shall, before making the application, prepare and approve Financial Plans for the system that satisfy the requirements prescribed under section 3. O. Reg. 453/07, s. 1 (2).

(3) As a condition in a municipal drinking water licence that is issued in response to an application made under section 33 of the Act for a municipal drinking water licence, the Director shall include a requirement that the owner of the drinking water system, by the later of July 1, 2010 and the date that is six months after the date the first licence for the system is issued, prepare and approve Financial Plans for the system that satisfy the requirements prescribed under section 3. O. Reg. 453/07, s. 1 (3).

(4) The Director shall include, as a condition in a municipal drinking water licence, the requirement set out in subsection (3) in any amendments to a license made after the application, if the condition is not satisfied at the time when the amendment is made. O. Reg. 453/07, s. 1 (4).

Financial Plan requirements; new systems

2. For the purposes of clause (b) of the definition of “Financial Plans” in subsection 30 (1) of the Act, the following requirements are prescribed for Financial Plans that are required by subsection 1 (1) to satisfy the requirements of this section:

1. The Financial Plans must be approved by a resolution that indicates that the drinking water system is financially viable and that is passed by,
 - i. the council of the municipality, if the owner of the drinking water system is a municipality, or
 - ii. the governing body of the owner, if the owner of the drinking water system has a governing body and is not a municipality.
2. The Financial Plans,
 - i. must include a statement that the financial impacts of the drinking water system have been considered, and
 - ii. must apply for a period of at least six years.
3. The first year to which the Financial Plan must apply is the year in which the drinking water system is expected to first serve the public.
4. For each year in which the Financial Plans apply, the Financial Plans must include details of the proposed or projected financial operations of the drinking water system itemized by,
 - i. total revenues, further itemized by water rates, user charges and other revenues,
 - ii. total expenses, further itemized by amortization expenses, interest expenses and other expenses,
 - iii. annual surplus or deficit, and
 - iv. accumulated surplus or deficit.
5. The owner of the drinking water system must,
 - i. make the Financial Plans available, on request, to members of the public who are served by the drinking water system without charge,
 - ii. make the Financial Plans available to members of the public without charge through publication on the Internet, if the owner maintains a website on the Internet, and

- iii. provide notice advising the public of the availability of the Financial Plans under subparagraphs i and ii, if applicable, in a manner that, in the opinion of the owner, will bring the notice to the attention of members of the public who are served by the drinking water system.
6. The owner of the drinking water system must give a copy of the Financial Plans to the Ministry of Municipal Affairs and Housing. O. Reg. 453/07, s. 2.

Financial Plan requirements; licence renewal

3. (1) For the purposes of clause (b) of the definition of "Financial Plans" in subsection 30 (1) of the Act, the following requirements are prescribed for Financial Plans that are required by subsection 1 (2) or a condition that is included in a municipal drinking water licence under subsection 1 (3) to satisfy the requirements of this section:

1. The Financial Plans must be approved by a resolution that is passed by,
 - i. the council of the municipality, if the owner of the drinking water system is a municipality, or
 - ii. the governing body of the owner, if the owner of the drinking water system has a governing body and is not a municipality.
2. The Financial Plans must apply to a period of at least six years.
3. The first year to which the Financial Plans must apply must be the year determined in accordance with the following rules:
 - i. If the Financial Plans are required by subsection 1 (2), the first year to which the Financial Plans must apply must be the year in which the drinking water system's existing municipal drinking water licence would otherwise expire.
 - ii. If the Financial Plans are required by a condition that was included in a municipal drinking water licence under subsection 1 (3), the first year to which the Financial Plans must apply must be the later of 2010 and the year in which the first licence for the system was issued.
4. Subject to subsection (2), for each year to which the Financial Plans apply, the Financial Plans must include the following:
 - i. Details of the proposed or projected financial position of the drinking water system itemized by,
 - A. total financial assets,
 - B. total liabilities,
 - C. net debt,
 - D. non-financial assets that are tangible capital assets, tangible capital assets under construction, inventories of supplies and prepaid expenses, and
 - E. changes in tangible capital assets that are additions, donations, write downs and disposals.
 - ii. Details of the proposed or projected financial operations of the drinking water system itemized by,
 - A. total revenues, further itemized by water rates, user charges and other revenues,
 - B. total expenses, further itemized by amortization expenses, interest expenses and other expenses,
 - C. annual surplus or deficit, and
 - D. accumulated surplus or deficit.
 - iii. Details of the drinking water system's proposed or projected gross cash receipts and gross cash payments itemized by,
 - A. operating transactions that are cash received from revenues, cash paid for operating expenses and finance charges,
 - B. capital transactions that are proceeds on the sale of tangible capital assets and cash used to acquire capital assets,
 - C. investing transactions that are acquisitions and disposal of investments,
 - D. financing transactions that are proceeds from the issuance of debt and debt repayment,
 - E. changes in cash and cash equivalents during the year, and

