

# 8 (a).

Ministry of Transportation

Ministère des Transports



Assistant Deputy Minister's Office  
Integrated Policy and Planning  
Division

Bureau du sous-ministre adjointe  
Division des politiques et de la  
planification intégrées

438 University Avenue  
12<sup>th</sup> Floor  
Toronto ON M5G 2K8  
Tel. (647) 302-7129

438 Avenue University  
12<sup>e</sup> étage  
Toronto ON M5G 2K8  
Tel. (647) 302-7129

**Memo to Chief Administrative Officers re:**  
**Licence Plate Renewal**

I am writing to provide further information regarding the Government of Ontario's announcement on Feb. 15, 2024, regarding proposed changes to the way licence plates are renewed in Ontario.

The government has announced it will be introducing legislation related to the renewal of licence plates in the coming days, and more details regarding the proposed changes will be released over the coming months.

It is important to note the Government of Ontario is not eliminating licence plate renewals nor is it proposing changes to the plate denial process. The introduction of a new plate renewal process will not change the way municipalities collect unpaid fines.

Plate denial information will continue to support municipal fine collection. As a plate nears its expiry date, the automated system will check if the plate has fines, outstanding tolls, or insurance issues. If the plate has none of these issues, it will be renewed automatically for one year. If the plate has any of these issues, renewal will not proceed and the vehicle owner will be notified that they need to take action, which will include paying any fines or their plate will expire.

Expired plates will continue to be subject to roadside enforcement.

MTO and partner ministries have consulted with key stakeholders, including municipal court managers, throughout the development of this proposal. Further consultations will be held in spring 2024 to discuss the proposal in more detail.

We thank you for your support on this important initiative.

If you have further questions, please contact Katie De Palma at [katie.depalma@ontario.ca](mailto:katie.depalma@ontario.ca).

Sincerely,

Jonathan Lebi, Assistant Deputy Minister  
Ministry of Transportation

**Ministry of Finance**

Provincial-Local Finance Division

Frost Building North  
95 Grosvenor Street  
Toronto, ON M7A 1Y7**Ministère des Finances**Division des relations provinciales  
municipales en matière de financesÉdifice Frost Nord  
95 rue Grosvenor  
Toronto, ON M7A 1Y7

February 26, 2024

Dear Treasurer/Clerk-Treasurer:

I am writing to provide you with an update to your municipality's withheld 2024 Ontario Municipal Partnership Fund (OMPF) first quarter payment.

The Ministry of Municipal Affairs and Housing has confirmed that your municipality submitted its 2022 Financial Information Return (FIR) following the processing of the 2024 OMPF first quarter payments.

I am pleased to advise that the Ministry of Finance will issue an interim payment to assist with your municipality's cash flow requirements. Your municipality's withheld 2024 OMPF first quarter payment will be processed through electronic funds transfer later this week. Details regarding this payment are identified in Section C of the attached *Released Payment Notice*.

We appreciate the submission of your 2022 FIR and look forward to future submissions being filed within the specified timelines.

If you have any questions regarding the processing of this payment, please contact Alula Yimam at (437) 216-9863 or at [alula.yimam@ontario.ca](mailto:alula.yimam@ontario.ca).

Sincerely,

A handwritten signature in blue ink, appearing to read "M. Iannaci".

Mary Iannaci  
Director  
Municipal Funding Policy Branch

Attachment

c: Ian Freeman  
Assistant Deputy Minister, Provincial-Local Finance Division, MOF

Ruchi Parkash  
Director, Municipal Finance Policy Branch, MMAH

# PHU-THU Merger: Community Update

**February 29, 2024**

*Together, the Porcupine Health Unit and the Timiskaming Health Unit strive for an efficient and effective integration of our public health units to strengthen public health in Northeastern Ontario. We are committed to transparent communication, fostering a positive and inclusive culture, and optimizing our resources to deliver resilient and responsive public health programs and services for the best possible health outcomes in the diverse communities we serve.*

*Porcupine Health Unit-Timiskaming Health Unit (PHU-THU) merger updates are expected to be shared quarterly with municipalities, First Nations communities, and community partners.*

Questions or comments can be sent to [Rachelle Côté](#) or [Lori McCord](#).

## Where are we now?



- Working on an application for the merger, as required by the Ministry of Health.
- Developing change management plans for staff and partners to help streamline this transition.
- Established an organizational structure for the merger integration team and created work plans to organize key projects and timelines.
- Members of the Board of Health (BOH) merger working group have been selected, with equal representation from both boards.

## **Communities and Public Health**

- Merging the health units will increase efficiency and capacity to strengthen public health programs and services for all communities.
- There are many partnerships shared between PHU and THU. The health units will maintain these key partnerships to work together to continue to meet the needs of our communities.

## **Next steps**

- Continuing to work on the merger application, which will be submitted by April 2nd to the Ministry of Health.
- The ministry has shared an approval process, and it is expected that final government approval will be received later this fall.
- Continuing to engage municipalities, First Nations communities, community partners, and the public to ensure this merger strengthens public health and local connections.

## **Messaging for your community members**

- Programs and services will continue as is in local health unit offices in both regions during the merger process.

***Strengthening public health in Northeastern Ontario***

#8 (e)

Treasury Board Secretariat  
Emergency Management Ontario

25 Morton Shulman Avenue  
Toronto ON M3M 0B1

Secrétariat du Conseil du Trésor  
de la gestion des situations d'urgence Ontario

25, rue Morton Shulman Toronto  
ON M3M 0B1



Karine Pelletier  
The Corporation of The Township of Mcgarry  
27 Webster Street/Rue  
Virginiatown, ON  
P0K1X0  
kpelletier@mcgarry.ca

Date: February 27, 2024

**Re: Approval Letter for Community Emergency Preparedness Grant ("CEPG") Program**

Dear Karine Pelletier:

On behalf of the Province of Ontario (the "Province"), I am pleased to inform you through this Approval Letter that your application to the CEPG Program has been approved for a grant in the amount of **\$50,000.00** in support of your emergency preparedness project as described in section E of your application form (Case Number 2023-11-1-2333452664).

The mandate of Emergency Management Ontario ("EMO") is to ensure that Ontarians are safe, practiced and prepared before, during and after emergencies. This includes access to resources to support emergency management and preparedness. The CEPG Program supports this mandate by providing funding to help community organizations purchase emergency supplies, equipment and services.

As part of the CEPG Program, all funding recipients must comply with the terms and conditions contained within section I of the application form, for the entire duration of the agreement. In accordance with these terms and conditions, you should also be aware of and comply with the following:

**A. Communications Protocol:**

Applicants wishing to publicly communicate about their funding will require prior approval from the Province. Please send an email to [EMOCommunityGrants@ontario.ca](mailto:EMOCommunityGrants@ontario.ca) seeking approval of publications. Approval may take up to 30 days, please plan communications accordingly and in advance.

In addition to providing the Province with notice before communicating publicly, your organization/municipality/location may be asked to coordinate announcement timing with the Province.

**B. Key Dates:**

- i. Effective Date: February 27, 2024

- ii. Completion Date: August 30, 2024
- iii. Report back date: September 13, 2024
- iv. Expiry Date: October 31, 2024

**C. Approved Budget:**

Please see the following approved budget below. As a successful applicant, you will be required to adhere to this approved budget.

Expense Category	Approved Budget
Supplies	0.00
Capital Equipment	40,800.00
Operating Equipment	9,200.00
Services	0.00
Training	0.00
Administration Costs	0.00
Other	0.00
<b>Total Funding</b>	<b>50,000.00</b>

Approved costs for each recipient are limited to a maximum of \$50,000, as reflected in the approved budget above. Any additional costs in excess of this amount incurred to complete the Project (including in-kind contributions) are the full responsibility of your organization.

**D. Report Back Requirements:**

Pursuant to the terms and conditions and as described in section H of the application form, all recipients of grant funding are required to report back to the Province by the deadline set out above.

Failure to meet any of these reporting requirements may impact your organization's ability to receive holdback funding (if applicable) and eligibility for future funding in any future iterations of the CEPG Program. Please refer to Transfer Payment Ontario ("TPON") for the report back template and instructions.

**E. Payment Schedule:**

The following is an overview of the payment schedule for your organization:

Payments	Amount	Payment Date
Funding release	50,000.00	Up to 15 Business Days after the Business Day that all of the following have been received by the Province: <ul style="list-style-type: none"> <li>• Copy of notification to elected official/head for awareness; and</li> <li>• Certificate of insurance.</li> </ul>

Holdback funding release (if applicable)	0.00	Up to 10 Business Days after the Province's acceptance of the Report Back.
<b>Total Project Funding</b>	<b>50,000.00</b>	

**Action Required – to be completed within 10 Business Days of receipt of this letter.**

The release of project funds will be subject to your acknowledgement of this Approval Letter by completing the following steps and the submission of supporting documentation in the TPON portal:

1. Provide a copy of notification that the elected official or head (i.e., Chief, Regional Chair, Mayor, Warden, Head of Council, President) of your organization is aware of the approved project funding.
2. A certificate of insurance with a commercial general liability limit of not less than \$2 million (\$2,000,000) in the organization's name must be provided, which confirms the insurance coverage and indemnity required by the terms and conditions of the grant program, including any additional requirements pursuant to section 12.0 of the general terms and conditions, signed by an authorized insurance representative. The certificate of insurance must:
  - Identify a duration of coverage for the organization up to the Expiry Date shown above.
  - Identify the Treasury Board Secretariat as an additional insured, represented in the following language, "His Majesty the King in right of Ontario as represented by the President of the Treasury Board and the members of the Executive Council of Ontario, and their directors, officers, advisors, agents, appointees and employees".
  - Confirm the insurance policy includes a cross-liability clause and contractual liability coverage; and
  - Include a statement that the Certificate Holder will be notified of any cancellation or material change within 30 days.
3. If not set up, register for direct deposit at the following link: [Doing business with the Government of Ontario | ontario.ca](https://www.ontario.ca/doing-business)

Should you have any concerns or questions regarding this Approval Letter specifically, please reach out via email to [EMOCommunityGrants@ontario.ca](mailto:EMOCommunityGrants@ontario.ca) or please call 1-855-216-3090.

