

#5(a)



Minutes of the Regular Meeting of Council held on Tuesday, June 13<sup>th</sup>, 2023, at 6:00 p.m. in person in the meeting room or by phone.

**1. Opening of Meeting and Call to Order:**

The Mayor called the meeting to order at 6:00 p.m. and welcomed those in attendance.

**2. Roll Call:** Mayor took a roll call:

<u>Attendance:</u>	<u>Present</u>	<u>Absent</u>
Mayor Stephen McLean	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Councillor Bonita Culhane	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Councillor Francine Plante	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Councillor Jean (John) Truchon	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Councillor Wendy Weller	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Clerk-Treasurer – Karine Pelletier  
Acting Public Works Superintendent – Mark Brown

Members of the audience present: 7

**3. Adoption of the Agenda and Addendum:**

Moved by Bonita Culhane  
Seconded by Wendy Weller

**163/2023**  
**Adoption of Agenda**

THAT the agenda for the Regular Meeting of Council held on June 13, 2023, be adopted with addition to New Business #10 (O) resignation to the Library Board.

Carried

**4. Disclosure of Pecuniary Interest:** None

**5. Minutes of Previous Meetings :**

Moved by Wendy Weller  
Seconded by Bonita Culhane

**164/2023**  
**Regular Minutes**

THAT the minutes for the Regular Council Meeting held on May 23, 2023 be adopted.

Carried

Moved by Bonita Culhane  
Seconded by Wendy Weller

**165/2023**  
**Special Minutes**

THAT the minutes of the Special Meetings of Council held on May 4, 2023 and on June 1, 2023 be adopted.

Carried

**6. Matters arising from the minutes: None**

**7. Deputations / Delegations:**

Moved by Bonita Culhane  
Seconded by Wendy Weller

**166/2023**  
**Kemp Elliott**

THAT the Municipal Council has read and approves the 2021 Consolidated Financial Report presented by Kemp Elliott Blair and dated December 31, 2021.

Carried

Moved by Francine Plante  
Seconded by Wendy Weller

**167/2023**  
**Hens**

THAT Council directs the Clerk to look into various By-Laws that allow for 6 (six) hens and bring them forward for Council to review.

Carried

**8. Correspondence / Information:**

- a) Treasury Board Secretariat – Emergency Management Ontario congratulates the municipality for meeting the requirements.

**9. Members Update Reports :**

Mayor and Members of Council gave a verbal report.

**10. New Business :**

- a) Moved by Bonita Culhane  
Seconded by Wendy Weller

**168/2023**  
**Policing Minutes**

THAT the minutes for the Community Policing Committee meeting held on April 20, 2023 be approved.

Carried

- b) Moved by Wendy Weller  
Seconded by Bonita Culhane

**169/2023**  
**Recreation Minutes**

THAT the minutes for the Recreation Committee meeting held on May 2, 2023 be approved.

Carried

- c) Moved by Francine Plante  
Seconded by John Truchon

**170/2023**  
**Strategic Minutes**

THAT the minutes for the Strategic Planning Committee meeting held on April 25, 2023 and on May 2, 2023 be approved.

Carried

- d) Moved by Bonita Culhane  
Seconded by Wendy Weller

**171/2023**  
**Tourist Minutes**

THAT the minutes for the Tourist Committee meeting held on May 3, 2023 be approved.

Carried

- e) Moved by Bonita Culhane  
Seconded by Francine Plante

**172/2023**  
**Armed Cameras**

**WHEREAS** almost 824,000.00 students travel in about 16,000 school vehicles every single day in Ontario and according to the Ministry of Transportation's statistics the rate of vehicles blowing by stopped school buses is over 30,000 times every day;

**AND WHEREAS** the Province of Ontario passed the Safer School Zones Act in 2017 which authorized the use of Automated School Bus Stop Arm Camera Systems to detect incidents where vehicles failed to stop when the school bus was stopped, and the stop-arm extended (O.Reg. 424/20);

**AND WHEREAS** the Association of Municipalities (AMO) working on behalf of all Ontario Municipalities made its submission to the Standing Committee on General Government on May 21, 2019 in support of Administrative Monetary Penalties (AMPs) to be used to collect fine revenue for school bus stop arm infractions and other applications, including Automated Speed Enforcement (ASE) technologies deployed in school and community safety zones;

**AND WHEREAS** police resources can not be spread any thinner to enforce Highway Traffic Act offences throughout municipalities;

**AND WHEREAS** the administrative and financial costs to establish the required municipal Administrative Penalty program under the Highway Traffic Act, and its regulations, are substantial and maybe out of reach for small and rural municipalities that have insufficient amounts of traffic to generate the required funds to offset the annual operational costs of a municipal Administrative Penalty program;

**NOW THEREFORE BE IT RESOLVED THAT** the Council of the Corporation of the Township of McGarry urges the Provincial Government to:

- a) Require all school buses to have stop arm cameras installed and paid for by the Province for the start of the 2023-2024 school year; and

- b) Underwrite the costs for the implementation and on-going annual costs for Administrative Monetary Penalties in small and rural municipalities;

**AND FURTHER THAT** this resolution be circulated to Premier Doug Ford, Attorney General Doug Downey, Minister of Education Stephen Lecce, Provincial opposition parties, MPP Cochrane-Timiskaming, MP Timmins-James Bay, AMO and all municipalities in Ontario.

Carried

- f) Moved by Francine Plante  
Seconded by John Truchon

**173/2023**  
**Enbridge Gas**

**WHEREAS** Enbridge recently made an announcement of their intention to begin charging third-party contractors and other utilities \$200.00 CAD (plus all applicable taxes) for utility locates where a field locate is required;

**AND WHEREAS** third-party contractors include Ontario municipalities;

**AND WHEREAS** these locate requests are only required where Ontario municipalities have allowed utilities to use municipal rights-of-ways at no charge to the utilities;

**AND WHEREAS** this announcement of new downloaded costs will negatively impact the budgets of Ontario municipalities which are already burdened;

**AND WHEREAS** if Enbridge is successful in implementing this new charge, a precedence is set for other utility companies to also begin charging for locates;

**THEREFORE BE IT RESOLVED THAT** Council of the Corporation of the Township of McGarry strongly opposes these utility locate costs being downloaded to Ontario municipalities by Enbridge Gas or other utilities;

**AND THAT** the Province of Ontario's Ministry of Public and Business Service Delivery make it clear that these costs must be borne by the utilities themselves;

**AND FINALLY THAT** a copy of this motion be forwarded to the Premier of Ontario, Ministry of Public and Business Service Delivery (MPBSD), Ministry of Infrastructure (MOI), Ministry of Energy (MOE), MPP Cochrane-Timiskaming, MP Timmins-James Bay, Association of Ontario Municipalities (AMO), Federation of Northern Ontario Municipalities (FONOM), Association of Ontario Road Supervisors (AORS), and all municipalities within the District of Timiskaming.

Carried

- g) Moved by Bonita Culhane  
Seconded by Francine Plante

**174/2023**  
**FONOM**

**WHEREAS** the cost of Policing and Emergency Services in Northern Communities is harming a community's ability to support local Social and Health issues;

**WHEREAS** a small percentage of those affected by an Addiction in the communities of Northern Ontario are committing crimes;

**WHEREAS** many of those committing crimes are not housed in the correctional system, therefore, remain in our community, often those that do require treatment for their Addiction issue receive none.

**WHEREAS** some committing crimes become violent, but are released back into the community, due to the negative impacts Federal Bill C75;

**WHEREAS** the Federation of Northern Ontario Municipalities (FONOM) believes that more must be done by the Federal Government on Bail Reform;

**THEREFORE BE IT RESOLVED THAT** the Federation of Northern Ontario Municipalities (FONOM) requests the Federal Government make these Legislative changes:

1. Create a Designation of a chronic persistent offender.
2. Allow community impact statements at bail and at bail hearings.
3. Creating reverse onus in bail for all firearms offences.
4. All bail-related gun charges go to the superior court for bail release.

**BE IT FURTHER RESOLVED THAT** a copy of this resolution be sent to the Prime Minister, Federal Justice Minister, Premier of Ontario, The Attorney General, the Solicitor General, Minister of Infrastructure, Minister of Municipal Affairs, Northeastern MPs and MPPs, Leaders of the Opposition, and the Association of Municipalities of Ontario.

Carried

h) Moved by Francine Plante  
Seconded by Bonita Culhane

**175/2023**  
**College Skills**

**WHEREAS** Colleges provide more than 80 percent of the in-class portion of apprenticeship training in Ontario;

**AND WHEREAS** maintaining a strong College system with high-quality facilities and cutting-edge labs is essential if Ontario hopes to make real progress closing the skills gap;

**AND WHEREAS** Ontario Colleges work with industry and trade unions to develop a skilled labor force;

**AND WHEREAS** public Colleges were not independently included in the recently announced funding for skills training centres (March 2023);

**AND WHEREAS** Colleges are now funding trade training centers on their own and funding is needed to support these state-of-the-art trades training centers;

**AND WHEREAS** in some areas of the Province, Colleges are the only training providers, and no funds will flow into these regions due to lack of funding as recently announced in March 2023;

**THEREFORE BE IT RESOLVED THAT** the Council of The Corporation of the Township of McGarry request the Ministry of Labour, Immigration, Training and Skills Development re-evaluate their trades training funding approach to include Colleges in funding for skills training;

**AND FINALLY THAT** this motion be circulated to Honourable Premier of Ontario, Ministry of Labour, Immigration, Training and Skills Development, Association of Municipalities of Ontario (AMO), Federation of Northern Ontario Municipalities (FONOM), MPP Timiskaming -Cochrane; MP Timmins-James Bay and all municipalities within the District of Timiskaming.

Carried

- i) Moved by Bonita Culhane  
Seconded by John Truchon

**176/2023**  
**J.L. Richards**

THAT Council read the Proposal from J.L. Richards for the McGarry Strategic Plan and direct the Clerk sign and accept the proposal at a cost of \$28,242.75.

Carried

- j) Moved by Francine Plante  
Seconded by Bonita Culhane

**177/2023**  
**Accessibility Report**

THAT Council read and accept the 2022 Municipal Elections accessibility Report.

Carried

- k) Moved by Francine Plante  
Seconded by John Truchon

**178/2023**  
**Resignation**

THAT Council accepts the resignation of Gord Jr. Caza effective May 27, 2023 as Landfill Attendant and Casual Labourer.

Carried

- l) Moved by John Truchon  
Seconded by Francine Plante

**179/2023**  
**MNR Data CGIS**

THAT Council read and give the Clerk-Treasurer the authority to sign the agreement from the Ministry of Natural Resources and Forestry to use the data from CGIS to update the Government of Ontario's Road Network (ONR).

Carried

- m) Moved by Bonita Culhane  
Seconded by John Truchon

**180/2023**  
**Tourism Membership**

THAT Council direct the Clerk to pay the invoice from Northeastern Ontario Tourism for the 2023/2024 membership at a cost of \$565.00.

Deferred

THAT Councillor Plante request the motion to be deferred to the September 12/2023 meeting.

Carried

- n) Moved by Wendy Weller  
Seconded by Bonita Culhane

**181/2023**  
**ADR Chambers**

THAT Council have read the contract (By0Law 2021-36) between ADR Chambers and the Township of McGarry for Integrity Commissioner Services and agree to exercise their option to extend the contract for an additional two-year term from July 8, 2023 to July 7, 2025 with the same terms and pricing.

Carried

- o) Moved by Bonita Culhane  
Seconded by Wendy Weller

**182/2023**  
**Library Board**

THAT Council accept the resignation of Amanda St-Cyr from the McGarry Library Board.

Carried

**11. Passing of Accounts:**

Moved by Bonita Culhane  
Seconded by Wendy Weller

**183/2023**  
**Accounts**

THAT the following accounts be approved for payment:

**MAY 2023**

Payroll: \$ 24,871.42  
General: \$ 100,764.33

Carried

**12. Passing of By-Laws: None**

**13. a) Submitted Questions : None**

**b) Audience Questions:** A question period was held.

**14. Confirmation By-Law:**

Moved by Wendy Weller  
Seconded by Bonita Culhane

**184/2023**  
**By-Law 2023-24**

**THAT** a By-Law to confirm the proceeding of Council be read three times and passed this 13<sup>th</sup> day of June 2023 and numbered By-Law 2023-24.