- F. cash and cash equivalents at the beginning and end of the year.
 - iv. Details of the extent to which the information described in subparagraphs i, ii and iii relates directly to the replacement of lead service pipes as defined in section 15.1- 3 of Schedule 15.1 to Ontario Regulation 170/03 (Drinking Water Systems), made under the Act.
 - 5. The owner of the drinking water system must,
 - i. make the Financial Plans available, on request, to members of the public who are served by the drinking water system without charge,
 - ii. make the Financial Plans available to members of the public without charge through publication on the Internet, if the owner maintains a website on the Internet, and
 - iii. provide notice advising the public of the availability of the Financial Plans under subparagraphs i and ii, if applicable, in a manner that, in the opinion of the owner, will bring the notice to the attention of members of the public who are served by the drinking water system.
 - 6. The owner of the drinking water system must give a copy of the Financial Plans to the Ministry of Municipal Affairs and Housing. O. Reg. 453/07, s. 3 (1).
- (2) Each of the following sub-subparagraphs applies only if the information referred to in the sub-subparagraph is known to the owner at the time the Financial Plans are prepared:
- 1. Sub-subparagraphs 4 i A, B and C of subsection (1).
 - 2. Sub-subparagraphs 4 iii A, C, E and F of subsection (1). O. Reg. 453/07, s. 3 (2).

Alternative requirements for two or more drinking water systems

4. If section 3 applies to the Financial Plans of two or more drinking water systems that are solely owned by the same owner, the requirements prescribed by the section may, as an alternative, be satisfied by Financial Plans that comply with the section but treat those systems as if they were one drinking water system. O. Reg. 453/07, s. 4.

Amendment of Financial Plans

5. Sections 2 and 3 do not prevent Financial Plans from being amended. O. Reg. 453/07, s. 5.

Additional information

6. The requirements of this Regulation do not prevent a person from providing additional information in Financial Plans prepared for the purpose of meeting the requirements of the Act. O. Reg. 453/07, s. 6.



8 (K)

Minutes of a Recreation Committee Meeting held on Tuesday April 1st, 2025, at 6:00 p.m.

1. Opening of Meeting by the Committee Chair / Ouverture de la réunion par le/la Président(e) du comité:

The Chair called the meeting to order at 6:00 p.m. and welcomed those in attendance.

2. Roll Call / Appel nominal:

<u>Attendance:</u>	<u>Present</u>	<u>Absent</u>
Chair Councillor Louanne Caza	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Co-Chair Councillor Francine Plante	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Paulette Paquet	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Alyson Nickel	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mary Walsh	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Mayor Bonita Culhane	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Deputy-Clerk: Melanie Jensen

Members of the Public: 0

Moved by Paulette Paquet
Seconded by Alyson Nickel

12/2025
Absence

THAT the Chair agrees to grant a leave of absence to member Francine Plante for the recreation Committee meeting held on April 1st, 2025, due to appropriate advance notice submitted to the Clerk.