Looking forward to collaborating with you.



Ruby Nayyar  
Senior Manager, Design and Implementation Unit,  
Emergency Management Ontario  
Treasury Board Secretariat

February  
2024

8 (17)

"The Timiskaming Community Safety and Well-Being (CSWB) Committee is a multi-sectoral group representing 23 municipalities within Timiskaming District, including the municipality of Temagami."



TIMISKAMING

SIX MONTH REPORT

#### Success of the CSWB to date:

Since adopting the CSWB Plan in 2022, the following has been accomplished:

Hired CSWB coordinator  
(June 2023)

Built district-wide capacity and established a steering committee and 4 working groups (September to October 2023)

Expressed advocacy to the Provincial Government for financial support of the implementation of Ontario CSWB Plans (November to January 2023)

Developed connections with 24 liaisons to organizations and programs outside the umbrella of the CSWB Committee  
(Ongoing 2024)

Held 18 meetings, engaged 12 exterior organizations, completed and supported 4 funding opportunity applications  
(Ongoing 2024)

#### CSWB GOALS:

Increasing access, lowering barriers, reducing crises, high quality health & wellbeing.

Greater housing inventory, more housing options, more pathways to housing, expanded shelter services.

Creating career pathways for local work opportunities, reducing skilled job vacancies and underemployment.

Addressing root causes of poverty, improving public transportation, reducing food insecurity.

Building sense of community around the environment, creating plans for mitigating climate change effects.

Increasing feelings of belonging and safety, ensuring access to justice, improving road safety.



# What is the CSWB doing for our communities?

## Health & Well-Being:

**Goal:** Linking municipalities to community health, and improving accessibility to health services.

**In Action:** Developing an effective service map for the health of our communities.

## Housing & Homelessness:

**Goal:** Increasing the availability of housing options, and serving community members experiencing homelessness.

**In Action:** Addressing housing-related stigma in our communities.

## Community Safety:

**Goal:** Increasing feelings of safety and belonging in our communities, ensuring accessible justice, and improving road safety for all Timiskaming residents.

**In Action:** Combining efforts with the Timiskaming Drug and Alcohol Strategy.

## Direct Action Response Team (DART):

**Goal:** Addressing short-term initiatives and emerging issues in our communities.

**In Action:** Exploring opportunities for inter-municipality transportation.



#10 (a)

Minutes of a Recreation Committee Meeting held on Monday January 15<sup>th</sup>, 2024 at 1:00 p.m.

**1. Opening of Meeting by the Committee Chair / Ouverture de la réunion par le/la Président(e) du comité:**

The Chair called the meeting to order at 1:00 p.m. and welcomed those in attendance.

**2. Roll Call / Appel nominal:**

<u>Attendance:</u>	<u>Present</u>	<u>Absent</u>
Chair Councillor Louanne Caza	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Co-Chair Councillor Annie Keft	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Paulette Paquet	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mary Walsh	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Alyson Nickel	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mayor Bonita Culhane	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Clerk Treasurer: Karine Pelletier  
Members of the Public: 2

**3. Adoption of the Agenda and Addendum / Adoption de l'ordre du jour et de l'addenda.**

Moved by Paulette Paquet  
Seconded by Alyson Nickel

**01/2024  
Agenda**

THAT the agenda for the Recreation Committee Meeting held on January 15<sup>th</sup>, 2024 be adopted with the addition of item #10 (h) Pickel Ball and item #10 (i) Easter.

Carried

**4. Disclosure of Pecuniary Interest / Déclaration d'intérêts pécuniaires:**

**5. Minutes of Previous Meetings / Procès-verbal des réunions précédentes :**

THAT the minutes of the Recreation Committee meeting held on November 7<sup>th</sup> , 2023, be adopted.

Carried

**6. Matters arising from the minutes/Affaires découlant des procès-verbaux: None**

**7. Deputations / Délégations / Députations / Délégations : None**

**8. Correspondence, Information / Correspondance, Information:**

-Letter from Gold Candle

**9. Members Update Reports / Rapports de mise à jour des membres :**

-Report was given verbally and posted online.

**10. New Business/ Nouvelles affaires:**

- a) Food Safety Course: Members discussion about this subject.
- b) Smart Serve Course: Members discussed taking the Smart Serve Course.
- c) Cleaning: members will clean the arena on January 22<sup>nd</sup>, 2024 at 1pm.
- d) Valentine's Craft: members discussed having a Bingo on February 11, 2024. More details to follow.
- e) Paint for Kitchen: Members discussed painting the Kitchen and color pallets.
- f) March break Activities: members discussed different activities for the march break. More information to follow.
- g) Terms of Reference / mandate: members will look at what we have all ready and will talk about this at our February meeting.
- h) Pickel Ball : Adult Pickel Ball is now on Tuesdays and Thursday from 7:00 pm to 9:00pm and Children Pickel ball is on Wednesdays from 6;30 pm to 8:00 pm.
- i) Easter: Members discussed Easter activities. More details to follow.

**11. a) Submitted Questions / Questions soumises : None**

**b) Audience Questions / Questions de l'auditoire : None**

**12. Closed Meeting/ Réunion à huis clos: None**

13. **Adjournment / Clôture de l'assemblée:**

Moved by Paulette Paquet  
Seconded by Alyson Nickel

**03/2024**  
**Adjournment**

THAT this meeting be adjourned at 1:49 p.m.

  
\_\_\_\_\_  
Chair – Councillor Louanne Caza



# 10 (a)

Minutes of a Recreation Committee Meeting held on Tuesday February 6<sup>th</sup>, 2024, at 7:00 p.m.

**1. Opening of Meeting by the Committee Chair / Ouverture de la réunion par le/la Président(e) du comité:**

The Chair called the meeting to order at 7:00 p.m. and welcomed those in attendance.

**2. Roll Call / Appel nominal:**

<u>Attendance:</u>	<u>Present</u>	<u>Absent</u>
Chair Councillor Louanne Caza	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Co-Chair Councillor Annie Keft	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Paulette Paquet	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mary Walsh	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Alyson Nickel	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mayor Bonita Culhane	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Deputy-Clerk: Melanie Jensen

Members of the Public: 2

**3. Adoption of the Agenda and Addendum / Adoption de l'ordre du jour et de l'addenda.**

Moved by Paulette Paquet  
Seconded by Alyson Nickel

**04/2024  
Agenda**

THAT the agenda for the Recreation Committee Meeting held on February 6<sup>th</sup>, 2024 be adopted with the addition of #10 (h) Posters.

Carried

**4. Disclosure of Pecuniary Interest / Déclaration d'intérêts pécuniaires: None**

**5. Minutes of Previous Meetings / Procès-verbal des réunions précédentes :**

THAT the minutes of the Recreation Committee meeting held on January 15<sup>th</sup>, 2024, be adopted.

Carried

6. **Matters arising from the minutes/Affaires découlant des procès-verbaux: None**

7. **Deputations / Délégations / Députations / Délégations : None**

8. **Correspondence, Information / Correspondance, Information: None**

9. **Members Update Reports / Rapports de mise à jour des membres :**

-Report was given verbally and posted online.

10. **New Business/ Nouvelles affaires:**

- a) Valentines Kids Bingo: Members discussed the activities and all the details for this event.
- b) Family Day Activities: Members discussed having a Family Day activity and decided to not plan anything for this year.
- c) Easter Celebration: Members discussed ideas for the Easter Celebration. Poster to follow.
- d) March Break Activities: Members discussed a few activities for the March Break. Poster to follow.
- e) Paint for Kitchen: Members looked at color pallets for the Kitchen.
- f) Community Yard Sale: Members discussed having the community yard sale again this year at the same time as Larder Lake as last year was a success.
- g) Terms of Reference / mandate: Members discussed the Terms of Reference and made some changes. The Deputy Clerk will make the changes and bring it back to the Committee for approval and then it will be brought forward to Council for final approval.
- h) Posters: Chair Councillor Caza asked Co-Chair Councillor Keft if she can help with the making of the posters.

11. **a) Submitted Questions / Questions soumises : None**

**b) Audience Questions / Questions de l'auditoire : None**

A question period was held.


12. **Closed Meeting/ Réunion à huis clos: None**

**13. Adjournment / Clôture de l'assemblée:**

Moved by Paulette Paquet  
Seconded by Alyson Nickel

**06/2024**  
**Adjournment**

THAT this meeting be adjourned at 7:41 p.m.

  
\_\_\_\_\_  
Chair – Councilor Louanne Caza



Minutes of the Community Policing Committee held on Thursday, January 18<sup>th</sup>, 2024 at 7:00 p.m. in person in the meeting room or by phone.

**1. Opening of the Meeting by the Chair of the Committee**

The Chair called the meeting to order at 7:00 p.m. and welcomed those in attendance.

**2. Roll Call:** The Chair took a roll call

<u>Attendance:</u>	<u>Present</u>	<u>Absent</u>
Chair Councillor Francine Plante	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Co-Chair Councillor Louanne Caza	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Bastiaan Koomans	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Merdy Armstrong	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mayor Bonita Culhane	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Sergeant Daniel Senf  
 Clerk-Typist: Melanie Jensen  
 Members of the audience present: 0

**3. Adoption of the Agenda and Addendum:**

Moved by Bastiaan Koomans  
 Seconded by Louanne Caza

**01/2024**  
**Adoption of Agenda**

THAT the agenda for the Community Policing Committee Meeting held on January 18<sup>th</sup> 2024, be adopted with addition of #10 (C ) New Member.