Carried

## 15. Adjournment

Moved by Wendy Weller  
Seconded by Bonita Culhane

185/2023  
Adjournment

THAT this meeting be adjourned at 8:14 p.m.

Carried

  
MAYOR

  
CLERK-TREASURER





Minutes of a Special Meeting of Council held on Monday, June 12<sup>th</sup>, 2023 at 5:00 p.m. in the Council Chambers in person and via phone.

**1. Opening of Meeting and call to order:**

The Mayor called the meeting to order at 5:00 p.m. and welcomed those in attendance.

**2. Roll Call:** The Mayor took a roll call

<u>Attendance:</u>	<u>Present</u>	<u>Absent</u>
Mayor Stephen McLean	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Councillor Bonita Culhane	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Councillor Francine Plante	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Councillor Jean (John) Truchon	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Councillor Wendy Weller	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Mark Brown – Acting Public Works Superintendent  
Deputy Clerk – Melanie Jensen

Members of the audience present: 0

**3. Adoption of the Agenda and Addendum.**

Moved by Bonita Culhane  
Seconded by Wendy Weller

**157/2023**  
**Adoption of Agenda**

THAT the agenda for the Special Meeting of Council held on June 12<sup>th</sup>, 2023 be adopted.

Carried

**4. Disclosure of Pecuniary of Interest:** None declared

**5. Correspondence, Information:** None

**6. New Business:** None

**7. Passing of By-Laws:** None

**8. Closed Meeting:**

Moved by Bonita Culhane  
Seconded by Wendy Weller

**158/2023**  
**Close Meeting**

THAT Council goes into closed session at 5:01 p.m. under the Ontario Municipal Act 2001. C25, s 239 (1), Section (2) (b) personal matters about an identifiable individual, including municipal or local board; (d) labour or employee negotiations.

Carried

Moved by Wendy Weller  
Seconded by Bonita Culhane

**159/2023**  
**Out of Closed**

THAT Council come out of close session at 8:26 p.m.

Carried

Moved by Francine Plante  
Seconded by Wendy Weller

**160/2023**  
**Summer Students**

THAT Council direct the Clerk to make an offer of employment to the successful candidates selected by Council for the summer student position of Day Camp Counsellor (3), Tourist Centre Attendant (2) and Public Works Labourer (2).

Carried

**9. Confirmation By-Law:**

Moved by Bonita Culhane  
Seconded by Wendy Weller

**161/2023**  
**Confirmation By-Law**

THAT a By-Law to confirm the proceedings of Council be read three times and passed this 12<sup>th</sup> day of June 2023 and numbered By-Law 2023-23.

Carried

**10. Adjournment:**

Moved by Wendy Weller  
Seconded by Bonita Culhane

**162/2023**  
**Adjournment**

THAT this meeting be adjourned at 8:27 p.m.

Carried

  
**MAYOR**

  
**CLERK-TREASURER**



Minutes of a Special Meeting of Council held on Thursday, June 15<sup>th</sup>, 2023 at 6:00 p.m. in the Council Chambers in person and via phone.

**1. Opening of Meeting and call to order:**

The Mayor called the meeting to order at 6:00 p.m. and welcomed those in attendance.

**2. Roll Call:** The Mayor took a roll call

<u>Attendance:</u>	<u>Present</u>	<u>Absent</u>
Mayor Stephen McLean	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Councillor Bonita Culhane	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Councillor Francine Plante	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Councillor Jean (John) Truchon	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Councillor Wendy Weller	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Clerk-Treasurer - Karine Pelletier

Members of the audience present: 2

**3. Adoption of the Agenda and Addendum.**

Moved by Bonita Culhane  
Seconded by Francine Plante

**186/2023**  
**Adoption of Agenda**

THAT the agenda for the Special Council meeting of June 15, 2023 be adopted.

Carried

**4. Disclosure of Pecuniary of Interest:** None declared

**5. Correspondence, Information:** None

**6. New Business:**

Moved by Francine Plante  
Seconded by Wendy Weller

**187/2023**  
**Water, Sewer & Debenture**

THAT Council direct the Clerk to raise the monthly water, sewer and debenture charges by 10% effective July 1, 2023 and bring the By-Laws forward for final approval on June 28, 2023.

Carried

Moved by Wendy Weller  
Seconded by Francine Plante

**188/2023**  
**Tax Increase**

THAT Council direct the Clerk to raise the tax rates by 2% and bring the By-Law forward for final approval on June 28, 2023.

**Recorded Vote**

**Requested by Councillor Wendy Weller**

	YES	NO
Mayor Stephen McLean	<u>  X  </u>	<u>      </u>
Councillor Bonita Culhane	<u>  X  </u>	<u>      </u>
Councillor Francine Plante	<u>      </u>	<u>  X  </u>
Councillor Jean (John) Truchon	<u>  X  </u>	<u>      </u>
Councillor Wendy Weller	<u>  X  </u>	<u>      </u>

Carried.

**7. Passing of By-Laws:**

Moved by Francine Plante  
Seconded by Bonita Culhane

**189/2023**  
**By-Law 2023-25**

THAT a By-Law to establish pay grid and new rates for employees be read three times and passed this 15<sup>th</sup> day of June 2023 and numbered By-Law 2023-25.

**Recorded Vote**

**Requested by Mayor McLean**

	YES	NO
Mayor Stephen McLean	<u>  X  </u>	<u>      </u>
Councillor Bonita Culhane	<u>  X  </u>	<u>      </u>
Councillor Francine Plante	<u>  X  </u>	<u>      </u>
Councillor Jean (John) Truchon	<u>  X  </u>	<u>      </u>
Councillor Wendy Weller	<u>  X  </u>	<u>      </u>

Carried

Moved by Bonita Culhane  
Seconded by Francine Plante

**190/2023**  
**By-Law 2023-26**

THAT a By-Law to establish remuneration and benefits for the members of Council be read three times and passed this 15<sup>th</sup> day of June 2023 and numbered By-Law 2023-26.

**Recorded Vote**

**Requested by Mayor McLean**

	YES	NO
<b>Mayor Stephen McLean</b>	<u>      </u>	<u>  X  </u>
<b>Councillor Bonita Culhane</b>	<u>  X  </u>	<u>      </u>
<b>Councillor Francine Plante</b>	<u>  X  </u>	<u>      </u>
<b>Councillor Jean (John) Truchon</b>	<u>      </u>	<u>  X  </u>
<b>Councillor Wendy Weller</b>	<u>  X  </u>	<u>      </u>

Carried

8. **Question Period:** Question period was held during the budget discussion.

9. **Closed Meeting:** None

10. **Confirmation By-Law**

Moved by Bonita Culhane  
Seconded by Wendy Weller

**191/2023**  
**By-Law 2023-27**

THAT a By-Law to confirm the proceedings of Council be read three times and passed this 15<sup>th</sup> day of June 2023 and numbered By-Law 2023-27.

Carried

11. **Adjournment:**

Moved by Bonita Culhane  
Seconded by Wendy Weller

**192/2023**  
**Adjournment**

THAT this meeting be adjourned at 7:48 p.m.

Carried

  
MAYOR

  
CLERK-TREASURER

#526)



Minutes of a Special Meeting of Council held on Wednesday, June 28<sup>th</sup>, 2023 at 6:00 p.m. in the Council Chambers in person and via phone.

**1. Opening of Meeting and call to order:**

The Mayor called the meeting to order at 6:00 p.m. and welcomed those in attendance.

**2. Roll Call:** The Mayor took a roll call

<u>Attendance:</u>	<u>Present</u>	<u>Absent</u>
Mayor Stephen McLean	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Councillor Bonita Culhane	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Councillor Francine Plante	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Councillor Jean (John) Truchon	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Councillor Wendy Weller	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Clerk-Treasurer - Karine Pelletier

Members of the audience present: 1

**3. Adoption of the Agenda and Addendum.**

Moved by Bonita Culhane  
Seconded by Wendy Weller

**193/2023**  
**Adoption of Agenda**

THAT the agenda for the Special Meeting of Council held on June 28, 2023 be adopted.

Carried

**4. Disclosure of Pecuniary of Interest:** None declared

**5. Correspondence, Information:** None

**6. New Business:**

a) Budget – Discussion of the finalization of the budget.

**7. Passing of By-Laws:**

- a) Moved by Wendy Weller **194/2023**  
Seconded by Bonita Culhane **By-Law 2023-28**

THAT a By-Law to establish a yearly water and sewer user fee be read three times and passed this 28<sup>th</sup> day of June 2023 and numbered By-Law 2023-28.

Carried.

- b) Moved by Bonita Culhane **195/2023**  
Seconded by Wendy Weller **By-Law 2023-29**

THAT a By-Law to set and levy capital sewage rates be read three times and passed this 28<sup>th</sup> day of June 2023 and numbered By-Law 2023-29.

Carried.

- c) Moved by Wendy Weller **196/2023**  
Seconded by Bonita Culhane **By-Law 2023-30**

THAT a By-Law to establish tax ratios for the year 2023 be read three times and passed this 28<sup>th</sup> day of June 2023 and numbered By-Law 2023-30.

Carried.

- d) Moved by Wendy Weller **197/2023**  
Seconded by Bonita Culhane **By-Law 2023-31**

THAT a By-Law to set and levy the rates of taxation for the year 2023 be read three times and passed this 28<sup>th</sup> day of June 2023 and numbered By-Law 2023-31.

Carried.

- e) Moved by Francine Plante **198/2023**  
Seconded by John Truchon **By-Law 2023-32**

THAT a By-Law to authorize the adoption of the 2023 Operating Budget and Capital Budgets be read three times and passed this 28<sup>th</sup> day of June 2023 and numbered By-Law 2023-32.

Carried.

**8. Closed Meeting: None**



**9. Confirmation By-Law:**

Moved by John Truchon  
Seconded by Francine Plante

**199/2023**  
**Confirmation By-Law**

THAT a By-Law to confirm the proceedings of Council be read three times and passed this 28<sup>th</sup> day of June 2023 and numbered By-Law 2023-33.

Carried

**10. Adjournment:**

Moved by Bonita Culhane  
Seconded by Francine Plante

**200/2023**  
**Adjournment**

THAT this meeting be adjourned at 6:05 p.m.

Carried

  
**MAYOR**

  
**CLERK-TREASURER**



Minutes of a Special Meeting of Council held on Thursday, June 29<sup>th</sup>, 2023 at 5:30 p.m. in the Council Chambers in person and via phone.

**1. Opening of Meeting and call to order:**

The Mayor called the meeting to order at 5:30 p.m. and welcomed those in attendance.

**2. Roll Call:** The Mayor took a roll call

<u>Attendance:</u>	<u>Present</u>	<u>Absent</u>
Mayor Stephen McLean	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Councillor Bonita Culhane	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Councillor Francine Plante	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Councillor Jean (John) Truchon	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Councillor Wendy Weller	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Councillor Truchon arrived at 5:34 p.m.

Councillor Weller arrived at 5:38 p.m.

Clerk-Treasurer - Karine Pelletier

Acting Public Works Superintendent – Mark Brown

Members of the audience present: 0

**3. Adoption of the Agenda and Addendum.**

Moved by Bonita Culhane  
Seconded by Francine Plante

**201/2023**  
**Adoption of Agenda**

THAT the agenda for the Special Meeting of Council held on June 29, 2023 be adopted.

Carried

**4. Disclosure of Pecuniary of Interest:** None declared

**5. Correspondence, Information:** None

**6. New Business:** None

**7. Passing of By-Laws: None**

**8. Closed Meeting:**

Moved by Francine Plante  
Seconded by Bonita Culhane

**202/2023**  
**Close session**

THAT Council go into a close session at 5:33 p.m. under the Municipal Act 2001, C25, S. 239(1), Section (2) (b) personal matters about an identifiable individual, including municipal or local board; (d) labour relations or employee negotiations.

Carried

Moved by Bonita Culhane  
Seconded by Francine Plante

**203/2023**  
**Out of close session**

THAT Council come out of close session at 7:35 p.m.