Carried

3. Adoption of the Agenda and Addendum :

Moved by Paulette Paquet
Seconded by Alyson Nickel

13/2025
Agenda

THAT the agenda for the Recreation Committee Meeting held on April 4th, 2025 be adopted.

Carried

4. Disclosure of Pecuniary Interest : None

5. Adoption of the Previous Minutes and Matters Arising from the Minutes:

Moved by Paulette Paquet
Seconded by Alyson Nickel

**14/2025
Minutes**

THAT the minutes of the Recreation Committee meeting held on March 4th, 2025, be adopted.

Carried

6. Delegations, Petitions, Presentations: None

7. Correspondence, Information :

-Gatling Easter Donation Email was read out loud.

8. New Business :

- a) **Budget:** Members discussed the budget and made appropriate changes where needed.
- b) **Easter:** Members discussed details on the Easter Event.
- c) **Mother's Day:** Members discussed having a Mother's Day Event.
- d) **Canada Day Special Meeting:** Members discussed having the special recreation meeting at 10 am instead of 1 pm.

9. Members Update Report :

-A verbal update was given and will be posted online.

10. Question period:

-A question period was held.

11. Closed Meeting/ Réunion à huis clos: None

12. Adjournment / Clôture de l'assemblée:

Moved by Paulette Paquet
Seconded by Alyson Nickel

15/2025
Adjournment

THAT this meeting be adjourned at 6:47 p.m.



Chair – Councillor Louanne Caza



8 (K)

Minutes of a Recreation Committee Meeting held on Friday April 4th , 2025, at 10:00 a.m.

1. Opening of Meeting by the Committee Chair / Ouverture de la réunion par le/la Président(e) du comité:

The Chair called the meeting to order at 10:00 a.m. and welcomed those in attendance.

2. Roll Call / Appel nominal:

<u>Attendance:</u>	<u>Present</u>	<u>Absent</u>
Chair Councillor Louanne Caza	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Co-Chair Councillor Francine Plante	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Paulette Paquet	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Alyson Nickel	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mayor Bonita Culhane	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Deputy-Clerk: Melanie Jensen

Members of the Public:

Moved by Paulette Paquet
Seconded by Alyson Nickel

16/2025
Absence

THAT the Chair agrees to grant a leave of absence to member Francine Plante for the recreation Committee meeting held on April 4th , 2025, due to appropriate advance notice submitted to the Clerk.

Carried

3. Adoption of the Agenda and Addendum :

Moved by Alyson Nickel
Seconded by Paulette Paquet

17/2025
Agenda

THAT the agenda for the Recreation Committee Meeting held on April 4th , 2025 be adopted with addition to item #8 (c) Budget.

Carried

4. Disclosure of Pecuniary Interest : None

5. Adoption of the Previous Minutes and Matters Arising from the Minutes:

Moved by Paulette Paquet
Seconded by Alyson Nickel

**18/2025
Minutes**

THAT the minutes of the Recreation Committee meeting held on April 1st , 2025, be adopted.

Carried

6. Delegations, Petitions, Presentations: None

7. Correspondence, Information : None

8. New Business :

a) **Canada Day:** Members discussed some details for Canada day celebration for 2024.

b) **Accept Committee Member resignation:**

Moved by Alyson Nickel
Seconded by Paulette Paquet

**19/2025
Member Resignation**

THAT the Recreation Committee accepts the resignation of member Mary Walsh and forward it to Council.

Carried

9. Members Update Report :

-A verbal update was given and will posted online.

10. Question period:

-A question period was held.

11. Closed Meeting/ Réunion à huis clos: None

12. Adjournment / Clôture de l'assemblée:

Moved by Alyson Nickel
Seconded by Paulette Paquet

20/2025
Adjournment

THAT this meeting be adjourned at 11:02 a.m.