Carried

**4. Disclosure of Pecuniary of Interest:** None



**5. Minutes of Previous Meetings:**

Moved by Louanne Caza  
Seconded by Bastiaan Koomans

**02/2024**  
**Previous Minutes**

THAT the minutes of the Meeting of the Community Policing held on October 26<sup>th</sup> , 2023 be adopted.

Carried

**6. Matters arising from the minutes: None**

**7. Deputations / Delegations : None**

**8. Correspondance, Information : None**

**9. Members Update Reports:**

- Members verbally gave a verbal report.

**10. New Business:**

- a) Calendar for 2024 events: Members discussed the calendar and set up some events.
- b) Terms of Reference / Mandate: Chair Councillor Plante has examples of other township Terms of Reference and will come up with something and present it her members.
- c) New Member:

Moved by Bastiaan Koomans  
Seconded by Merdy Armstrong

**03/2024**  
**New Member**

THAT the Policing Committee accept Daniel Quevillon as member of the Policing Committee and that the motion be forwarded to Council for final approval.

Carried

**11. a) Submitted Questions : None**

**b) Audience Questions : None**

**12. Closed Meeting: None**

**13. Adjournment:**

Moved by Bastiaan Koomans  
Seconded by Louanne Caza

**04/2024**  
**Adjournment**

That this meeting be adjourned at 8:04 p.m.

Carried

  
Chair Councillor Francine Plante



#10 (c)

Minutes of a Tourist Committee Meeting held on Wednesday, October 4<sup>th</sup>, 2023, at 7:00 p.m. in person or on the phone.

**1. Opening of Meeting by the Committee Chair:**

The Chair called the meeting to order at 7:00 p.m. and welcomed those in attendance.

**2. Roll Call:**

<u>Attendance:</u>	<u>Present</u>	<u>Absent</u>
Chair Councillor Francine Plante	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Co-Chair Councillor Wendy K. Weller	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Nyla Koomans	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Elaine Fic	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mayor Bonita Culhane	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Clerk Typist: Melanie Jensen

Members of the public: 3

**3. Adoption of the Agenda and Addendum**

Moved by Elaine Fic

**30/2023**

Seconded by Wendy Weller

**Agenda**

THAT the agenda for the Tourist Committee Meeting held on October 4<sup>th</sup>, 2023, be adopted.

Carried

**4. Disclosure of Pecuniary Interest: None**

**5. Minutes of Previous Meetings**

Moved by Wendy Weller

**31/2023**

Seconded by Elaine Fic

**Minutes**

THAT the minutes of the Tourist Committee Meeting held on September 6<sup>th</sup>, 2023 be adopted.

Carried

6. **Matters arising from the minutes: None**

7. **Deputations / Délégations: None**

8. **Correspondance, Information: None**

9. **Members Update Reports:**

Members update was done verbally. It can be listened to online.

10. **New Business:**

- a) **Sample – Calendar:** Members discussed the sample of the calendar that the Chair has brought to show the members.
- b) **Lunch – Christmas Craft and bake Sale:** Chair said that she responded to the letter from Recreation.
- c) **Fundraising DFS :** Members discussed the fundraising and will look back into it at a later time.
- d) **Tree Lighting – Looking for donations for lights:** Members discussed the Tree Lighting and getting donations for the lights.

11. a) **Submitted Questions: None**

b) **Audience Questions: None**

12. **Closed Meeting: None**

13. **Adjournment:**

Moved by Elaine Fic  
Seconded by Wendy Weller

**32/2023**  
**Adjournment**

THAT this meeting be adjourned at 7:32 p.m.

Carried

  
Chair – Councillor Francine Plante



# 10 (c)

Minutes of a Tourist Committee Meeting held on Wednesday, February 7<sup>th</sup>, 2024, at 7:00 p.m. in person or on the phone.

**1. Opening of Meeting by the Committee Chair:**

The Chair called the meeting to order at 7:00 p.m. and welcomed those in attendance.

**2. Roll Call:**

<u>Attendance:</u>	<u>Present</u>	<u>Absent</u>
Chair Councillor Francine Plante	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Co-Chair Councillor Elaine Fic	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Nyla Koomans	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Renate Schmitz	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mayor Bonita Culhane	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Deputy-Clerk: Melanie Jensen		
Members of the public: 4		

**3. Adoption of the Agenda and Addendum**

Moved by Nyla Koomans	<b>01/2024</b>
Seconded by Renate Schmitz	<b>Agenda</b>

THAT the agenda for the Tourist Committee Meeting held on February 7<sup>th</sup>, 2024, be adopted with the addition of item #10 (g) set yearly calendar and item #10 (h) Tourist Centre opening.

Carried

**4. Disclosure of Pecuniary Interest: None**

**5. Minutes of Previous Meetings**

Moved by Nyla Koomans	<b>02/2024</b>
Seconded by Renate Schmitz	<b>Minutes</b>

THAT the minutes of the Tourist Committee Meeting held on October 4<sup>th</sup>, 2024 be adopted.

Carried

6. **Matters arising from the minutes: None**

7. **Deputations / Délégations: None**

8. **Correspondance, Information: None**

9. **Members Update Reports:**

Members update was done verbally. It can be listened to online.

10. **New Business:**

- a) **Interviews for Tourist Centre television:** Members discussed doing interviews with residents and have students do the interviews.
- b) **Community Recipe Book:** Members discussed the recipe book and decided to keep it going as it will take time to get to our recipe goal to make a book.
- c) **Ideas sharing with from the committee members:** Members discussed different ideas to hold or have in and around the Tourist Centre.
- d) **Little Town:** The Chairs has presented this idea to its members and will look into it later as they have lots on the go at the moment.

e) **New Member:**

**Moved by Renate Schmitz**  
**Seconded by Nyla Koomans**

**03/2024**  
**New Member**

THAT the Tourist Centre Committee accepts new member Wendy Weller and bring it forward to Council for final approval.

Carried

f) **Terms of Reference:**

**Moved by Nyla Koomans**  
**Seconded by Renate Schmitz**

**04/2024**  
**Terms of Reference**

THAT the Tourist Centre Committee accept the McGarry Tourist Centre Terms of Reference with the amendment on page 3 #7 from the word “elect” to “appoint” and that the committee pass the motion to Council for final approval.

Carried

11.    **a) Submitted Questions: None**  
      **b) Audience Questions:**

A question period was held.

12.    **Closed Meeting: None**

13.    **Adjournment:**

Moved by Renate Schmitz  
Seconded by Nyla Koomans

**05/2024**  
**Adjournment**

THAT this meeting be adjourned at 7:56 p.m.

Carried

  
\_\_\_\_\_  
Chair – Councillor Francine Plante

February 15<sup>th</sup>, 2024



#10 (d)  
Resolution No. OF/2024

THE CORPORATION OF THE TOWNSHIP OF MCGARRY  
COMMUNITY POLICING COMMITTEE  
P.O. BOX 99  
VIRGINIATOWN, ON. P0K 1X0

MOVED BY [Signature]  
SECONDED BY [Signature]

THAT the Community Policing Committee would like to change the time of the monthly meetings from 7:00 p.m. to 6:00 p.m.

Defeated \_\_\_\_\_ / Carried [Signature]  
Chair Chair

Recorded Vote Requested by \_\_\_\_\_

	YES	NO
Chair Councillor Francine Plante	_____	_____
Co-Chair Louanne Caza	_____	_____
Merdy Armstrong	_____	_____
Bastiaan Koomans	_____	_____
Daniel Quevillon	_____	_____
Mayor Bonita Culhane	_____	_____



March 6<sup>th</sup> 2024



Resolution No. 08/2024

# 10 (d)

**THE CORPORATION OF THE TOWNSHIP OF MCGARRY  
TOURIST COMMITTEE  
P.O. BOX 99  
VIRGINIATOWN, ON. P0K 1X0**

**MOVED BY** Nyla Koomans

**SECONDED BY** R. Schmitz

THAT the Tourist Centre Committee would like to change the time of the monthly meetings from 7:00 p.m. to 6:00 p.m.

**Defeated** \_\_\_\_\_ **/ Carried** J. Plante  
**Chair** **Chair**

**Recorded Vote**

**Requested by** \_\_\_\_\_

	YES	NO
<b>Chair Coucnillor Francine Plante</b>	_____	_____
<b>Co-Chair Councillor Elaine Fic</b>	_____	_____
<b>Nyla Koomans</b>	_____	_____
<b>Renate Schmitz</b>	_____	_____
<b>Wendy Weller</b>	_____	_____
<b>Mayor Bonita Culhane</b>	_____	_____

# 10(c)

## **AGENDA**

### **Regular Meeting**

**Monday January 29, 2024**

**McGarry Public Library, 5:30 p.m.**

1. Opening of Meeting
2. Apologies for non-attendance
3. Declaration of Conflicts of Interest
4. Approval of Agenda
5. Minutes of meeting 11/27/2023
6. Business arising from the minutes
  - Council approval of candidate
  - Audit for 2022 posted on McGarry website
  - Placemaking Grant -THU
  - Ontario Parks passes
  - Internet fibre access through Bell
  - Youth Service Providers for help : identify needs
7. Correspondence
  - Ontario Trillium Foundation Capital Grant Stream for municipalities
  - Access copyright renewal
8. CEO/Chairperson report
  - Rug cleaning
  - Student volunteer
9. Finance
  - Accounts – December – Wages/Benefits 1889.42\$; General – 1358.87\$
  - Financial Report January to December 2023
  - Final 2023 budget
  - Planning for 2024 budget
  - Quick Books Online
9. Other Business
  - Summer Student Employment request
  - TD Summer Reading
  - Typical Week Survey
  - Connectivity Grant
  - Valentine activity
  - March Break
10. Adjournment      Next meeting – February 26, 2024, 5:30 p.m.