Carried

Moved by John Truchon  
Seconded by Bonita Culhane

**204/2023**  
**Out of close session**

THAT Council direct the Clerk to offer the position of Contract Labourer / Landfill Assistant to the successful candidate.

Carried

**9. Confirmation By-Law:**

Moved by Francine Plante  
Seconded by John Truchon

**205/2023**  
**Confirmation By-Law**

THAT a By-Law to confirm the proceeding of Council be read three times and passed this 29<sup>th</sup> day of June 2023 and numbered By-Law 2023-34.

Carried

**10. Adjournment:**

Moved by John Truchon  
Seconded by Francine Plante

**206/2023**  
**Adjournment**

THAT this meeting be adjourned at 7:36 p.m.

Carried

  
**MAYOR**

  
**CLERK-TREASURER**

# 5 (b)



Minutes of a Special Meeting of Council held on Tuesday, July 18<sup>th</sup>, 2023 at 1:00 p.m. in the Meeting Room in person and via phone.

**1. Opening of Meeting and call to order:**

The Mayor called the meeting to order at 1:00 p.m. and welcomed those in attendance.

**2. Roll Call:** The Mayor took a roll call

<u>Attendance:</u>	<u>Present</u>	<u>Absent</u>
Mayor Stephen McLean	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Councillor Bonita Culhane	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Councillor Francine Plante	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Councillor Jean (John) Truchon	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Councillor Wendy Weller	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Clerk-Treasurer - Karine Pelletier  
Acting Public Works Superintendent – Mark Brown

Members of the audience present: 1

**3. Adoption of the Agenda and Addendum.**

Moved by Francine Plante  
Seconded by John Truchon

**207/2023**  
**Adoption of Agenda**

THAT the agenda for the Special Meeting of Council held on July 18, 2023 be adopted.

Carried

**4. Disclosure of Pecuniary of Interest:**

- a) Mayor Stephen McLean declared a Conflict of Interest on item 6 a) Helping Heroes Heal – Use of facility (Community Centre) for the 11<sup>th</sup> Country Jamboree and read out his statement.

**5. Correspondence, Information:** None

The Mayor declared a conflict of interest and left the room. Deputy Mayor Councillor Culhane took over as Chair of the meeting.

**6. New Business:**

- a) Helping Heroes Heal – Use of facility (Community Centre) for the 11<sup>th</sup> Country Jamboree.
  - A discussion took place regarding the Jamboree being hosted by Helping Heroes Heal Foundation and the request received from Chad MaCaulay for the use of the facility.

Moved by Wendy Weller  
Seconded by Francine Plante

**208/2023**  
**Rental Jamboree**

THAT Council have received the Letter from Chad MaCaulay, requesting the use of the facility (community centre, meeting room, gymnasium, kitchen, ice pad) for the Country Jamboree. Council have directed the Clerk to charge as per our user fee By-Law as a non-resident for the rental including all previous meetings held & public works stage set-up. All costs and documentation must be signed & submitted (7) days prior to the event or rental will be void.

Carried

- The Mayor returned to the room.

**7. Passing of By-Laws: None**

**8. Closed Meeting: None**

**9. Confirmation By-Law:**

Moved by John Truchon  
Seconded by Francine Plante

**209/2023**  
**By-Law 2023-35**

THAT a By-Law to confirm the proceedings of Council be read three times and passed this 18<sup>th</sup> day of July 2023 and numbered By-Law 2023-35.

Carried

**10. Adjournment:**

Moved by Francine Plante  
Seconded by John Truchon

**210/2023**  
**Adjournment**

THAT this meeting be adjourned at 1:56 p.m.

Carried

  
**MAYOR**

  
**CLERK-TREASURER**



Minutes of a Special Meeting of Council held on Tuesday, July 26<sup>th</sup>, 2023 at 1:00 p.m. in the Meeting Room in person and via phone.

**1. Opening of Meeting and call to order:**

The Mayor called the meeting to order at 1:00 p.m. and welcomed those in attendance.

**2. Roll Call:** The Mayor took a roll call

<u><b>Attendance:</b></u>	<u><b>Present</b></u>	<u><b>Absent</b></u>
Mayor Stephen McLean	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Councillor Bonita Culhane	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Councillor Francine Plante	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Councillor Jean (John) Truchon	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Councillor Wendy Weller	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Clerk-Treasurer - Karine Pelletier

Acting Public Works Superintendent – Mark Brown

Members of the audience present: 2

**3. Adoption of the Agenda and Addendum.**

Moved by Francine Plante  
Seconded by Wendy Weller

**211/2023**  
**Adoption of Agenda**

THAT the agenda for the Special Meeting of Council held on July 26, 2023 be adopted with addition to #6 (b) New Business – Communications Committee.

Carried

**4. Disclosure of Pecuniary of Interest:**

- a) Mayor Stephen McLean declared a Conflict of Interest on item 6 a) Discussion regarding By-Law 93-8 – Municipal Alcohol Policy.

**5. Correspondence, Information: None**



- The Mayor declared a conflict and left the room. Deputy Mayor Councillor Culhane took over as Chair of the meeting.

**6. New Business:**

a) Discussion regarding By-Law 93-8 – Municipal Alcohol Policy.

- A discussion took place regarding the outdated Municipal Policy. It was decided not to repeal the by-law and direction was given to the Clerk to work on a new policy.

Moved by Francine Plante  
Seconded by Wendy Weller

**212/2023**  
**New Municipal Alcohol Policy**

THAT Council direct the Clerk to work on a new Municipal Alcohol Policy and bring it forward for Council to review and adopt in the near future.

Carried

- The Mayor returned to the room.

b) Communication Committee

- A discussion took place and Councillor Culhane made a statement regarding the communication committee.

**7. Passing of By-Laws: None**

**8. Closed Meeting: None**

**9. Confirmation By-Law:**

Moved by Wendy Weller  
Seconded by Francine Plante

**213/2023**  
**By-Law 2023-37**

THAT a By-Law to confirm the proceedings of Council be read three times and passed this 26<sup>th</sup> day of July 2023 and numbered By-Law 2023-37.

Carried

**10. Adjournment:**

Moved by Bonita Culhane  
Seconded by Wendy Weller

**214/2023**  
**Adjournment**

THAT this meeting be adjourned at 1:37 p.m.

Carried

  
**MAYOR**

  
**CLERK-TREASURER**



Minutes of a Special Meeting of Council held on Wednesday, August 16, 2023 at 6:00 p.m. in the Meeting Room in person and via phone.

**1. Opening of Meeting and call to order:**

The Mayor called the meeting to order at 6:00 p.m. and welcomed those in attendance.

**2. Roll Call:** The Mayor took a roll call

<u>Attendance:</u>	<u>Present</u>	<u>Absent</u>
Mayor Stephen McLean	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Councillor Bonita Culhane	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Councillor Francine Plante	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Councillor Jean (John) Truchon	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Councillor Wendy Weller	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Clerk-Treasurer - Karine Pelletier  
Acting Public Works Superintendent – Mark Brown

Members of the audience present: 14

**3. Adoption of the Agenda and Addendum.**

Moved by Bonita Culhane  
Seconded by Francine Plante

**215/2023**  
**Adoption of Agenda**

THAT the agenda for the Special Meeting of Council held on August 16, 2023 be adopted with addition to New Business item # 7 (a) – Letter from STP Mechanical.

Carried

**4. Disclosure of Pecuniary of Interest:** None

**5. Deputations, Delegations, and Petitions:**

- Hans Smit from Gold Candle gave a verbal update to Council and the audience.

**6. Correspondence, Information:** None

**7. New Business:**

- a) Letter from STP Mechanical requesting the gravel pile by the Marina be moved in order for them to park some of their customer vehicles in that area. A discussion took place and it was decided to defer this matter to the September Council meeting.

Carried

**8. Passing of By-Laws:**

Moved by Wendy Weller  
Seconded by Bonita Culhane

**216/2023**  
**By-Law 2023-38**

THAT a By-Law for the appointment of Chief Building Officer, Inspectors, and Fire Prevention Officer be read three times and passed this 16<sup>th</sup> day of August 2023 and numbered By-Law 2023-38.

Carried

Moved by Francine Plante  
Seconded by Bonita Culhane

**217/2023**  
**By-Law 2023-39**

THAT a By-Law respecting construction, demolition and change of use permits and inspections be read a first time this 16<sup>th</sup> day of August 2023 and numbered By-Law 2023-39.

Carried

**9. Question Period:** Question were addressed throughout the meeting.

**10. Closed Meeting:** None

**11. Confirmation By-Law:**

Moved by Bonita Culhane  
Seconded by Francine Plante

**218/2023**  
**By-Law 2023-40**

THAT a By-Law to confirm the proceedings of Council be read three times and passed this 16<sup>th</sup> day of August, 2023 and numbered By-Law 2023-40.

Carried

**12. Adjournment:**

Moved by Francine Plante  
Seconded by Bonita Culhane

**219/2023**  
**Adjournment**

THAT this meeting be adjourned at 7:20 p.m.

Carried

  
MAYOR

  
CLERK-TREASURER

#8 (a)



Karine Pelletier &lt;kpelletier@mcgarry.ca&gt;

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**Community Safety and Wellbeing Coordinator Update**

1 message

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**Rachelle Cote** <coter@timiskaminghu.com>

Wed, Jun 21, 2023 at 9:38 AM

Cc: Erin Cowan &lt;cowane@timiskaminghu.com&gt;, Amanda Mongeon &lt;mongeona@timiskaminghu.com&gt;

*On behalf of Erin Cowan, Director of Strategic Services and Health Promotion*

Good morning,

We are pleased to announce that we have been successful in recruiting a Public Health Promoter who will be supporting municipalities with the Community Safety and Well-Being Plan. Cameron Lamothe will be starting on June 26<sup>th</sup> on a one-year contract and will be based in the New Liskeard office. Cameron has a Bachelor of Fine Arts degree from OCAD University and has worked in Business Development and Communications at the White Water Gallery in North Bay and as Studio Coordinator at the Temiskaming Art Gallery and most recently with the City of Temiskaming Shores Recreation Department.

We look forward to welcoming Cameron to our team and to outlining the next steps in this important collaborative project.

Our corporate services department will be in touch shortly regarding the invoicing process.

Thank you,

Erin

**Erin Cowan (she/her)** RN, MScN, CIC

Director of Strategic Services and Health Promotion/Chief Nursing Officer

Timiskaming Health Unit | New Liskeard

W: 705-647-4305 ext 2244

C: 705-648-4930

F: 705-647-5779

cowane@timiskaminghu.com

#8 (b)



Karine Pelletier &lt;kpelletier@mcgarry.ca&gt;

**Bulletin 2023-03**

1 message

**Municipal Plans (MPBSD)** <MunicipalPlans@ontario.ca>

Fri, Jun 16, 2023 at 2:07 PM

To: "dpassmore@cityofarmstrong.bc.ca" <dpassmore@cityofarmstrong.bc.ca>, "brethour@parolink.net" <brethour@parolink.net>, "harlytw@parolink.net" <harlytw@parolink.net>, "b.knauth@chamberlaintownship.com" <b.knauth@chamberlaintownship.com>, "toc@colemantownship.ca" <toc@colemantownship.ca>, Municipality of Charlton and Dack <info@charltonanddack.com>, Jennifer Pye <jpye@temiskamingshores.ca>, "cobalt@cobalt.ca" <cobalt@cobalt.ca>, "mrobinson@englehart.ca" <mrobinson@englehart.ca>, "admin@englehart.ca" <admin@englehart.ca>, "clerk@evanturel.com" <clerk@evanturel.com>, townshipofgauthier Dobie <townshipofgauthier@hotmail.com>, "admin@harley.ca" <admin@harley.ca>, "harris@parolink.net" <harris@parolink.net>, "twphill@parolink.net" <twphill@parolink.net>, "admin@hudson.ca" <admin@hudson.ca>, "mhayes@jamestown.ca" <mhayes@jamestown.ca>, "admin@kerns.ca" <admin@kerns.ca>, "edd@tkl.ca" <edd@tkl.ca>, "info@larderlake.ca" <info@larderlake.ca>, "jallen@latchford.ca" <jallen@latchford.ca>, "deputyclerktreasurer@matachewan.ca" <deputyclerktreasurer@matachewan.ca>, "kpelletier@mcgarry.ca" <kpelletier@mcgarry.ca>, "amyvickerymenard@armstrong.ca" <amyvickerymenard@armstrong.ca>

Good Afternoon,

Attaching a copy of bulletin 2023-03 Subdivision and Condominium Registrations, please see attached.