Chair – Councillor Louanne Caza



8 (L)

CLI ECA Project Proposal

Proposal: McGarry_CLI_2025

April 09, 2025

Karine Pelletier, Clerk-Treasurer
Township of McGarry
27 Webster Street
Virginiatown, ON, P0K1X0

Re: Consolidated Linear Infrastructure Environmental Compliance Approval 2025 Deliverables (McGarry)

Dear Karine,

On behalf of the Ontario Clean Water Agency (OCWA), we are pleased to submit our proposal to undertake the completion of the deliverables listed below. Based on our current understanding of your existing municipal System infrastructure, OCWA will complete the research and development of the necessary documents as described in the following sections.

As a provincial crown Agency, OCWA provides a comprehensive range of reliable, cost-effective, and environmentally responsible water and wastewater operations, maintenance and engineering services to a large number of municipalities, First Nations, and industrial, commercial and institutional organizations in the Province of Ontario.

Deliverables

1. Significant Drinking Water Threat Assessment (Sanitary)

- Complete the research, and develop the initial Significant Drinking Water Threat Assessment Report for Proposed Alterations required to meet the milestone identified in Section 7.2 of the CLI-ECA 280-W601 with a due date of February 28, 2024 (Request sent to MECP for a revised due date of 02/28/2026). *(This report covers requirements both CLI ECAs for Sanitary and Stormwater)*

2. Operations and Maintenance Manual (Sanitary System)

- Complete the research, and develop the initial Sanitary Operations and Maintenance Manual required to meet the milestone identified in Section 3.2.1 of the CLI-ECA 280-W601 with a due date of February 28, 2024 (Request sent to MECP for a revised due date of 02/28/2026).

3. Operations and Maintenance Manual (Stormwater System)

- Complete the research, and develop the initial Sanitary Operations and Maintenance Manual required to meet the milestone identified in Section 3.2.1 of the CLI-ECA 280-S701 with a due date of October 28, 2023 (Request sent to MECP for a revised due date of 10/28/2026).

4. Wet Weather/Dry Weather Flow Assessment (Sanitary System)

- Complete the research, and develop the initial Stormwater Operations and Maintenance Manual required to meet the milestone identified in Section 8.0 of the CLI-ECA 280-W601 with a due date of August 28, 2024 (Request sent to MECP for a revised due date of 08/28/2026).

Budget

In reviewing the above scope of work, OCWA proposes a project budget of **\$13,750** (exclusive of HST) for our professional fees and disbursements. Note that this is an upset limit and only fees and disbursements used will be invoiced.

Schedule

We understand that time is of the essence. OCWA is ready to start the project in August 2025 upon approval.

The full project is expected to take 6 weeks to complete assuming the project is approved to start by August 15, 2025.

Table 1 contains a list of the key milestone dates for the project.

Table 1: Milestones

Task	Schedule	Milestone Date
Project Approval to Start		May 31, 2025
Collect and Review Background information from Municipality (Sanitary System)	2 Weeks	August 15 2025
Draft Significant Drinking Water Threat Assessment	1 Week	August 22 2025
Final Significant Drinking Water Threat Assessment	1 Week	August 29 2025
Collect and Review Background information from Municipality (Stormwater System)	2 Weeks	August 15 2025
Draft Operations and Maintenance Manual (Stormwater System)	2 Weeks	August 22 2025
Final Operations and Maintenance Manual (Stormwater System)	1 Week	August 29 2025
Collect and Review Background information from Municipality (Sanitary System)	2 Weeks	September 12 2025
Draft Operations and Maintenance Manual (Sanitary System)	2 Weeks	September 26 2025
Final Operations and Maintenance Manual (Sanitary System)	1 Week	October 3 2025
Draft Wet Weather/Dry Weather Flow Assessment	1 Week	September 5 2025
Final Wet Weather/Dry Weather Flow Assessment	1 Week	September 12 2025

We thank you again for your interest; please contact your local OCWA contact for more information.

Sincerely,

Jeremy Galda

Safety, Process, and Compliance Manager
Northeastern Ontario Region

cc: Sylvie Lemieux, OCWA

COUNTERSIGNATURE:

By signing below, I accept the scope of work described in the above proposal and provide permission on behalf of the Municipality to proceed.

(Signature)

Date