## 6. Correspondence

- The Ontario Trillium Foundation Capital Grant Stream information for capital expenses by the municipalities has been forwarded to township treasure along with a wish list of possible renovations, including much needed accessible entrance.
- Access Copyright licence has been renewed for 2024.
- FOPL information shared with trustees.

## 7. CEO/Chairperson report

- No word from rug cleaner. Will give it a few more days before calling new provider.
- We have a secondary school student doing volunteer hours at the library. This led to discussion about our laptop computer. It is several years old and needs to be updated. We will look at defining what we need and purchasing options.

## 8. Finance

- December accounts: wages and benefits – 1889.43\$, general -1358.87\$

**2024:03** Moved by Merdy Armstrong  
Seconded by Annie Keft

That the accounts for December 2023 in the amounts: **wages** – 1889.43\$ and **general accounts** 1358.87\$ be paid.

Carried

- Members received a copy of the detailed financial report of income and expenses for the 2023 year ended December 31, 2023. The surplus stands at 11 701.65\$ after allowing for expenditures which were planned in 2023 but will be completed in 2024: THU placemaking grant (1500.00\$), all-in-one printer/copier replacement (4000.00\$) and rug cleaning/mats (1000.00\$), children's reading fund (1100.00\$).

**2024:04** Moved by Ginette Guilbeault  
Seconded by Francine Plante

That the detailed report of income and expenses for 2023 be accepted and forwarded to council.

Carried

- Board members will receive a draft 2024 budget at the next meeting for discussion and input before being forwarded to council.
- Financial work will be done in Quick Books beginning in 2024.

## 9. Other Business.

- Summer student employment application has been filled for one student worker for the summer.
- Library has been accepted in the TD Summer reading program. This program now has an online component. Materials will be available at no cost shortly.
- Typical Library Week survey has been completed. Annual survey will have to be completed before April 30, 2024.
- Connectivity grant application has been sent. We are waiting to see what our share will be.
- Library will cooperate with the recreation committee in offering children's bingo for Valentine's Day and movie night during the March school break.
- CEO/Librarian is maintaining a community calendar on the bulletin board in the hallway.
- Library has been accepted as a host site for the volunteer preparation of income tax reports. This service is offered free of charge to citizens who have a simple tax situation and low to modest income. Complete details will be available at February meeting

## 10. Adjournment

**2024:05** Moved by Francine Plante

That the meeting be adjourned at 6:38 p.m. The next regular meeting will be on Monday, February 26th, 2024, at 5:30 p.m.

Carried

Chairperson

Mary Jolette

Secretary

Samantha Gaudet

Approved

Feb 26, 2024

#10 (h).



**Ontario Clean Water Agency**  
**Agence Ontarienne Des Eaux**

Virginiatown-Kearns Drinking Water System

# 2023 ANNUAL/SUMMARY REPORT

Prepared by the Ontario Clean Water Agency  
on behalf of the Township of McGarry

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Virginiatown-Kearns Drinking Water System

Section 11

# 2023 ANNUAL REPORT



## INTRODUCTION

Municipalities throughout Ontario have been required to comply with Ontario Regulation 170/03 made under the *Safe Drinking Water Act* (SDWA) since June 2003. The Act was enacted following recommendations made by Commissioner O'Conner after the Walkerton Inquiry. The Act's purpose is to protect human health through the control and regulation of drinking water systems. O. Reg. 170/03 regulates drinking water testing, use of licensed laboratories, treatment requirements and reporting requirements.

Section 11 of Regulation 170/03 requires the owner to produce an Annual Report. This report must include the following:

1. Description of system & chemical(s) used
2. Summary of any adverse water quality reports and corrective actions
3. Summary of all required testing
4. Description of any major expenses incurred to install, repair or replace equipment

This annual report must be completed by February 28<sup>th</sup> of each year.

Schedule 22 of the regulation also requires a Summary Report, which must be presented & accepted by Council by March 31<sup>st</sup> of each year for the preceding calendar year.

The report must list the requirements of the Act, its regulations, the system's Drinking Water Works Permit (DWWP), Municipal Drinking Water Licence (MDWL), Certificate of Approval (if applicable), and any regulatory requirement the system failed to meet during the reporting period. The report must also specify the duration of the failure, and for each failure referred to, describe the measures that were taken to correct the failure.

The *Safe Drinking Water Act* (2002) and the drinking water regulations can be viewed at the following website: <http://www.e-laws.gov.on.ca>.

To enable the Owner to assess the rated capacity of their system to meet existing and future planned water uses, the following information is also required in the report.

1. A summary of the quantities and flow rates of water supplied during the reporting period, including the monthly average and the maximum daily flows,
2. A comparison of the summary to the rated capacity and flow rates approved in the systems approval, drinking water works permit or municipal drinking water licence or a written agreement if the system is receiving all its water from another system under an agreement.

The reports have been prepared by the Ontario Clean Water Agency (OCWA) on behalf of the Owner and presented to council as the 2023 Annual/Summary Report.





## Section 11 - ANNUAL REPORT

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### 1.0 INTRODUCTION

<b>Drinking-Water System Name:</b>	<b>Virginiatown-Kearns Drinking Water System</b>
<b>Drinking-Water System No.:</b>	<b>220000317</b>
<b>Drinking-Water System Owner:</b>	<b>The Corporation of the Township of McGarry</b>
<b>Drinking-Water System Category:</b>	<b>Large Municipal, Residential System</b>
<b>Period being reported:</b>	<b>January 1 to December 31, 2023</b>

**Does your Drinking Water System serve more than 10,000 people?** No

**Is your annual report available to the public at no charge on a web site on the Internet?** No

**Location where the report required under O. Reg. 170/03 Schedule 22 will be available for inspection.**

McGarry Township Office  
27 Webster Street,  
Virginiatown Ontario P0K 1X0

#### ***Drinking Water Systems that receive drinking water from the Virginiatown-Kearns Drinking Water System***

The Virginiatown-Kearns Drinking Water System provides all drinking water to the communities of Virginiatown, North Virginitown and Kearns.

#### ***The Annual Report was not provided to any other Drinking Water System Owners.***

The Ontario Clean Water Agency prepared the 2023 Annual/Summary Report for the Virginiatown-Kearns Drinking Water System and provided a copy to the system owner; the Township of McGarry. The Virginiatown-Kearns Drinking Water System is a stand-alone system that does not receive water from or send water to any other system.

#### ***Notification to system users that the Annual Report is available for viewing is accomplished through:***

- Notice on the Town's website



## **2.0 VIRGINIATOWN DRINKING WATER SYSTEM (DWS No. 220000317)**

The Virginiatown-Kearns Drinking Water System is owned by the Corporation of the Township of McGarry and operated by the Ontario Clean Water Agency (OCWA). The system consists of a Class 2 water distribution and supply subsystem. The Ontario Clean Water Agency (OCWA) is the accredited operating authority and is designated as the Overall Responsible Operator for both the water supply and water distribution facilities.

### ***Raw Water Supply***

The main building for the water treatment plant/pumphouse is located approximately 6 km northeast of the Virginiatown Community Centre and approximately 500 metres east of Cheminis Road. Groundwater is supplied to the plant from production Well No. 1 (Cheminis Well) which is situated within the plant and Well No. 2 (T3/91); a standby well which is located 10 metres east of the well house.

Well No.1 (Cheminis Well) was drilled in October 1994 to a depth of 26.2 metres. The well is “double-case” constructed which consists of a 300 mm diameter steel casing and is equipped with a vertical turbine pump assembly and fixed-rate control system to pump at a maximum rate of 1,420 L/minute. A magnetic flow meter is mounted on the 150 mm diameter discharge line from the well into the treatment process.

Well No. 2 (T3/91) was originally drilled in February 1991 and maintained as a test well. It was modified in December 2014 to service as a standby well. It is located approximately 10 m east of the well house and Well No. 1. It is drilled to a depth of 28.65 metres and equipped with a submersible deep well pump rated at 1,105 L/minute. It includes a newly installed pitless adaptor and 100 mm diameter discharge pipe that connects to the Well No. 1 discharge header at a point just before the flow meter located inside the plant.

The standby well is intended for use when production Well No.1 has been taken out of service for repair and maintenance, or in an emergency situation. The well can also be used periodically as required to ensure water quality; it is currently configured to operate once in every 60 tower filling cycles.

### ***Water Treatment***

The wells feed the water treatment system that has a maximum rated capacity of 2,045 cubic meters per day (m<sup>3</sup>/d).

The groundwater is chlorinated using a sodium hypochlorite disinfection system, complete with a chemical feed panel consisting of duplicate chemical metering pumps (duty and standby), and a single 400 L storage tank with secondary spill containment and an outside fill line. Also integrated into the treatment process are off-site chlorine contact facilities. The first is a 6 km long by 200 mm diameter ductile iron forcemain (pipe) with no service connections that extends from the treatment plant to the elevated reservoir/tower.



### ***Water Storage and Pumping Capabilities***

The tower is located approximately 150 m to the west of the Virginiatown Community Centre at the intersection of Twenty-Seventh Avenue and Twenty-Seventh Street within the community of North Virginiatown. The tower has 1,300 cubic metres of usable volume for water storage. A free chlorine residual analyzer and a pressure transmitter both using a circular chart recorder are on-site and utilize the alarm communication device. An 8" Promag 50W magnetic flow meter was installed on the tower discharge line in June 2015 to continuously monitor the flow rate and daily volume of treated water directed to the distribution system. Piping for filling, discharging, draining, sampling and bypassing purposes are also housed within the elevated water storage.

### ***Emergency Power***

A 56 kW diesel engine generator set and its associated fuel storage and secondary spill containment is available at the pump house for standby power.

A 15 KW diesel generator is also available outside the water tower to provide emergency power in case of a power failure.