Thank you,

**Vanessa Dias**

Registration Services Officer (A)  
 Land Registration Services Branch (LRSB) ServiceOntario  
 Ministry of Public and Business Service Delivery  
 Halton Land Registry Office No. 20  
 2800 High Point Dr, Suite 200  
 Milton, Ont. L9T 6P4  
 Office: 905-864-3500 x 237



2023-03\_subdivision\_and\_condominium\_registrations.pdf  
 15K

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**Bulletin 2023-03****Registry Act, Land Titles Act****Date: June 5, 2023****Title: Subdivision and Condominium Registrations**

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As part of the ongoing effort to improve plan processing in the land registration system, all subdivision plans, and all condominium registrations, will now follow a more a streamlined approach with a single point of contact at all stages of processing.

Effective immediately, all plans of subdivision and condominium registration packages, including the hard copy plans endorsed by the planning authority, are to be delivered directly to the plans processing center where the registration is being processed, not the physical land registry office for the county, territorial district, or municipality.

The plans examiner will note on the land registration approval form where the final plans should be delivered once the planning authority has approved the plans for registration.

**Background**

Currently most of the activities required for subdivision and condominium registration are performed at a plans processing centre. However, in many parts of Ontario, the final signed hardcopy plans continue to be delivered to the physical land registry office for the county, territorial district, or municipality that provided the planning approval.

This separation between the final hardcopy plans and the plans processor introduces inefficiencies that slow the final registration process. This new and extensively tested process allows a single point of contact throughout the registration process.

Should you have any questions, please contact an Assistant Examiner of Surveys.

Original signed by

---

Ken Wilkinson O.L.S.  
Examiner of Surveys



**Ministry of Natural Resources and  
Forestry**

Resources Planning and Development  
Policy Branch  
Policy Division  
300 Water Street  
Peterborough, ON K9J 3C7

**Ministère des Richesses naturelles et  
des Forêts**

Direction des politiques de planification et  
d'exploitation des ressources  
Division de l'élaboration des politiques  
300, rue Water  
Peterborough (Ontario) K9J 3C7

July 4, 2023

Good Afternoon,

Today, the government released a draft technical bulletin on the Environmental Registry of Ontario to support municipalities and conservation authorities with flood hazard mapping activities. The "[\*ERO Posting #019-4706: Technical bulletin - Flooding hazards: data survey and mapping specifications\*](#)", would replace Chapter J of the existing "*River and Stream Systems: Flooding Hazard Limit*" technical guideline.

The technical bulletin is to be applied when delineating the flooding hazard through mapping new, or updating existing, maps. It is intended to assist technical personnel experienced in mapping and geomatics in undertaking flood hazard surveying and mapping in Ontario, and if accepted, will become the definitive source of flood hazard data, survey and mapping guidance for use in Ontario.

A critical step in protecting people and property from flooding starts with identifying where flooding is expected to occur. This is most often achieved through flood mapping Actions in [\*Protecting People and Property: Ontario's Flooding Strategy\*](#) commit the province to updating existing technical guidance used to support implementation of the natural hazard policies outlined within the proposed Provincial Planning Statement 2023. The MNRF is taking a multi-staged approach to updating its guidance.

Feedback on the draft technical bulletin will be accepted until September 5, 2023 through the Environmental Registry.

Sincerely,

Jennifer Keyes  
Director, Resources Planning and Development Policy Branch  
Ministry of Natural Resources and Forestry

#8 (d)

Ministry of Natural Resources and  
Forestry  
Policy Division

Director's Office  
Crown Forests and Lands Policy Branch  
70 Foster Drive, 3<sup>rd</sup> Floor  
Sault Ste. Marie, ON P6A 6V5

Ministère des Richesses naturelles et des  
Forêts  
Division de la politique

Bureau du directeur  
Direction des politiques relatives aux forêts et  
aux terres de la Couronne  
70, rue Foster, 3<sup>e</sup> étage  
Sault Sainte Marie, ON P6A 6V5



June 23, 2023

Hello,

We are writing to let you know that amendments were made to the following two regulations under the *Public Lands Act* (amendments will come into effect on July 1<sup>st</sup>, 2023):

- [Ontario Regulation 161/17](#): Occupation of Public Lands under Section 21.1 of the Act
- [Ontario Regulation 326/94](#): Crown Land Camping Permit (this regulation is applicable to non-residents of Canada camping on provincial public land north of the French and Mattawa Rivers)

The *Public Lands Act* (PLA) and its regulations provide the framework for the management and use of public lands in Ontario, including public lands covered by water. Ontario Regulation 161/17 provides that a camping unit may be placed and used on public land without express authorization from the ministry, as long as the requirements set out in the Act and regulation are met.

Proposal notices for the amendments were posted on Ontario's Regulatory Registry and the Environmental Registry of Ontario (ERO) ([ERO number 019-6590](#)) for a 46-day comment period between February 24, 2023 and April 11, 2023. In addition, the ministry hosted a series of online information sessions with Indigenous communities and organizations, municipalities, and stakeholders during this period.

The definitions in O. Reg. 161/17 were amended to clarify that floating accommodations cannot be placed or used for outdoor accommodation or camping purposes on public land covered by water. The same amendments were made to the definitions in O. Reg. 326/94 so the same restriction will apply to non-residents camping on public land covered by water north of the French and Mattawa Rivers.

None of the regulatory changes apply to a person exercising their rights protected by section 35 of the *Constitution Act, 1982* (Aboriginal or treaty rights).

The regulatory changes will not affect someone exercising their right to navigate, including reasonable moorage, which can only be regulated by the federal government (Transport Canada).

We invite you to review the details of the regulatory changes in the ERO decision notice (ERO number [019-6590](#)).

Sincerely,

Peter D. Henry, R.P.F.  
Director, Crown Forests and Lands Policy Branch  
Ministry of Natural Resources and Forestry

c: Pauline Desroches, Manager, Crown Lands Policy Section

# 8 (e)

Ministry of the Environment,  
Conservation and Parks

Environmental Assessment  
Modernization Branch

135 St. Clair Avenue West  
4th Floor  
Toronto ON M4V 1P5

Ministère de l'Environnement, de  
la Protection de la nature et des Parcs

Direction de la modernisation des processus  
d'évaluation environnementale

135, avenue St. Clair Ouest  
4<sup>e</sup> étage  
Toronto ON M4V 1P5



August 9, 2023

Greetings,

Today, I am writing to provide you with an update on recent decisions made by the province to modernize Ontario's environmental assessment (EA) program.

### **Moving to a Project List under the *Environmental Assessment Act***

A key element of the EA modernization initiative is identifying projects that should be subject to EA requirements in a regulation. The move to a project list approach is a shift from the current framework where environmental assessment requirements are based mainly on who is undertaking the project.

In November 2021, the ministry began consultation on a proposal for the projects that would require a comprehensive EA and related actions, and the ministry is now proceeding with certain policy elements from the 2021 proposal. Specifically, the ministry has made amendments to three regulations and updated two related guides, as further described below. The changes will simplify processes and provide new exemptions. The remaining elements of comprehensive EA projects regulation proposal and related actions are under consideration.

In March 2023, the ministry updated the Moving to a Project List Environmental Registry posting with a revised proposal. The revisions to the proposal do not relate to the policy elements discussed within this update.

### **Amendments to Certain Regulations under the *Environmental Assessment Act***

Amendments to three regulations under the *Environmental Assessment Act* have been approved, and related actions have been taken, implementing certain policy elements of the proposal Moving to a project list approach under the *Environmental Assessment Act*:

- The Waste Management Projects Regulation (Ontario Regulation 101/07) was amended to change the environmental assessment requirements for certain landfill expansion projects and to make the minister the decision-maker for a request to elevate a waste management project following the streamlined environmental assessment process to an individual environmental assessment

- The Transit Projects and Metrolinx Undertakings (Ontario Regulation 231/08) was amended to authorize the minister to amend or revoke conditions previously imposed in a notice given by the minister to allow the proponent to proceed with a transit project.
- The General Regulation (Ontario Regulation 334) was amended to expand the current exemption for Crown undertakings (activities) related to land claim settlements to include those Crown undertakings related to any settlement of the Algonquins of Ontario Land Claim.
  - The Algonquin Land Claim Declaration Order was also amended to align with the exemption in the regulation.

### **Updated Guide to Environmental Assessment Requirements for Waste Management Projects**

The Guide to Environmental Assessment Requirements for Waste Management Projects ([Waste Guide](#)) has been updated to reflect amendments to the environmental assessment requirements set out in Ontario Regulation 101/07, and to make other administrative updates. The changes include:

- Updating the EA requirements for certain landfill expansion projects.
- Making the minister the decision-maker in relation to elevation requests.
- Updating the regulatory terminology and description of EA requirements in light of recent amendments to the Regulation related to thermal treatment, to include advanced recycling and the resulting recovery of materials, and identifying information to be included when undertaking the Environmental Screening Process for an advanced recycling (thermal treatment) project.
- Administrative updates recognizing the Guide was last updated in 2007.

### **Updated Guide to Environmental Assessment Requirements for Electricity Projects**

The Guide to Environmental Assessment Requirements for Electricity Projects ([Electricity Guide](#)) has been updated to change the decision-making authority for elevation requests for electricity projects and make other administrative updates to reflect changes since the guide was last updated. The changes include:

- Adding information to Section A.6.2.3 (Consultation with Indigenous Communities) of the guide to align with the Waste Guide, including in relation to the Crown's duty to consult, contacting the ministry for a list of Indigenous communities for consultation, and documenting the consultation process.
- Updating the ministry's name to "Ministry of the Environment, Conservation and Parks".
- Updating the thresholds for transmission line projects that determine the type of environmental assessment process required.

The regulations were filed and came into force on August 8, 2023 and the updated guides are in effect (posted to the Environmental Registry website on August 8, 2023).

Further details of the amendments to the three regulations and related actions and copies of the updated guides are available on the Environmental Registry of Ontario ([ERO 019-4219](#)). Details about the regulatory amendments made with respect to advanced recycling are available here ([ERO 019-4867](#)). More information on our other efforts to modernize the EA program can also be found at: [Modernizing Ontario's environmental assessment program](#).

Please do not hesitate to contact my team at [EAModernization.mecp@ontario.ca](mailto:EAModernization.mecp@ontario.ca) if you have any comments or questions.

Sincerely,

A handwritten signature in black ink, appearing to read "A. Cross".

Annamaria Cross  
Director, Environmental Assessment Modernization  
Ministry of the Environment, Conservation and Parks

**MPAC: Property Assessment Update**

1 message

**Carmelo Lipsi** <carmelo.lipsi@mpac.ca>

Thu, Aug 17, 2023 at 4:09 PM

Reply-To: Carmelo Lipsi &lt;carmelo.lipsi@mpac.ca&gt;

To: kpelletier@mcgarry.ca



MUNICIPAL  
PROPERTY  
ASSESSMENT  
CORPORATION

Good afternoon Karine,

On August 16, the Ontario government filed Regulation 261/23 under the *Assessment Act* to extend the current assessment cycle, and the valuation date of January 1, 2016, through to the end of the 2024 taxation year.

This means that property taxes for the 2024 taxation year will continue to be based on the January 1, 2016 valuation date. Property assessments will remain the same as they were for the 2023 tax year, unless there have been changes to the property.

In addition to the recent Regulation, the government will conduct a review of Ontario's property assessment and taxation system.

MPAC shares the government's interest in ensuring the accuracy, transparency, and fairness of property assessments and we are committed to the continuous improvement of the property assessment and taxation system for the benefit of all Ontarians. While MPAC is not responsible for setting tax rates or collecting property taxes, we welcome the opportunity to work with the Province to ensure the property assessment process is optimal for both property owners and municipalities.

If you have any questions, please reach out to your local MPAC Account Manager.

Sincerely,

Carmelo Lipsi  
Vice President, Valuation & Customer Relations  
Chief Operating Officer

mpac.ca  
Municipal Property Assessment Corporation  
1340 Pickering Parkway, Suite 101 L1V 0C4

**Policy Update - Property Tax Assessment**

1 message

AMO Communications <Communicate@amo.on.ca>  
Reply-To: Communicate@amo.on.ca  
To: kpelletier@mcgarry.ca

Fri, Aug 18, 2023 at 10:31 AM

AMO Policy Update not displaying correctly? View the online version  
Add Communicate@amo.on.ca to your safe list

**POLICY UPDATE**

August 18, 2023

**Policy Update - Property Tax Assessment****AMO Pre-Budget Submission to Standing Committee**

Over the past year, AMO has publicly expressed very strong support for a timely return to the assessment cycle.

Yesterday, the government announced that it will defer tax assessment again in 2024. As a result, Ontario's municipalities will continue to calculate property taxes using 2016 property values.

AMO is concerned that further delays will compound uncertainty for residents and businesses. Outdated assessments are inaccurate, increase volatility, and are not transparent.

The government also announced its intention to conduct a review of the property taxation and assessment system focusing on fairness, equity and economic competitiveness. Further deferring property reassessment during the review means municipalities could be waiting a while before a reassessment is conducted.

AMO will continue its call for a return to the regular assessment cycle and expect to be an engaged partner in as details regarding the review continue to unfold.

\*Disclaimer: The Association of Municipalities of Ontario (AMO) is unable to provide any warranty regarding the accuracy or completeness of third-party submissions. Distribution of these items does not imply an endorsement of the views, information or services mentioned.



**Ministry of  
Municipal Affairs  
and Housing**

Office of the Minister

777 Bay Street, 17th Floor  
Toronto ON M7A 2J3  
Tel.: 416 585-7000

**Ministère des  
Affaires municipales  
et du Logement**

Bureau du ministre

777, rue Bay, 17e étage  
Toronto (Ontario) M7A 2J3  
Tél. : 416 585-7000



234-2023-4205

August 22, 2023

Dear Head of Council,

**Subject: Building Faster Fund**

The housing supply crisis affects all of Ontario – from rural communities to large, urban centres. Our government is committed to building at least 1.5 million homes by 2031, with municipalities across the province as our key partners.

On August 21, 2023, Premier Ford announced the new Building Faster Fund, a new three-year-\$1.2 billion program to help municipalities meet or exceed their share of the province's 1.5 million homes goal.

**As announced by Premier Ford, 10% of the overall funding will be set aside for small, rural and northern communities that have not been assigned a housing target by the province, in order to address their unique needs in supporting growth in housing supply.**

Ontario will be consulting with the Association of Municipalities of Ontario and the Housing Supply Action Plan Implementation Team on program design details of the Building Faster Fund, including how the funds can best support small, rural and northern communities, and I look forward to sharing more information with you in the future. As Ontario grows, we need to build more homes. I look forward to your support in ensuring that everyone – newcomers, young families and seniors – can afford a place to call home.

Sincerely,

Steve Clark  
Minister

c: Hon. Nina Tangri, Associate Minister of Housing  
Ryan Amato, Chief of Staff, Minister's Office  
Martha Greenberg, Deputy Minister  
Joshua Paul, Assistant Deputy Minister, Market Housing Division  
Sean Fraser, Assistant Deputy Minister, Planning and Growth Division  
Caspar Hall, Assistant Deputy Minister, Local Government Division

## Additional investments in Asset Management support tools and programs – Investissements supplémentaires dans les outils et programmes de soutien à la gestion des actifs

3 messages

Municipal Asset Management (MOI) <municipalassetmanagement@ontario.ca>

Tue, Aug 22, 2023 at 9:07  
AM

To: "Municipal Asset Management (MOI)" <municipalassetmanagement@ontario.ca>

Cc: "Municipal Asset Management (MOI)" <municipalassetmanagement@ontario.ca>

Good afternoon,

Recently Minister Kinga Surma sent a letter to your Mayor/Head of Council to advise that the government is investing an additional \$1.2 million to broaden the availability of the AMP it Up 3.0 program to additional municipalities. The program provides tools and supports to assist municipalities in developing asset management plans that meet requirements under the *Asset Management Planning for Municipal Infrastructure* regulation (O.Reg. 588/17).

The government understands that the development of asset management plans may be challenging for some municipalities. With this additional funding, the Ministry of Infrastructure, in partnership with the Municipal Finance Officers' Association (MFOA), will continue to provide municipalities with asset management tools and supports, including one-on-one coaching for municipalities with a population of fewer than 5,000, detailed workshops on regulatory topics, and communities of practice to enhance collaboration amongst municipalities with similar infrastructure needs.

Asset management plans are important tools to help prioritize infrastructure investments using an evidence-based decision-making process. The data from these asset management plans can also be used to help target provincial investments and better address local infrastructure needs.

A brief reminder that the next regulatory deadline is July 1, 2024, for municipal asset management plans to include all municipal assets, as well as current levels of service and costs to maintain those service levels. Municipalities should begin work now to ensure the upcoming regulatory deadline is met.

To learn more about the AMP it Up 3.0 program, your municipality's eligibility and contact information, please refer to the MFOA website.

Trevor Fleck

Director

Infrastructure Program Design Branch

Ministry of Infrastructure

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Bonjour,

La ministre Kinga Surma a récemment envoyé une lettre à votre maire/chef du Conseil pour l'informer que le gouvernement investit 1,2 million de dollars de plus afin d'étendre le programme AMP it Up 3.0 à d'autres municipalités. Le programme fournit des outils et des soutiens pour aider les municipalités à élaborer des plans de gestion des actifs qui répondent aux exigences du règlement intitulé *Planification de la gestion des biens pour l'infrastructure municipale* (Règlement de l'Ontario 588/17).

Le gouvernement comprend que l'élaboration de plans pour la gestion des actifs peut être problématique pour certaines municipalités. Grâce à ce financement supplémentaire, le ministère de l'Infrastructure, en partenariat avec la Municipal Finance Officers' Association, continuera de fournir aux municipalités des outils et des soutiens pour la gestion des actifs, notamment un accompagnement individuel pour les plus petites municipalités de l'Ontario comptant moins de 5 000 habitants, des ateliers détaillés sur des sujets réglementaires, et des communautés de pratique pour améliorer la collaboration entre municipalités ayant des besoins similaires en matière d'infrastructures.

Les plans de gestion des actifs sont des outils importants pour aider à prioriser les investissements dans les infrastructures à l'aide d'un processus décisionnel basé sur des preuves. Les données provenant de ces plans peuvent aussi être utilisées pour cibler des investissements provinciaux et mieux répondre aux besoins locaux en infrastructures.

Je vous rappelle brièvement que la prochaine échéance réglementaire fixe au 1<sup>er</sup> juillet 2024 la date à laquelle les plans de gestion des actifs municipaux doivent inclure tous les actifs municipaux, ainsi que les niveaux de service actuels et les coûts pour les maintenir. Les municipalités devraient s'y mettre maintenant afin de respecter l'échéance réglementaire à venir.

Pour vous renseigner davantage sur le programme AMP it Up 3.0, savoir si votre municipalité y est admissible et obtenir des coordonnées, reportez-vous au site web de la MFOA.

Trevor Fleck

Directeur

#8 (j)



Karine Pelletier <kpelletier@mcgarry.ca>

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## Meeting room reservation

1 message

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**XYZ Seniors Club** <xyzseniorsclub@gmail.com>

Tue, Aug 22, 2023 at 9:28 AM

To: Karine Pelletier <kpelletier@mcgarry.ca>

Cc: pierre Lemire <plemire42@gmail.com>

Dear Ms Pelletier:

The McGarry and District XYZ Seniors Club is planning to reopen the XYZ Club on Wednesdays in the meeting room at the Community Centre. We would like to make a reservation for the following dates:

Starting Wednesday September 13, 2023 from 12:00 to 4:00 PM and every Wednesday of the year until June 2024.

Thanking you in advance

Gisele Lemire  
XYZ Club Secretary  
705-634-2427

#10 (K)



Karine Pelletier &lt;kpelletier@mcgarry.ca&gt;

**Advocacy Update: Assessment Cycle**

1 message

**AMCTO | The Municipal Experts** <amcto@amcto.com>

Tue, Aug 29, 2023 at 2:01 PM

Reply-To: noreply@amcto.com

To: kpelletier@mcgarry.ca

Updates on our advocacy initiatives

View this email in your browser.

**About AMCTO | Professional Growth | Advocacy & Policy | Network & Community**

August 29, 2023

**Update on our Assessment Cycle Advocacy**

As you are aware, we joined the Association of Municipalities of Ontario (AMO) and the private sector in calling for a return to the assessment cycle earlier this year and again more recently.

On August 16, the Ontario government filed Regulation 261/23 under the *Assessment Act* to extend the current assessment cycle through to the end of the 2024 taxation year. This means that valuations from 2016 will continue at least for another year. In addition, we have been advised that the Province will undertake a review of the property taxation and assessment system with a professed "aim to focus on fairness, affordability and business competitiveness" and "exploring modernized administrative tools to support municipalities."

While we are disappointed that the reinstatement is delayed, we welcome a review of the system which has been in place since the mid-1990s. Last week at the 2023 Association of Municipalities of Ontario (AMO) Conference, when asked about the delay in reassessment, Finance Minister

Bethlenfalvy said that the Government wants to take the time to get the next assessment cycle right and ensure that there are modernized transparency tools to support ratepayers.

We remain cautious about what the Province's intentions are with its review and how it will be conducted and we will continue to monitor this development. In the meantime, we welcome your comments, concerns, or recommendations on property taxation and the assessment system to help inform future advocacy in this area. To get involved, we encourage you to volunteer as part of our Roster of Municipal Advisors – this is a great way to provide support in a more informal way and to have your voice heard.

[LEARN MORE & APPLY](#)

We also continue to collect your most problematic reporting requirements. We hope that through our renewed advocacy strategy, we will see more specific and timely actions from the Province to reduce the municipal reporting burden.

[SUBMIT YOUR CONCERNS](#)

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For more information or to discuss further, please contact us.

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**AMCTO | The Municipal Experts**

2680 Skymark Avenue, Suite 610, Mississauga, Ontario L4W 5L6

Tel: (905) 602-4294

[www.amcto.com](http://www.amcto.com)

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Ontario  
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Police  
provinciale  
de l'Ontario



Municipal Policing Bureau  
Bureau des services policiers des municipalités

777 Memorial Ave.  
Orillia (ON) L3V 7V3

777, ave Memorial  
Orillia ON L3V 7V3

Tel: 705 329-6200  
Fax: 705 330-4191

Tél.: 705 329-6200  
Téléc.: 705 330-4191

File number/Référence: 620

August 22, 2023

**The Corporation of the Township of McGarry  
BOX 99, 27 WEBSTER STREET,  
VIRGINIATOWN, ONTARIO  
P0K 1X0**

Re: **Agreement for the Provision of 9-1-1 Primary PSAP Services between the Ontario Provincial Police (OPP) and The Corporation of the Township of McGarry**

Dear Sir/Madam:

The Next Generation (NG) 9-1-1 is a new emergency communications system that will improve public safety by enabling voice, text messages and data to flow seamlessly from the public to 9-1-1 communication centers when emergency assistance is required. The OPP is currently adopting this new communication system for which the official rollout is planned for later this year. Concurrently, the OPP Municipal Policing Bureau is working on the revised agreement for the provision of NG 9-1-1 Primary Public Safety Answering Point (P-PSAP) services between The Corporation of the Township of McGarry and the OPP.

Until further notice, 9-1-1 answering services from the OPP for The Corporation of the Township of McGarry will continue without any changes and regardless of the status of your latest OPP P-PSAP agreement. Related to any currently expired agreements, or agreements that will be expiring in 2023, Municipal Policing Bureau will be reaching out to you in the near future to initiate the renewal process.

In the meantime, please contact us to provide the preferred email address for continued communication with respect to these agreements. Should you have any questions, OPP Municipal Policing Bureau Specialist Simon Looker, is the contact for this matter and can be reached at 705-329-6226 or at [Simon.Looker@opp.ca](mailto:Simon.Looker@opp.ca).