### ***Distribution System***

The distribution system serves an estimated population of approximately 600 people spread throughout the residential areas of Virginiatown, North Virginiatown and Kearns. The distribution system itself consists primarily of ten (10), eight (8), and six (6) inch ductile iron constructed water mains. The service life of the distribution system ranges from 60 years (for the North Virginiatown sector) to 80 years (for the Virginiatown sector). More recent watermain installations and repair sections are comprised of polyvinyl chloride (PVC) piping. There are 48 fire hydrants connected to the distribution system to aid in fire protection. Based on the number of service connections, the system is classified as a Large Municipal Residential Drinking Water System.

## **3.0 LIST OF WATER TREATMENT CHEMICALS USED OVER THE REPORTING PERIOD**

Sodium Hypochlorite, used as a disinfectant, was the only chemical used at the Water Treatment Plant.

This chemical meets AWWA and NSF/ANSI standards.

## **4.0 SIGNIFICANT EXPENSES INCURRED IN THE DRINKING WATER SYSTEM**

OCWA is committed to maintaining the assets of the drinking water system and sustains a program of scheduled inspection and maintenance activities using a computerized Work Management System (WMS).



Significant expenses incurred in the drinking water system include:

- chemical upset limit
- genset maintenance
- lifting device inspections
- main break AWQI 161079
- main break Dorfman
- replace hour meter

## 5.0 DETAILS ON NOTICES OF ADVERSE TEST RESULTS AND OTHER PROBLEMS REPORTED TO & SUBMITTED TO THE SPILLS ACTION CENTER

Based on information kept on record by OCWA, the following adverse water quality incidents were reported to the Ministry's Spills Action Centre in 2023.

<b>Date</b>	<b>AWQI No.</b>	<b>Details</b>
January 3	161079	<p>Category 2 watermain break at 4 Lynch Avenue caused a loss of pressure to 19 homes. The main was isolated prior to repairing 2 holes with repair bands. The local Health Unit was notified and a precautionary boil water advisory (BWA) was issued for the affected area.</p> <p>After the repair was complete, the pressure was restored and the area was flushed until an acceptable chlorine residual was achieved (0.56 mg/L). Two sets of 3 bacteriological samples were collected (upstream, downstream and at the site of the break) on January 3<sup>rd</sup> and 4<sup>th</sup>. Sample results indicated no total coliforms or E.coli. BWA was lifted on January 5<sup>th</sup> at approximately 4:30 PM</p>
January 30	161250	<p>Category 2 watermain break at 28<sup>th</sup> Street caused a loss of pressure to 18 homes. The main was isolated to repair a circumferential break on a 6 inch main with a clamp. The local Health Unit was notified and a precautionary BWA was issued for the affected area.</p> <p>After the repair was complete, the pressure was restored and the area was flushed until an acceptable chlorine residual was achieved (1.52 mg/L). Two sets of 3 bacteriological samples were collected (upstream, downstream and at the site of the break) on January 30<sup>th</sup> and 31<sup>st</sup>. Sample results indicated no total coliforms or E.coli (lab reports attached). BWA was lifted on February 1<sup>st</sup> at approximately 4:38 PM.</p>
April 26	161838	<p>April 26 - Category 2 watermain break at 17 Dorfman Street caused a loss of pressure to 6 homes with active service, and 1 business (Legion building). One home on the line has no active service. The main was isolated to repair a split in a 6 inch main with a repair band. The local Health Unit was notified and a BWA was issued for the affected area.</p> <p>After the repair was complete, the pressure was restored and the area was flushed until an acceptable chlorine residual was achieved (0.55 mg/L). Two sets of 3 bacteriological samples were collected (upstream,</p>



<b>Date</b>	<b>AWQI No.</b>	<b>Details</b>
		downstream and at the site of the break) on April 27th and 28th. Sample results indicated no total coliforms or <i>E. coli</i> . BWA was lifted on May 1st at approximately 10:15 AM
August 5	162949	Watermain repair/LOP/BWA – 24 <sup>th</sup> Ave and 25 <sup>th</sup> Ave were without pressure during a watermain break; a boil water advisory was issued. After sampling, the BWA was lifted on August 11
September 4	163291	Watermain repair/LOP/BWA Dorfman Street south of Connell Ave was without pressure during a watermain break thus a boil water advisory was issued. After sampling, the BWA was lifted on September 7
September 17	163488	Alarms unable to call out – the service issues Northern Telephone experienced, and were working to fix, impacted the ability of the alarm at the water plant to call an operator during an alarm condition. Remote monitoring of the plant conditions via SCADA/Wonderware were increased. The loss of the ability of alarms to call out was reported as a precaution. There were no true adverse conditions in the water plant. With the landline service fully restored, this issue is now resolved.
November 20	164057	Watermain break and subsequent loss of pressure during repairs caused a BWA to be issued affecting Casselman Ave
December 12	164197	Due to the location of the required repair on the line to the tower, and the strong chance of contamination, a BWA was issued to the entire community

## 6.0 MICROBIOLOGICAL TESTING PERFORMED DURING THE REPORTING PERIOD

### *Summary of Microbiological Data*

<b>Sample Type</b>	<b># of Samples</b>	<b>Range of <i>E. coli</i> Results (min to max)</b>	<b>Range of Total Coliform Results (min to max)</b>	<b># of HPC Samples</b>	<b>Range of HPC Results (min to max)</b>
<b>Raw (production well)</b>	52	0 to 0	0 to 1	N/A	N/A
<b>Raw (standby well)</b>	52	0 to 0	0 to 16	N/A	N/A
<b>Treated</b>	52	0 to 0	0 to 0	52	< 10 to >2000
<b>Distribution</b>	104	0 to 0	0 to 0	52	< 10 to 80

Maximum Allowable Concentration (MAC) for *E. coli* = 0 Counts/100 mL

MAC for Total Coliforms = 0 Counts/100 mL

"<" denotes less than the laboratory's method detection limit.

#### **Notes:**

1. One microbiological sample is collected and tested each week from the raw (each well) and treated water supply. A total of two microbiological samples are collected and tested each week from the Virginiatown-Kearns distribution system. At least 25% of the distribution samples must be tested for HPC bacteria.



## 7.0 OPERATIONAL TESTING PERFORMED DURING THE REPORTING PERIOD

### *Summary of Raw Water Turbidity Data*

Parameter	# of Samples	Range of Results (min to max)	Unit of Measure
Turbidity (production well)	23	0.11 to 1.06	NTU
Turbidity (standby well)	23	0.13 to 3.39	NTU

**Note:**

1. Turbidity samples are required once every month.

### *Continuous Monitoring in the Treatment Process*

Parameter	# of Samples	Range of Results (min to max)	Unit of Measure	Standard
Free Chlorine Residual	8760	0.66 to 2.00	mg/L	CT

**Notes:**

1. For continuous monitors 8760 is used as the number of samples.
2. CT is the concentration of chlorine in the water times the time of contact that the chlorine has with the water. It is used to demonstrate the level of disinfection treatment in the water. CT calculations are performed for the Virginiatown-Kearns drinking water system if the free chlorine residual level drops below 0.10 mg/L to ensure primary disinfection is achieved.

### *Summary of Chlorine Residual Data in the Distribution System*

Parameter	# of Samples	Range of Results (min to max)	Unit of Measure	Standard
Free Chlorine Residual	364	0.35 to 2.36	mg/L	≥ 0.05

**Note:** A total of seven operational checks for chlorine residual in the distribution system are collected each week. Four (4) samples are tested one day and three (3) on a second day. The sample sets are collected at least 48-hours apart and samples collected on the same day are from different locations.

### *Summary of Nitrate & Nitrite Data (sampled at the plant's point of entry into the distribution every quarter)*

Date of Sample	Nitrate Result Value	Nitrite Result Value	Unit of Measure	Exceedance
January 9	0.1	< 0.01	mg/L	No
April 11	0.1	< 0.01	mg/L	No
July 10	< 0.1	< 0.01	mg/L	No
October 10	< 0.1	0.02	mg/L	No

Maximum Allowable Concentration (MAC) for Nitrate = 10 mg/L

MAC for Nitrite = 1 mg/L



**Summary of Total Trihalomethane Data** (sampled in the distribution system every quarter)

Date of Sample	Result Value	Unit of Measure	Running Average	Exceedance
January 9	2.2	ug/L	7.5	No
April 11	2.4	ug/L		
July 10	22	ug/L		
October 10	3.2	ug/L		

Maximum Allowable Concentration (MAC) for Total Trihalomethanes = 100 ug/L (Four Quarter Running Average)

**Summary of Total Haloacetic Acid Data** (sampled in the distribution system every quarter)

Date of Sample	Result Value	Unit of Measure	Running Average	Exceedance
January 9	<8	ug/L	<8	No
April 11	<8	ug/L		
July 10	<8	ug/L		
October 10	<8	ug/L		

Maximum Allowable Concentration (MAC) for Total Haloacetic Acid = 80 ug/L (Four Quarter Running Average)

**Summary of Most Recent Lead Data under Schedule 15.1**

(applicable to the following drinking water systems; large municipal residential systems, small, municipal residential systems, and non-municipal year-round residential systems)

The Virginiatown-Kearns Drinking Water System was eligible to follow the “Exemption from Plumbing Sampling” as described in section 15.1-5(9) and 15.1-5(10) of Schedule 15.1 of Ontario Regulation 170/03. The exemption applies to a drinking water system if, in two consecutive periods at reduced sampling, not more than 10% of all samples from plumbing exceed the maximum allowable concentration (MAC) of 10 ug/L for lead. As such, the system was required to test for total alkalinity and pH in two distribution sample collected during the periods of December 15 to April 15 (winter period) and June 15 to October 15 (summer period). This testing is required in every 12-month period with lead testing in every third 12-month period.

Two rounds of alkalinity and pH testing were carried out on March 13<sup>th</sup> and October 12<sup>th</sup> of 2023. Results are summarized in the table below.

**Summary of Lead Data** (sampled in the distribution system)

Date of Sample	# of Samples	Field pH (min to max)	Field Temperature (°C) (min to max)	Alkalinity (mg/L) (min to max)	Lead (ug/L) (min to max)
March 13	2	7.39 to 7.45	6.9 to 7.1	61 to 125	0.2 to 0.6
October 11&12	2	7.33 to 8.01	9.1 to 11.3	71 to 72	<0.1 to 0.2

Note: Next lead sampling scheduled for 2026



**Most Recent Schedule 23 Inorganic Data Tested at the Water Treatment Plant**

Parameter	Result Value	Unit of Measure	MAC	MAC Exceedance	½ MAC Exceedance
Antimony	< 0.5	ug/L	6	No	No
Arsenic	1.0	ug/L	10	No	No
Barium	9.0	ug/L	1000	No	No
Boron	< 2.0	ug/L	5000	No	No
Cadmium	< 0.1	ug/L	5	No	No
Chromium	1.0	ug/L	50	No	No
Mercury	< 0.1	ug/L	1	No	No
Selenium	< 0.2	ug/L	50	No	No
Uranium	< 1.0	ug/L	20	No	No

**Note:** Sample required every 36 months (sample date = October 10, 2023). Next sampling scheduled for October 2026

**Most Recent Schedule 24 Organic Data Tested at the Water Treatment Plant**

Parameter	Result Value	Unit of Measure	MAC	MAC Exceedance	½ MAC Exceedance
Alachlor	< 0.289	ug/L	5	No	No
Atrazine + N-dealkylated metabolites	< 0.5	ug/L	5	No	No
Azinphos-methyl	< 0.216	ug/L	20	No	No
Benzene	< 0.1	ug/L	1	No	No
Benzo(a)pyrene	< 0.01	ug/L	0.01	No	No
Bromoxynil	< 0.099	ug/L	5	No	No
Carbaryl	< 2.0	ug/L	90	No	No
Carbofuran	< 4.0	ug/L	90	No	No
Carbon Tetrachloride	< 0.2	ug/L	2	No	No
Chlorpyrifos	< 0.216	ug/L	90	No	No
Diazinon	< 0.216	ug/L	20	No	No
Dicamba	< 0.087	ug/L	120	No	No
1,2-Dichlorobenzene	< 0.2	ug/L	200	No	No
1,4-Dichlorobenzene	< 0.3	ug/L	5	No	No
1,2-Dichloroethane	< 0.2	ug/L	5	No	No
1,1-Dichloroethylene (vinylidene chloride)	< 0.3	ug/L	14	No	No
Dichloromethane	< 1.0	ug/L	50	No	No
2,4-Dichlorophenol	< 0.2	ug/L	900	No	No
2,4-Dichlorophenoxy acetic acid (2,4-D)	< 0.371	ug/L	100	No	No
Diclofop-methyl	< 0.124	ug/L	9	No	No
Dimethoate	< 0.216	ug/L	20	No	No
Diquat	< 0.2	ug/L	70	No	No
Diuron	< 10.0	ug/L	150	No	No
Glyphosate	< 20.0	ug/L	280	No	No
Malathion	< 0.216	ug/L	190	No	No
Metolachlor	< 0.144	ug/L	50	No	No





**Most Recent Schedule 24 Organic Data Tested at the Water Treatment Plant**

Parameter	Result Value	Unit of Measure	MAC	MAC Exceedance	½ MAC Exceedance
Metribuzin	< 0.144	ug/L	80	No	No
Monochlorobenzene	< 0.5	ug/L	80	No	No
Paraquat	< 0.2	ug/L	10	No	No
Polychlorinated Biphenyls (PCBs)	< 0.06	ug/L	3	No	No
Pentachlorophenol	< 0.3	ug/L	60	No	No
Phorate	< 0.144	ug/L	2	No	No
Picloram	< 0.087	ug/L	190	No	No
Prometryne	< 0.072	ug/L	1	No	No
Simazine	< 0.216	ug/L	10	No	No
Terbufos	< 0.144	ug/L	1	No	No
Tetrachloroethylene	< 0.3	ug/L	10	No	No
2,3,4,6-Tetrachlorophenol	< 0.3	ug/L	100	No	No
Triallate	< 0.144	ug/L	230	No	No
Trichloroethylene	< 0.2	ug/L	5	No	No
2,4,6-Trichlorophenol	< 0.2	ug/L	5	No	No
2-methyl-4-chlorophenoxyacetic acid (MCPA)	< 6.18	ug/L	100	No	No
Trifluralin	< 0.144	ug/L	45	No	No
Vinyl Chloride	< 0.1	ug/L	1	No	No

**Note:** Sample required every 36 months (sample date = October 10, 2023). Next sampling scheduled for October 2026

**Inorganic or Organic Test Results that Exceeded Half the Standard Prescribed in Schedule 2 of the Ontario Drinking Water Quality Standards.**

No inorganic or organic parameter(s) listed in Schedule 23 and 24 of Ontario Regulation 170/03 exceeded half the standard found in Schedule 2 of the Ontario Drinking Water Standard (O. Reg. 169/03) during the reporting period.

**Most Recent Sodium Data Sampled at the Water Treatment Plant**

Date of Sample	# of Samples	Result Value	Unit of Measure	Standard	Exceedance
October 5, 2020	1	15.3	mg/L	20	No

**Note:** Sample required every 60 months. Next sampling scheduled for October 2025

**Most Recent Fluoride Data Sampled at the Water Treatment Plant**

Date of Sample	# of Samples	Result Value	Unit of Measure	Standard	Exceedance
October 5, 2020	1	< 0.05	mg/L	1.5	No

**Note:** Sample required every 60 months. Next sampling scheduled for October 2025



***Additional Testing Performed in Accordance with an Approval, Order or Legal Instrument***

No additional regulatory sampling and testing was required for the Virginiatown-Kearns Drinking Water System during the 2023 reporting period.



Virginiatown-Kearns Drinking Water System

Schedule 22

# 2023 SUMMARY REPORT

## FOR MUNICIPALITIES



## Schedule 22 - SUMMARY REPORTS FOR MUNICIPALITIES

### 1.0 INTRODUCTION

<b>Drinking-Water System Name:</b>	<b>Virginiatown-Kearns Drinking Water System</b>
<b>Municipal Drinking Water Licence (MDWL) No.:</b>	280-101-5 (issued November 9, 2020)
<b>Drinking Water Work Permit (DWWP) No.:</b>	279-201-5 (issued November 9, 2020)
<b>Permit to Take Water (PTTW) No.:</b>	8844-C6UQEY (issued September 16, 2021)
<b>Period being reported:</b>	January 1 to December 31, 2023

### 2.0 REQUIREMENTS THE SYSTEM FAILED TO MEET

According to information kept on record by OCWA, the Virginiatown-Kearns Drinking Water System failed to meet the following requirements during the 2023 reporting period:

<b>Drinking Water Legislation</b>	<b>Requirement(s) the System Failed to Meet</b>	<b>Corrective Action(s)</b>
O. Reg. 170/03, 6-5, (1)1-4; (1)5-10; (1.1);	Where required continuous monitoring equipment, used for the monitoring of chlorine residual and/or turbidity triggered an alarm or an automatic shut-off, a qualified person did not respond in a timely manner and/or did not take appropriate actions	On September 17, 2023, the landlines were discovered to be down at 12:30pm, which prevented the alarms to call-out. The operators remotely monitored the system until the lines were restored on September 17, 2023 at 11:30pm. Reported as an AWQI

It should be mentioned that eight (8) adverse water quality incidents were reported to the Ministry's Spills Action Center. Refer to Section 5.0 – *Details on Notices of Adverse Test Results and Other Problems Reported to & Submitted to the Spills Actions Center* on page 5 of this report for details.

### 3.0 SUMMARY OF FLOWS AND COMPARISON TO REGULATORY LIMITS

#### **Flow Monitoring**

MDWL No. 280-101 requires the owner to install a sufficient number of flow measuring devices to permit the continuous measurement and recording of:

- the flow rate and daily volume of treated water that flows from the treatment subsystem the distribution system, and
- the flow rate and daily volume of water that flows into the treatment subsystem.



The Virginiatown-Kearns drinking water system has a flow meter installed on the raw water header which was considered sufficient to satisfy the requirement of the licence since there was no water loss from processes between the raw source and the point of discharge of treated water at the water tower. Although this flow meter satisfied the flow monitoring requirements, a magnetic flow meter was installed on the discharge header of the North Virginiatown Elevated Storage Tank to continuously monitor the treated water entering the distribution system. These flow meters are calibrated on an annual basis as specified in the manufacturers' instructions

## Water Usage

The following water usage tables summarize the quantities and flow rates of water taken and produced during the 2023 reporting period, including total monthly volumes, average monthly volumes, maximum monthly volumes, and maximum flow rates.