The OPP values its relationship with The Corporation of the Township of McGarry and thank you for your continued support as we work together in our commitment to public safety.

Kind Regards,

A handwritten signature in black ink, appearing to read "Phil Whitton", with a long horizontal flourish extending to the right.

Phil Whitton Superintendent  
Commander,  
Municipal Policing Bureau

cc     OPP Provincial Commander Mary Silverthorn  
         Chief Superintendent Karen Meyer, Communications and Technology Services Bureau  
         Commander





Services de santé du

**TIMISKAMING**

Health Unit

*Enhancing your health in so many ways.*

**Head Office:**

247 Whitewood Avenue, Unit 43

PO Box 1090

New Liskeard, ON P0J 1P0

Tel.: 705-647-4305 Fax: 705-647-5779

**Branch Offices:**

Englehart Tel.: 705-544-2221 Fax: 705-544-8698

Kirkland Lake Tel.: 705-567-9355 Fax: 705-567-5476

[www.timiskaminghu.com](http://www.timiskaminghu.com)

Wednesday, August 30, 2023

Dear Community Partner,

To strengthen public health across the Northeast region, I am sharing that the Boards of Health for the Porcupine Health Unit (PHU) and for the Timiskaming Health Unit (THU) are moving towards a voluntary merger.

While several reports over many years have recommended a merger between our health units, recent events including the COVID-19 pandemic have confirmed the benefits of a merger to increase staff capacity to deliver local public health programming and to respond to surges and emergencies.

Programs and services will continue as is in local health unit offices in both regions during the merger.

Throughout this process, including pending final government approval, the PHU and the THU will reach out to you and your staff to ensure that our local voices and our strong connections are maintained as we continue to work together to promote the health and well-being of all of our communities in the Northeast.

Sincerely,

Dr. Glenn Corneil, MD, CFPC, FCFP  
Acting Medical Officer of Health/CEO



## Porcupine and Timiskaming Health Units Moving Towards a Voluntary Merger

**For immediate release — Wednesday, August 30, 2023**

**Temiskaming Shores, Ontario** — The Boards of Health for the Porcupine Health Unit (PHU) and for the Timiskaming Health Unit (THU) are taking steps towards a voluntary merger to strengthen public health in the communities they serve.

"While several reports over many years have recommended a merger between our health units, recent events including the COVID-19 pandemic have confirmed the benefits of a merger to increase staff capacity to deliver public health programming and to respond to surges and emergencies," states Dr. Lianne Catton, Medical Officer of Health and Chief Executive Officer for the Porcupine Health Unit.

"The merger will strengthen local public health programs and services while increasing efficiencies," says Dr. Glenn Corneil, Acting Medical Officer of Health for the Timiskaming Health Unit. "Programs and services will continue as is in local health unit offices in both regions during the merger process."

Throughout this process, including pending final government approval, the PHU and the THU will continue to engage with community partners and municipalities to maintain our strong local connections.

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**For further information, contact:**

**Gary Schelling**, Communications Specialist  
[media@porcupinehu.on.ca](mailto:media@porcupinehu.on.ca)  
705-267-1181

**Ryan Peters**, Communications Manager  
[petersr@timiskaminghu.com](mailto:petersr@timiskaminghu.com)  
705-647-4305 ext. 2250

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## Le Bureau de santé Porcupine et les Services de santé du Timiskaming se dirigent vers une fusion volontaire

**Pour diffusion immédiate – le mercredi 30 août 2023**

**Temiskaming Shores (Ontario)** – Les conseils de santé du Bureau de santé Porcupine (BSP) et des Services de santé du Timiskaming (SST) prennent des mesures en vue d'une fusion volontaire afin de renforcer la santé publique dans les communautés qu'ils servent.

« Alors que plusieurs rapports recommandent depuis de nombreuses années une fusion entre nos bureaux de santé, les événements récents, y compris la pandémie de COVID-19, ont confirmé les avantages d'une fusion pour accroître la capacité du personnel à mettre en œuvre des programmes de santé publique et à donner suite aux flambées et aux situations d'urgence », indique la D<sup>re</sup> Lianne Catton, médecin-hygiéniste et directrice générale du Bureau de santé Porcupine.

« La fusion renforcera les programmes et les services de santé publique locaux, tout en améliorant l'efficacité. Les programmes et les services continueront d'être offerts dans les installations locales des bureaux de santé des deux régions pendant le processus de fusion », ajoute le D<sup>r</sup> Glenn Corneil, médecin-hygiéniste par intérim pour les Services de santé du Timiskaming.

Tout au long du processus, et dans l'attente de l'approbation finale du gouvernement, le BSP et les SST continueront à travailler en collaboration avec les partenaires communautaires et les municipalités afin de renforcer davantage nos liens locaux.

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**Pour obtenir plus de renseignements, communiquez avec :**

**Gary Schelling**, spécialiste des communications

[media@porcupinehu.on.ca](mailto:media@porcupinehu.on.ca)

705 267-1181

**Ryan Peters**, gestionnaire des communications

[petersr@timiskaminghu.com](mailto:petersr@timiskaminghu.com)

705 647-4305, poste 2250



#10 (a)

Minutes of the Community Policing Committee held on Thursday, May 18<sup>th</sup>, 2023 at 7:00 p.m. in person in the meeting room or by phone.

**1. Opening of the Meeting by the Chair of the Committee**

The Chair called the meeting to order at 7:00 p.m. and welcomed those in attendance.

**2. Roll Call:** The Chair took a roll call

<u>Attendance:</u>	<u>Present</u>	<u>Absent</u>
Chair Wendy Weller	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Co-Chair Bonita Culhane	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Annie Toupin-Keft	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Bastiaan Koomans	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Merdy Armstrong	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mayor Stephen McLean	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Sergeant Dan Senf  
Auxiliary Constable Bianca Godin  
Mark Brown  
Clerk-Typist: Melanie Jensen  
Members of the audience present: 5

Moved by Bastiaan Koomans  
Seconded by Merdy Armstrong

**16/2023**  
**Absent**

THAT the Chair grant a leave of absence to Member Annie Keft the Community Policing Committee Meeting of May 18<sup>th</sup>, 2023 due to appropriate advance notice submitted to the Clerk or Chair.

Carried

**3. Adoption of the Agenda and Addendum:**

Moved by Merdy Armstrong  
Seconded by Bastiaan Koomans

**17/2023**  
**Adoption of Agenda**

THAT the agenda for the May 18<sup>th</sup>, 2023, meeting of the Community Policing Committee be adopted.

Carried

4. **Disclosure of Pecuniary of Interest:** None

5. **Minutes of Previous Meetings:**

Moved by Bastiaan Koomans  
Seconded by Merdy Armstrong

**18/2023**  
**Previous Minutes**

THAT the minutes of the Meeting of the Community Policing held on April 20<sup>th</sup> , 2023 be adopted.

Carried

6. **Matters arising from the minutes:** None

7. **Deputations / Delegations :**

Presentation on Boat Safety is online

8. **Correspondance, Information :** None

9. **Members Update Reports:** None

10. **New Business:** None

11. **a) Submitted Questions :** None

**b) Audience Questions :** None

12. **Closed Meeting:** None

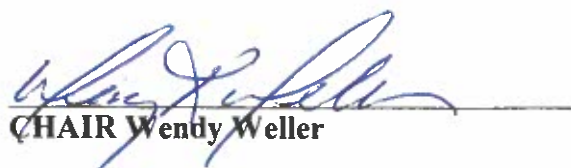
13. **Adjournment:**

Moved by Merdy Armstrong  
Seconded by Bastiaan Kooamns

**19/2023**  
**Adjournment**

That this meeting be adjourned at 7:43 p.m.

Carried

  
CHAIR Wendy Weller



#10 La)

Minutes of the Community Policing Committee held on Thursday, July 20<sup>th</sup> , 2023 at 7:00 p.m. in person in the meeting room or by phone.

**1. Opening of the Meeting by the Chair of the Committee**

The Chair called the meeting to order at 7:00 p.m. and welcomed those in attendance.

**2. Roll Call:** The Chair took a roll call

<u>Attendance:</u>	<u>Present</u>	<u>Absent</u>
Chair Wendy Weller	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Co-Chair Bonita Culhane	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Annie Toupin-Keft	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Bastiaan Koomans	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Merdy Armstrong	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mayor Stephen McLean	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Auxiliary Constable Bianca Godin  
Auxiliary Constable Kurtis Wuerch  
Deputy Clerk: Melanie Jensen  
Members of the audience present: 5

**3. Adoption of the Agenda and Addendum:**

Moved by Bastiaan Koomans  
Seconded by Merdy Armstrong

**20/2023**  
**Adoption of Agenda**

THAT the agenda for the July 20<sup>th</sup> , 2023, meeting of the Community Policing Committee be adopted.

Carried

**4. Disclosure of Pecuniary of Interest:** None

**5. Minutes of Previous Meetings:**

Moved by Merdy Armstrong  
Seconded by Bastiaan Koomans

**21/2023**  
**Previous Minutes**

THAT the minutes of the Meeting of the Community Policing held on May 18<sup>th</sup> , 2023 be adopted.

Carried

**6. Matters arising from the minutes:** None

**7. Deputations / Delegations :**

Presentation on Summer Safety is online

**8. Correspondance, Information :** None

**9. Members Update Reports:** None

**10. New Business:** None

**11. a) Submitted Questions :** None

**b) Audience Questions :** None

**12. Closed Meeting:** None


**13. Adjournment:**

Moved by Bastiaan Koomans  
Seconded by Merdy Armstrong

**22/2023**  
**Adjournment**

That this meeting be adjourned at 7:26 p.m.

Carried

  
\_\_\_\_\_  
**CHAIR Wendy Weller**



#10 (b)

Minutes of a Recreation Committee Meeting held on Tuesday June 6<sup>th</sup>, 2023 at 7:00 p.m.

**1. Opening of Meeting by the Committee Chair / Ouverture de la réunion par le/la Président(e) du comité:**

The Chair called the meeting to order at 7:00 p.m. and welcomed those in attendance.

**2. Roll Call / Appel nominal:**

<u>Attendance:</u>	<u>Present</u>	<u>Absent</u>
Chair Councillor Bonita Culhane	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Co-Chair Councillor John Truchon	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Louanne Caza	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Paulette Paquet	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mary Walsh	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mayor Stephen McLean	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Clerk Typist: Melanie Jensen  
Members of the Public: 6

**3. Adoption of the Agenda and Addendum / Adoption de l'ordre du jour et de l'addenda.**

Moved by Paulette Paquet	22/2023
Seconded by Louanne Caza	Agenda

THAT the agenda for the Recreation Committee Meeting held on May 2<sup>nd</sup>, 2023 be adopted with additions of (h) Day Camp and (i) Request for outdoor pad.

Carried

**4. Disclosure of Pecuniary Interest / Déclaration d'intérêts pécuniaires: None**



**5. Minutes of Previous Meetings / Procès-verbal des réunions précédentes :**

Moved by Louanne Caza  
Seconded by Paulette Paquet

**23/2023  
Minutes**

THAT the minutes of the Recreation Committee meeting held on May 2<sup>nd</sup>, 2023 be adopted.

Carried

- 6. Matters arising from the minutes/Affaires découlant des procès-verbaux: None**
- 7. Deputations / Délégations / Députations / Délégations :**
- 8. Correspondence, Information / Correspondance, Information:**
- 9. Members Update Reports / Rapports de mise à jour des membres : None**
- 10. New Business/ Nouvelles affaires:**
  - a) Canada Day:** Members discussed Canada Day event.
  - b) Ice Pad preparations for Summer:** Members discussed starting to clean the ice pad on June 12<sup>th</sup>, 2023.
  - c) Planter Box:** Members discussed the Planter Box that the Strategic Planning Committee has put in place for the residents.
  - d) Rentals:** Chair Councillor Culhane spoke of all the events that the Recreation Committee hosted during the year and if any other small business wanted to join in on those events, they were more than welcome.
  - e) Community Yard Sale:** members discussed the community yard sale and have set the date of July 15<sup>th</sup>, 2023. Poster to follow with all the details.
  - f) Summer Hiatus Knitting Club:** Chair Councillor Culhane has mentioned that the Knitting Club will be off for the summer months. Poster will be posted with the returning of the fall date.
  - g) Budget:** Chair and Co-Chair will meet on Wednesday to finalize the Budget.
  - h) Day Camp:** Members discussed Day Camp details.
  - i) Request for the outdoor pad:** Chair Councillor Culhane has mentioned that she would like to paint the old ice pad with hopscotch or something like that so children can enjoy the outdoors and have use of a safe spot to play.
- 11. a) Submitted Questions / Questions soumises : None**  
**b) Audience Questions / Questions de l'auditoire : None**

12. Closed Meeting/ Réunion à huis clos: None

13. Adjournment / Clôture de l'assemblée:

Moved by Paulette Paquet  
Seconded by Mary Walsh

24/2023  
Adjournment

THAT this meeting be adjourned at 7:51 p.m.

  
Chair – Councillor Bonita Culhane



#10(d)

Minutes of a Strategic Planning Committee Meeting held on Tuesday May 30<sup>th</sup>, 2023 at 7:00 p.m. in person in the meeting room or by phone.

**1. Opening of Meeting by the Committee Chair:**

The Chair called the meeting to order at 7:00 p.m. and welcomed those in attendance.

**2. Roll Call:**

**Attendance:**

**Present**

**Absent**

Chair Councillor Wendy K. Weller  
Co-Chair Councillor Bonita Culhane  
John Gabourie  
Elaine Fic  
Taylor White  
Louanne Caza  
Mayor Stephen McLean

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Clerk Typist: Melanie Jensen  
Member of the audience: 3

Moved by Louanne Caza  
Seconded by Bonita Culhane

**23/2023**  
**Absent**

THAT the Chair agrees to grant a leave of absence to Member Elaine Fic for the Strategic Planning Committee Meeting of May 30<sup>th</sup>, 2023, due to appropriate advance notice submitted to the Clerk or Chair.

Carried

**3. Adoption of the Agenda and Addendum:**

Moved by Bonita Culhane  
Seconded by Louanne Caza

**24/2023**  
**Agenda**

THAT the agenda for the Strategic Planning Committee Meeting held on May 30<sup>th</sup>, 2023 be adopted.

Carried

4. **Disclosure of Pecuniary Interest: None**

5. **Minutes of Previous Meetings :**

Moved by Bonita Culhane  
Seconded by Louanne Caza

**25/2023  
Minutes**

THAT the minutes of the Strategic Planning Committee Meeting held on April 25<sup>th</sup>, 2023, May 2<sup>nd</sup>, 2023 and May 17<sup>th</sup>, 2023 be adopted.

Carried

6. **Matters arising from the minutes: None**

7. **Deputations: None**

8. **Correspondence, Information: None**

9. **Members Update Reports: None**

10. **New Business:**

- a) **Community Garden:** Members discussed where they were at with the garden supplies.
- b) **Playground equipment:** Members prices on the equipment needed for the playgrounds.
- c) **Speaking with Representative of a small business group of McGarry Township (Michele Adema). How can Strategic Planning Committee help small businesses move forward) :** Mrs. Adema talked about the different small business in town and would like the arena 4 times year for markets. Councillor Culhane suggested that she comes to the Recreation meeting and jump aboard with there markets.

11. a) **Submitted questions: None**

b) **Audience questions: None**

**12. Adjournment:**

Moved by Bonita Culhane  
Seconded by Taylor White

**26/2023  
Adjournment**

THAT this meeting be adjourned at 7:39 p.m.

Carried



Chair Councillor Wendy Weller



# 10 (d)

Minutes of a Strategic Planning Committee Meeting held on Tuesday June 27<sup>th</sup> , 2023 at 7:00 p.m. in person in the meeting room or by phone.

**1. Opening of Meeting by the Committee Chair:**

The Chair called the meeting to order at 7:00 p.m. and welcomed those in attendance.

**2. Roll Call:**

<u>Attendance:</u>	<u>Present</u>	<u>Absent</u>
Chair Councillor Wendy K. Weller	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Co-Chair Councillor Bonita Culhane	<input checked="" type="checkbox"/>	<input type="checkbox"/>
John Gabourie	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Elaine Fic	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Taylor White	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Louanne Caza	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Mayor Stephen McLean	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Clerk Typist: Melanie Jensen  
Member of the audience: 3

Moved by Elaine Fic  
Seconded by Bonita Culhane

**27/2023**  
**Absent**

THAT the Chair agrees to grant a leave of absence to Member John Gabourie and Louanne Caza for the Strategic Planning Committee Meeting of June 27<sup>th</sup> , 2023, due to appropriate advance notice submitted to the Clerk or Chair.

Carried

**3. Adoption of the Agenda and Addendum:**

Moved by Taylor White  
Seconded by Elaine Fic

**28/2023**  
**Agenda**

THAT the agenda for the Strategic Planning Committee Meeting held on June 27<sup>th</sup> , 2023 be adopted.

Carried

4. **Disclosure of Pecuniary Interest: None**

5. **Minutes of Previous Meetings :**

Moved by Elaine Fic

**29/2023**

Seconded by Bonita Culhane

**Minutes**

THAT the minutes of the Strategic Planning Committee Meeting held on May 30<sup>th</sup>, 2023, be adopted.

Carried

6. **Matters arising from the minutes: None**

7. **Deputations: None**

8. **Correspondence, Information: None**

9. **Members Update Reports: None**

10. **New Business:**

a) **Children Playground:**

Moved by Elaine Fic

**30/2023**

Seconded by Bonita Culhane

**Park Equipment**

THAT the Strategic Planning Committee buy 3 Mega Funshine Swings (H80321), 3 enclosed Infant Seats (H2369) and 1 cut Proof Safety Seat (H625) and all hardware necessary for all swings.

Carried

Moved by Bonita Culhane

**31/2023**

Seconded by Taylor White

**NinjaLine Kit**

THAT the Strategic Planning Committee purchase a Flahhouse NinjaLine Kit for the Kearns playground at the cost of \$370.00 +Tax.

Carried

11. a) **Submitted Questions: None**

b) **Audience Questions: None**

**12. Adjournment:**

Moved by Bonita Culhane  
Seconded by Taylor White

**32/2023**  
**Adjournment**

THAT this meeting be adjourned at 8:11 p.m.

Carried

  
Chair Councillor Wendy Weller



**MCGARRY PUBLIC LIBRARY BOARD**

Minutes of the regular meeting held at 6:30 p.m.

Monday, May 29, 2023, McGarry Public Library.

**PRESENT:** Margo Jolette (Chairperson, presided)  
Merdy Armstrong, trustee  
Francine Plante, council representative  
**STAFF:** Samantha Goulet  
**ABSENT:** Wendy Weller, council representative  
**AUDIENCE:** none

**1. Opening of meeting**

Meeting was opened at 6:34 p.m.

**2. Conflicts of interest**

No conflict of interest was declared.

**3. Approval of Agenda**

**2023:21** Moved by Merdy Armstrong  
Seconded by Francine Plante

That the agenda for the meeting of May 29, 2023, be accepted as presented.  
Carried

**4. Minutes of the meeting of March 27, 2023**

**2023:22** Moved by Francine Plante  
Seconded by Merdy Armstrong

That the minutes of the meeting of April 2, 2023, be accepted as presented.  
Carried

**5. Business arising from the minutes**

- No solution yet for high speed Internet service. Options were discussed, including a Rogers hub. CEO was reminded to communicate with Kevin at Northern Lights Computing. He will come and evaluate our Internet situation and possibly make recommendations.
- Email received from Amanda St-Cyr advising that she is stepping down as trustee.
- Summer reading program was discussed. Chairperson and CEO will meet to finalize planning. Margo will reach out to Taylor White.
- Chairperson reported on attendance at budget meeting of council. It was an interesting meeting. All groups were invited to review budgets and possibly cut expenses 3%. If township pays for insurance, library could cut 2000. \$ from budget.

## 6. Correspondence\CEO Report

- We have been approved for technology grants and discounts by the Microsoft Foundation. This will allow us to renew Words licenses at minimum cost.
- CEO has completed and submitted Annual Survey as requested by Ministry. OLS has advised that all has been received.

## 7. Finance

**2023:16** Moved by Merdy Armstrong  
Seconded by Francine Plante

That the accounts for April 2023 in the amount of **wages** - 1108.06 and **general accounts** - 795.66 be paid. Carried

## 8. Bylaws and Policies

This item was deferred to next meeting.

## 9. Other Business

- Tourist Centre will have its opening on June 10. CEO will attend and hand out gifts to children participating in rodeo.
- A discussion followed about attracting the younger persons to the library.

## 10. Adjournment

**2023:24** Moved by Merdy Armstrong

Carried

That the meeting be adjourned at 7:35.

The next regular meeting will be on Monday, June 26, 2023 at 6:30 p.m. in the library.

Chairperson

Margo Jollette

Secretary

Samuel Carlet

Approved

June 26, 2023

# **AGENDA**

## **Regular Meeting**

**Monday May 29, 2023**

**McGarry Public Library, 6:30 p.m.**

1. Opening of Meeting
2. Declaration of Conflicts of Interest
3. Approval of Agenda
4. Minutes of meeting 04/24/2023
5. Business arising from the minutes
  - Internet service update
  - Resignation of trustee
  - Summer Reading Program
6. Correspondence
  - Microsoft licencing
  - Ontario Library Service re Annual Survey
  - Email – Amanda St-Cyr
7. CEO report
8. Finance
  - Accounts – April
  - Report on budget meeting
9. Policies and Bylaws
  - Review Personnel policies
10. Other Business
  - Tourist Centre grand opening June 10
11. Next meeting – June 26, 2023, 6:30 p.m
12. Adjournment

#10 (F)

## **Temiskaming Municipal Services Association**

### **Meeting Minutes**

**TMSA Board April 20, 2023 - 01:00 PM**

**BOARD:** Kerry Stewart (Chair), Wayne Miller, Clayton Seymour (Virtual), Crystal Labbe, Jaime Allen.

**ABSENT:** None

**STAFF:** Dan Thibeault, Secretary Treasurer, David Barton, Chief Building Official

**GUEST:** Danielle Girard

**1 Call to Order and Roll Call**

2023-20

**Moved By:** Wayne Miller

**Seconded By:** Jamie Allen

**THAT** the Regular Meeting of April 20, 2023 be called to order at 1:00 p.m.

**CARRIED**

**2 Approval of Agenda and Identification of New Business**

2023-21

**Moved By:** Jamie Allen

**Seconded By:** Wayne Miller

**THAT** Board accepts the April 20, 2023 Agenda which forms part of each Board Member's package.

**CARRIED**

**3 Disclosure of Conflict of Interest**

None

**4 Minutes of the Previous Meeting**

2023-22

**Moved By:** Crystal Labbe

**Seconded By:** Clayton Seymour

**THAT** the minutes of the regular meeting held March 9, 2023 be hereby approved as circulated.

**CARRIED**

**Deputations and Presentations**

2023-23

- 5**        **Moved By: Clayton Seymour**  
             **Seconded By: Crystal Labbe**

**THAT the Board approve the 2022 Temiskaming Municipal Services Association Financial Statements as presented.**

**CARRIED**

- 5.1**       **Danielle Girard, Kemp Elliott Blair**

A presentation was made regarding the 2022 TMSA Financial Statements. It was noted that the TMSA is in good financial shape moving into 2023.

- 6**        **Reports**

- 6.1**       **Secretary Treasurer**

Financial Report was presented to the Board up to March 31, 2023.

- 6.1.1**    **Clerk Survey on Priorities for Shared Services**  
             **2023-24**

**Moved By: Jamie Allen**

**Seconded By: Crystal Labbe**

**WHEREAS** the mission of the TMSA is to provide building code enforcement and other services to its members more efficiently and cost effectively than each of them could independently;

**AND WHEREAS** the Clerk's of the 21 participating communities were consulted on priorities for future shared service opportunities within our group;

**AND WHEREAS** Planning Services and Facility Valuation were considered to be the top two opportunities for TMSA to explore.

**NOW THEREFORE** the Board endorse two working groups to explore these opportunities and prepare a case study for consideration at a future meeting.