### Raw Water

**Table A: 2023 - Monthly Summary of Water Takings from Cheminis Well No. 1**

Regulated by Permit to Take Water (PTTW) # 1034-9UHP99, issued March 12, 2015 and PTTW # 8844-C6UQEY issued on September 16, 2021

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Year to Date
Total Volume (m <sup>3</sup> )	15,183	13,256	15,572	14,489	14,582	12,597	12,098	11,153	9,136	10,017	10,616	10,752	149,451
Average Volume (m <sup>3</sup> /d)	490	473	502	483	470	420	390	360	305	323	354	347	410
Maximum Volume (m <sup>3</sup> /d)	590	586	572	564	638	509	495	599	434	672	563	459	672
PTTW - Maximum Allowable Volume (m <sup>3</sup> /day)	2,045	2,045	2,045	2,045	2,045	2,045	2,045	2,045	2,045	2,045	2,045	2,045	2,045
Maximum Flow Rate (L/min)	1,389	1,328	1,355	1,331	1,344	1,401	1,378	1,372	1,401	1,402	1,410	1,370	1,410
PTTW - Maximum Allowable Flow Rate (L/min)	1,420	1,420	1,420	1,420	1,420	1,420	1,420	1,420	1,420	1,420	1,420	1,420	1,420

**Table B: 2023 - Monthly Summary of Water Takings from Standby Well T3/91 Well No. 2**

Regulated by Permit to Take Water (PTTW) # 1034-9UHP99, issued March 12, 2015 and PTTW # 8844-C6UQEY issued on September 16, 2021

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Year to Date
Total Volume (m <sup>3</sup> )	280	265	288	198	281	273	201	196	257	187	225	169	2,820
Average Volume (m <sup>3</sup> /d)	9	9	9	7	9	9	6	6	9	6	8	5	8
Maximum Volume (m <sup>3</sup> /d)	74	68	74	65	77	70	67	66	69	62	77	63	77
PTTW - Maximum Allowable Volume (m <sup>3</sup> /day)	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500
Maximum Flow Rate (L/min)	1,105	1,097	1,101	1,105	1,102	1,101	1,104	1,099	1,101	1,104	1,222	1,100	1,222
PTTW - Maximum Allowable Flow Rate (L/min)	1,105	1,105	1,105	1,105	1,105	1,105	1,105	1,105	1,105	1,105	1,105	1,105	1,105

**Note:** High flows on November 30<sup>th</sup> due to a spike on startup of the well pump.

**Table C: Combined Water Taking (Well No. 1 and Well No. 2)**

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Year to Date
Total Volume (m <sup>3</sup> )	15,463	13,521	15,860	14,687	14,863	12,870	12,299	11,349	9,393	10,204	10,841	10,921	152,271
Average Volume (m <sup>3</sup> /d)	499	483	512	490	479	429	397	366	313	329	361	352	418
Maximum Volume (m <sup>3</sup> /d)	590	586	572	605	638	509	495	665	437	672	563	459	672
PTTW - Maximum Allowable Volume (m <sup>3</sup> /day)	2,045	2,045	2,045	2,045	2,045	2,045	2,045	2,045	2,045	2,045	2,045	2,045	2,045



The system's Permit to Take Water #1034-9UHP99, allows the Township to withdraw water at the following rates:

Well No. 1 (Cheminis Well):	2,044.8 m <sup>3</sup> /day	1,420 L/minute
Well T3/91 No. 2 (Standby Well):	1,500 m <sup>3</sup> /day	1,105 L/minute
Total Combined Daily Volume:	2,044.8 m <sup>3</sup> /day	

A review of the raw water flow data indicates that the system did not exceed the maximum allowable volumes during the reporting period. However, the flow rate was exceeded for Standby Well No. 2 on November 30<sup>th</sup> due to a spike on startup.

Note: The standby well (Well No. 2) is allowed to run for a maximum of 10 hours per day and 140 days per year. The well operated for a total of 90 days in 2023 and did not exceed its maximum allowable run time.

### Treated Water

**Table D: 2023 - Monthly Summary of Treated Water from the Water Tower to the Distribution System**

Regulated by Municipal Drinking Water Licence (MDWL) #280-101 - Issue 5, dated November 9, 2020

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Year to Date
Total Volume (m <sup>3</sup> )	15,446	13,506	15,856	14,665	14,755	12,821	12,231	11,032	9,191	9,758	9,617	9,684	148,564
Average Volume (m <sup>3</sup> /d)	498	482	512	489	476	427	395	356	306	315	321	312	407
Maximum Volume (m <sup>3</sup> /d)	579	532	538	630	626	494	468	591	420	684	516	408	684
MDWL - Rated Capacity (m <sup>3</sup> /day)	2,045	2,045	2,045	2,045	2,045	2,045	2,045	2,045	2,045	2,045	2,045	2,045	2,045

Schedule C, Section 1.0 (1.1) of MDWL No. 280-101 states that the maximum daily volume of treated water that flows from the treatment subsystem to the distribution system shall not exceed 2045 m<sup>3</sup>/day. The Virginiatown-Kearns DWS complied with this limit having a recorded maximum volume of 684 m<sup>3</sup>, which represents 33.4% of the rated capacity.

Table E and Figure 1 compare the average and maximum flow rates into the distribution system to the rated capacity of the system identified in the MDWL.

**Table E: 2023 - Comparison of Treated Water Flows to the Rated Capacity**

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Average Flow (m <sup>3</sup> /day)	498	482	512	489	476	427	395	356	306	315	321	312
Maximum Flow (m <sup>3</sup> /day)	579	532	538	630	626	494	468	591	420	684	516	408
MDWL - Rated Capacity	2,045	2,045	2,045	2,045	2,045	2,045	2,045	2,045	2,045	2,045	2,045	2,045
% Rated Capacity	28.3	26.0	26.3	30.8	30.6	24.2	22.9	28.9	20.5	33.4	25.2	20.0

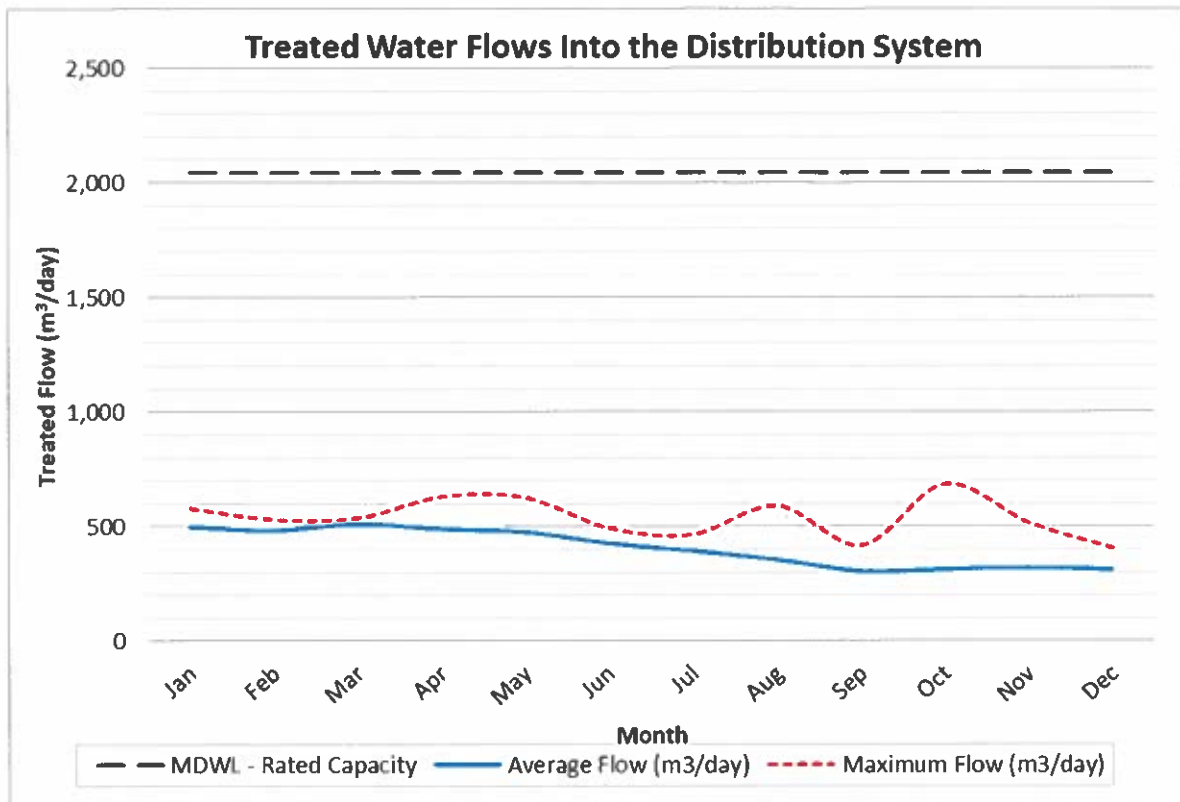


Figure 1: 2023 - Comparison of Treated Water Flows to the Rated Capacity

### Summary of System Performance

The following information is provided to enable the Owner to assess the capability of the system to meet existing and future water usage needs.

Rated Capacity of the Plant (MDWL)	2,045 m <sup>3</sup> /day	
Average Daily Flow for 2023	407 m <sup>3</sup> /day	19.9 % of the rated capacity
Maximum Daily Flow for 2023	684 m <sup>3</sup> /day	33.4 % of the rated capacity
Total Treated Water Produced in 2023	148,564 m <sup>3</sup>	

### Historical Flows

#### Virginiatown-Kearns Water Treatment Plant – Historical Flow Comparison

Year	Maximum Treated Flow (m <sup>3</sup> /d)	Average Daily Treated Flow (m <sup>3</sup> /d)	Average Day % of Rated Capacity (2045 m <sup>3</sup> /d)
2023	684	407	19.9%
2022	1,254	458	22.4%
2021	789	391	19.1%
2020	889	515	25.2%
2019	988	634	31.0%



Table F and Figure 2 compare the average treated water flows from 2019 to 2023.

Table F: Virginiatown-Kearns Water Treatment System - Average Treated Water Tower Flows from 2019 to 2023

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
2019 Average Flow (m <sup>3</sup> /day)	701	856	785	704	650	624	575	513	565	509	509	610
2020 Average Flow (m <sup>3</sup> /day)	646	609	589	604	640	621	534	452	458	332	326	372
2021 Average Flow (m <sup>3</sup> /day)	385	448	492	476	440	365	369	332	303	355	378	355
2022 Average Flow (m <sup>3</sup> /day)	434	410	570	610	535	455	449	315	288	379	497	552
2023 Average Flow (m <sup>3</sup> /day)	498	482	512	489	476	427	395	356	306	315	321	312
MDWL - Rated Capacity (m <sup>3</sup> /day)	2045	2045	2045	2045	2045	2045	2045	2045	2045	2045	2045	2045

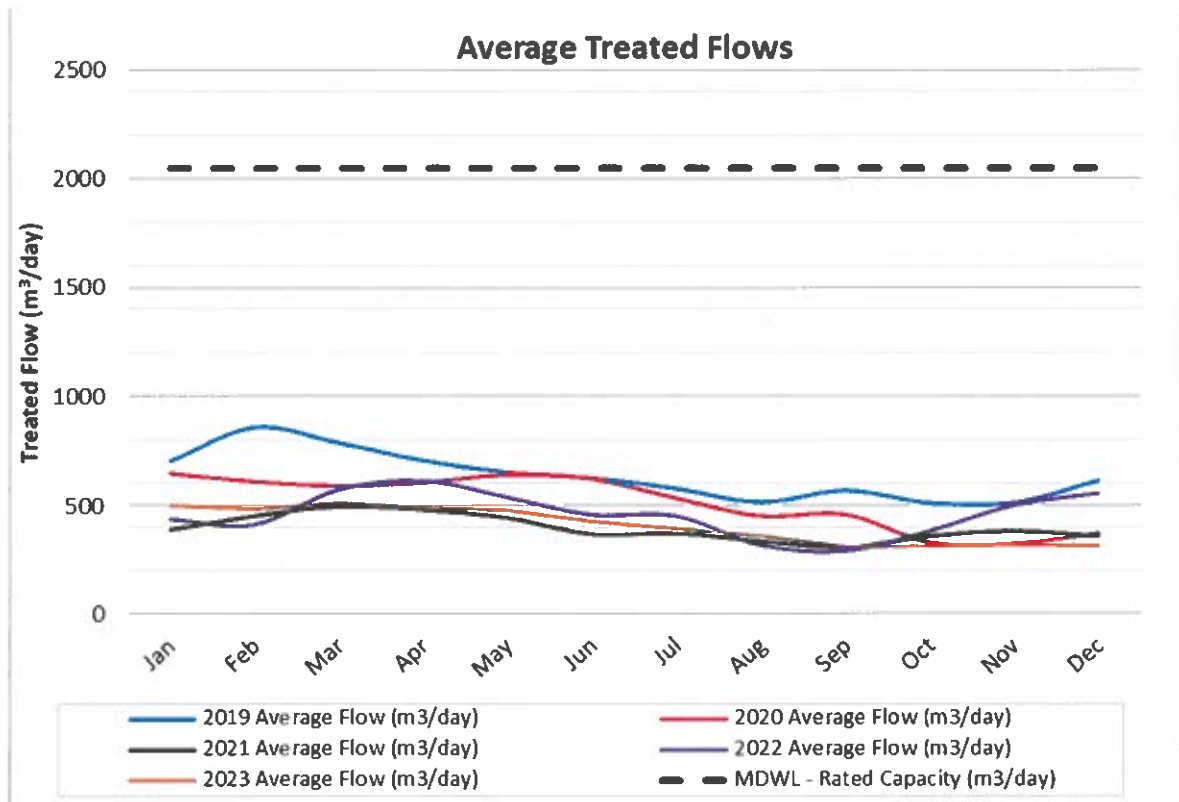


Figure 1: 2023 - Comparison of Treated Water Flows to the Rated Capacity

## CONCLUSION

The water quality data collected in 2023 demonstrates that the Virginiatown-Kearns drinking water system provided high quality drinking water to its users.

The system was able to operate within the water taking volumes of the permit to take water and in accordance with the rated capacity of the licence while meeting the community's demand for water use.





All Adverse Water Quality Incidents were reported to the Ministry's Spills Action Center and the corrective actions were completed as required and any non-compliances that were identified were resolved as soon as possible.



#10(i)

Minutes of a Strategic Planning Committee Meeting held on Tuesday January 23<sup>rd</sup>, 2024 at 7:00 p.m. in person in the meeting room or by phone.

**1. Opening of Meeting by the Committee Chair:**

The Chair called the meeting to order at 7:00 p.m. and welcomed those in attendance.

**2. Roll Call:**

<b><u>Attendance:</u></b>	<b><u>Present</u></b>	<b><u>Absent</u></b>
Chair Councillor Elaine Fic	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Co-Chair Councillor Annie Keft	<input checked="" type="checkbox"/>	<input type="checkbox"/>
John Gabourie	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Taylor White	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Mayor Bonita Culhane	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Clerk Typist: Melanie Jensen  
Member of the audience: 4

Moved by Bonita Culhane  
Seconded by Annie Keft

**01/2024**  
**Absent**

THAT the Chair agrees to grant a leave of absence to Member Taylor White for the Strategic Planning Committee Meeting of January 23<sup>rd</sup>, 2024, due to appropriate advance notice submitted to the Clerk or Chair.

Carried

**3. Adoption of the Agenda and Addendum:**

Moved by Annie Keft  
Seconded by Bonita Culhane

**02/2024**  
**Agenda**

THAT the agenda for the Strategic Planning Committee Meeting held on January 23<sup>rd</sup>, 2024 be adopted.

Carried

**4. Disclosure of Pecuniary Interest: None**

**5. Minutes of Previous Meetings :**

Moved by Annie Keft  
Seconded by Bonita Culhane

**03/2024  
Minutes**

THAT the minutes of the Strategic Planning Committee Meeting held on October 24<sup>th</sup>, 2023, be adopted.

Carried

**6. Matters arising from the minutes: None**

**7. Deputations: None**

**8. Correspondence, Information: None**

**9. Members Update Reports: None**

**10. New Business:**

**a) Voting New Member:**

Deferred to next meeting.

**b) Trade Show:**

Deferred to next meeting.

**c) Community Garden:**

Members discussed advertising for the boxes to see if there was more interest.

**d) Grant applications:**

Members discussed grant opportunities.

**e) Terms of Reference:**

Members were given the Terms of Reference to look at and come back next meeting with ideas.

**11. a) Submitted Questions: None**

**b) Audience Questions:**

A question period was held.

**12. Adjournment:**

Moved by Bonita Culhane  
Seconded by Annie Keft

**04/2024**  
**Adjournment**

THAT this meeting be adjourned at 7:29 p.m.

Carried

---

Chair Councillor Elaine Fic

# 10 (j)



February 27<sup>th</sup>, 2024

Resolution No. \_\_\_\_\_

THE CORPORATION OF THE TOWNSHIP OF MCGARRY  
STRATEGIC PLANNING COMMITTEE  
P.O. BOX 99  
VIRGINIATOWN, ON. P0K 1X0

MOVED BY Isnita Culhane

SECONDED BY Annie Keft

THAT the Strategic Planning Committee accepts new member Wendy Weller  
and brings it forward to Council for final approval.

Defeated \_\_\_\_\_ / Carried Elaine Fic  
Chair Chair

Recorded Vote

Requested by \_\_\_\_\_

YES

NO

Chair Councillor Elaine Fic  
Co-Chair Councillor Annie Keft  
Taylor White  
John Gabourie  
Mayor Bonita Culhane

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# 10 (K)

L'Union Culturelle des Franco-Otariennes of Virginiatown,  
61 Connell Avenue  
P.O. Box 226  
Virginiatown, Ontario  
P0K 1X0

March 1, 2024

Township of McGarry  
27 Webster Street  
P.O. Box 99  
Virginiatown, Ontario  
P0K 1X0

Council members,

The members of l'Union Culturelle des Franco-Ontariennes of Virginiatown would like to hold a monthly bingo for the community.

This event will be on Sunday afternoons on April 28<sup>th</sup> and on June 2<sup>nd</sup> 2024 from 13h till 15h30.

We kindly ask you if it would be possible to use the meeting room free of charge. This would be extremely helpful to our group if we were able to do so. We will be giving 10% of the profits back to the McGarry Christmas Food Hampers.

We do hope for positive feedback from you.

Yours sincerely,

Paulette Pâquet  
President

#10 (L)

**CORPORATION OF THE  
TOWNSHIP OF McGARRY**

PHONE: (705) 634-2145 FAX: (705) 634-2700  
EMAIL: [kpelletier@mcgarry.ca](mailto:kpelletier@mcgarry.ca) WEBSITE: [www.mcgarry.ca](http://www.mcgarry.ca)

27 WEBSTER STREET  
P.O. BOX 99, VIRGINIATOWN, ONTARIO P0K 1X0



Township of McGarry  
27 Webster St  
P.O. Box 99  
Virginiatown, ON  
P0K 1X0

February 26, 2024

Dear Mayor and Council,

The McGarry Tourist Centre committee in partnership with the Policing committee will be holding the yearly season opening of the Tourist building on May 4, 2024. The opening marks the start of the summer season and the tourism season in the Township of McGarry. The opening event this year will showcase the treasures our great tourist building holds – a time capsule of what McGarry once was.

The Tourist Committee will be rearranging the centre to create a space where food can be served at various events during the year – the first special event of the year is the season opening. This new serving space will be a great addition to the introduction of the summer canteen to serve ice cream and a variety of affordable treats for the community.

We are graciously asking for in kind-donations that your business can provide for door prizes draws during the season opening event on May 4, 2024.

Thanking you in advance,

Councillor Francine Plante  
Chair/Tourist Committee

#10 (m)

February 7<sup>th</sup> 2024



Resolution No. 03/2024

**THE CORPORATION OF THE TOWNSHIP OF MCGARRY  
TOURIST COMMITTEE  
P.O. BOX 99  
VIRGINIATOWN, ON. P0K 1X0**

MOVED BY R. Koomans

SECONDED BY Nyla Koomans

THAT the Tourist Centre Committee accepts new member Wendy Weller  
and bring it forward to Council for final approval.

Defeated \_\_\_\_\_ / Carried J. Plante  
Chair Chair

Recorded Vote

Requested by \_\_\_\_\_

Chair Coucnillor Francine Plante  
Co-Chair Councillor Elaine Fic  
Nyla Koomans  
Renate Schmitz  
Mayor Bonita Culhane

YES

NO

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