**CARRIED**

- 6.1.2**    **Chief Building Official**

- 6.1.2.1**   **Update to Discussion with Ministry of Municipal Affairs and Housing**

The MMAH discussions are ongoing but there hasn't been an agreement yet to bring forward to the Board for their consideration.

- 6.1.2.2**   **Follow Up regarding examination services**

David presented to the Board a proposal for RSM to help with plans review which was requested from the previous meeting.

- 7**        **Correspondence**

None

- 8**        **Motions/Notice of Motions**

None

**8.1 Recommendation on an administration fee to offset non rebatable HST  
2023-25**

**WHEREAS** based on a ruling from the Canada Revenue Agency the TMSA must begin charging HST on building service fees;

**AND WHEREAS** the unrecoverable portion of this cost cannot be billed back to building permit applicants.

**AND WHEREAS** the Board would prefer a consistent fee approach across all TMSA member communities.

**NOW THEREFORE** the Board recommend at \$25 per permit administration fee be charged and retained by the municipalities to help recover these new costs.

**DEFERRED**

This was deferred as staff was asked to look into the option of a percentage to reflect the different values of permits for discussion at the Board's next meeting.

**9 By-Laws**

None

**10 In Camera Closed Session**

**11 Adjournment**

2023-26

**Moved By:** Wayne Miller

**Seconded By:** Jamie Allen

**THAT** the Meeting of March 9th, 2023 be adjourned at 2:26 p.m. to meet again at the Call of the Chair.

**CARRIED**

Chair:



Kerry Stewart

Secretary Treasurer:



Dan Thibeault

#10 (f.)

## **Temiskaming Municipal Services Association**

### **Meeting Minutes**

**TMSA Board Meeting July 5, 2023 - 02:30 PM**

**BOARD:** Kerry Stewart (Zone 4-Chair), Clayton Seymour (Zone 2), Wayne Miller (Zone 3), Crystal Labbe (Zone 5-Virtual).

**ABSENT:** Jaime Allen (Zone 1)

**STAFF:** Dan Thibeault, Secretary Treasurer, David Barton, Chief Building Official

**GUEST:** None

**1 Call to Order and Roll Call**

2023-27

**Moved By:** Wayne Miller

**Seconded By:** Clayton Seymour

**THAT** the Regular Meeting of July 5, 2023 be called to order at 2:30 p.m.

**CARRIED**

**2 Approval of Agenda and Identification of New Business**

2023-28

**Moved By:** Clayton Seymour

**Seconded By:** Wayne Miller

**THAT** Board accepts the July 5, 2023 Agenda which forms part of each Board Member's package.

**CARRIED**

**3 Disclosure of Conflict of Interest**

No conflict of interest was declared.

**4 Minutes of the Previous Meeting**

2023-29

**Moved By:** Wayne Miller

**Seconded By:** Crystal Labbe

**THAT** the minutes of the regular meeting held April 20, 2023 be hereby approved as circulated.

**CARRIED**

**5 Deputations and Presentations**

**6 Reports**

**6.1 Secretary Treasurer**

The Board was presented with the updated budget to actuals and the voucher for April and May 2023.

**6.2 Chief Building Official**

2023-34

**Moved By:** Crystal Labbe

**Seconded By:** Clayton Seymour

**THAT** the Board support the updated Chief Building Official Appointment Draft Bylaw including the provisions allowing the CBO to appoint Inspectors and appointing the CBO as Fire Prevention Officer.

**FURTHER THAT** the Board requests all appointment bylaws no later than the end of August 2023.

**CARRIED**

**7 Correspondence**

None

**8 Motions/Notice of Motions**

None

**8.1 Set date for Annual Meeting**

2023-30

**Moved By:** Wayne Miller

**Seconded By:** Crystal Labbe

**THAT** an annual meeting for the TMSA be hosted at the Earleton Recreation Centre on September 14th, 2023 at 7pm.

**CARRIED**

**8.2 Insurance Renewal**

2023-31

**Moved By:** Clayton Seymour

**Seconded By:** Wayne Miller

**THAT** the insurance policy from Brokerlink for Liability coverage in the amount of \$14,040 and Vehicle coverage in the approximate amount of \$3200 be approved.

**CARRIED**

**8.2.1 Liability Coverage**

**8.2.2 Vehicle Coverage**



- 9      **By-Laws**  
2023-32  
**Moved By:** Wayne Miller  
**Seconded By:** Clayton Seymour

THAT By-law No. 2023-03 being a by-law to set building permit fees be read a first, second and third time and finally passed under the hands of the Chair, Secretary Treasurer and seal of the Corporation on this 5th day of July, 2023.

**CARRIED**

- 9.1      **By-Law 2023-03: Updated Fee Schedule**

- 10      **In Camera Closed Session**

- 11      **Adjournment**  
2023-33  
**Moved By:** Wayne Miller  
**Seconded By:** Clayton Seymour

THAT the Meeting of July 5th, 2023 be adjourned at 3:45 p.m. to meet again at the Call of the Chair.

**CARRIED**

Chair:



Kerry Stewart

Secretary Treasurer:



Dan Thibeault



## Township of McGarry

### REPORT TO COUNCIL

<b>Report Title:</b>	Rotation of members on Communications Committee
<b>Prepared By:</b>	Karine Pelletier
<b>Date:</b>	September 2023

As per the request of Councillor Culhane at the July 6, 2023 Special Council meeting to have a rotation of the members of the Communication Committee (By-Law 2021-06) and resolution 175/2021 which reads: :THAT Council accept the recommendation from the Communications Committee to reduce the members from 5 down to 2 members and that the Chair and Co-Chair form the first committee and that a schedule be adopted to rotate the participation on the Communication effective July 6, 2021" I am bringing forward a proposed rotation of the members for the Communications Committee.

November 2022 to September 2023	–	Mayor Culhane and Councillor Caza
October 2023 to May 2024	–	Councillor Weller and Councillor Truchon
June 2024 to December 2024	–	Councillor Caza and Councillor Plante
January 2025 to August 2025	–	Councillor Weller and Mayor Culhane
September 2025 to March 2026	–	Councillor Plante and Councillor Truchon
April 2026 to November 2026	–	Councillor Caza and Councillor Weller

I am also attaching this report a copy of By-Law 2021-06 and the minutes of the change in members for your review

**Recommendation:** That Council adopt the proposed schedule for the rotation of the Communication Committee members.

Respectfully Submitted by:

Karine Pelletier  
Clerk-Treasurer

#10 (h)



Karine Pelletier &lt;kpelletier@mcgarry.ca&gt;

**Temiskaming Home Support**

1 message

**TMA Northern Ontario** <tma@northernontario.ca>

Tue, Jun 13, 2023 at 12:41 PM

To: Amberly Spilman <Amberly.spilman@tkl.ca>, Barbara Knauth <bknauth@charltonanddack.com>, Cheryl Swanson <deputyclerktreasurer@matachewan.ca>, "Christopher W. Oslund" <coslund@colemantownship.ca>, Craig Davidson <craig.d@temagami.ca>, Crystal Labbé <CrystalLabbe@larderlake.ca>, Dan Thibeault <dan.thibeault@armstrong.ca>, Dianne Sayer <diannesayer3@hotmail.com>, Jaime Allen <jallen@latchford.ca>, Janet Gore <clerktreasurer@matachewan.ca>, Karine Pelletier <kpelletier@mcgarry.ca>, Malorie Robinson <mrobinson@englehart.ca>, Steven Dalley <sdalley@cobalt.ca>, Teri-Lynn Jibb <elklake@ntl.sympatico.ca>, Trish Addison <thornloe@outlook.com>, Vaughn Finch <brethourfinance@parolink.net>, Vaughn Finch <hilliardfinance@parolink.net>, Virginia Montminy <virginiamontminy@evanturel.com>

Cc: Danny Whalen <dannywhalen@eastlink.ca>, Danny Whalen <dwhalen@temiskamingshores.ca>, Kerry Stewart <kstewart@chamberlaintownship.com>, Larry Craig <craighavenfarms@gmail.com>, Lois Perry <ads@northernontario.ca>, Stacy Wight <Stacy.Wight@tkl.ca>

Attached is a motion adopted at our TMA meeting of May 25<sup>th</sup>. We are asking all municipalities to adopt this motion and forward to all concerned.

Thank you for your support.

Reynald Rivard

Temiskaming Municipal association

**052523 - Temiskaming Home Support.docx**

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## **TEMISKAMING MUNICIPAL ASSOCIATION**

Moved by: Sophie MacKewn

Seconded by: Chris Cormier

**Whereas** the population of our region is disproportionately aged (per capita) as compared to the rest of the province; and

**Whereas** speciality medical services are disproportionately unavailable within our region; and

**Whereas** the distances to travel for speciality services generally exceeds 300km return; and

**Whereas** trips to receive outpatient speciality services often require transportation services; and

**Whereas** trips to receive outpatient speciality services often require overnight accommodations for our community member as well as the transportation service driver; and

**Whereas** residents of our communities are at risk of premature institutionalization without adequate care; and

**Whereas** there is limited institutional (Hospital and Long-Term Care) space for care of the elderly within the region and provincially; and

**Whereas** homecare has been identified as the most fiscally responsible means to care for our seniors; and

**Whereas** homecare has been identified as the most socially responsible means to care for our seniors; and

**Whereas** the pandemic has demonstrated that living at home is the safest place for most of the vulnerable members of our communities; and

**Whereas** base funding for homecare in our region has not seen a significant increase from the province in over 16 years; and

**Whereas** the inflationary pressures on regional service providers in this time has not been financially addressed by the province; and

**Whereas** the Human Resources cost and need increases have not been financially addressed by the province; and

**May 25, 2023**

**Whereas** the increasing needs of aging residents of the region has not been financially addressed; and

**Whereas** the recipients of homecare services cannot afford increases in service costs; and

**Whereas** the providers of homecare services cannot mitigate such increases in costs and need without affecting both quality and quantity of services;

**Therefore be it resolved** that we lobby the Ontario Government, Ontario Ministry of Health and Long-Term Care, Ontario Health North, elected members, FONOM and all other government representatives to support a Homecare First approach to healthcare by investing significantly and immediately in home and community care organizations and services in the north east. To make the investments at **base funding level** to support the sector now and for the future, to ensure all north-eastern Ontarians can avoid premature institutionalization and live safely at home, in the region, for as long as possible.

Carried



#10 Lij

## Township of McGarry

### REPORT TO COUNCIL

<b>Report Title:</b>	Backyard Chickens
<b>Prepared By:</b>	Karine Pelletier
<b>Date:</b>	September 2023

At the June Regular Council Meeting, Ashley Lalonde made a delegation to Council to allow for backyard chickens.

Council gave directions to the Clerk to bring forward a Draft Policy to allow for 6 (six) chickens for Council to review. Currently, the Township of Larder is also considering implementing a chicken policy. I reached out to the Clerk and she was gracious enough to share with me the Draft policy which I forwarded to Council on June 26, 2023.

This policy includes that a permit be obtained prior to getting chickens, Chicken regulations, Power that the By-Law Officer has to enter and lands, Setbacks regulation, Coop Regulations, Sanitation for structure, interior, cleaning, food and water, Avian Influenza including signs and symptoms, keeping the birds safe and an application for the permit.

I am bringing forward the proposed Draft Policy for review and discussion.

#### Recommendations:

- 1) That Council give direction to the Clerk to bring the Draft Backyard Chicken Policy forward for final approval at the next council meeting.
- 2) That Council give direction to the Clerk to continue working on the Backyard Chicken Policy and implement the changes requested.
- 3) That Council advise the Clerk to stop working on the Backyard Chicken Policy at this time.

Respectfully Submitted by:

Karine Pelletier  
Clerk-Treasurer



## **THE CORPORATION OF THE TOWNSHIP OF MCGARRY BACKYARD CHICKENS POLICY**

The Township of McGarry allows residents to keep up to six (6) chickens in backyard coops. To keep chickens, residents must apply for a **yearly** permit and pay a \$50.00 fee.

### **Apply for a permit:**

Before you keep chickens in your backyard, you must:

- Apply for a permit
- Pay a \$50.00 non-refundable registration fee
- Have your property inspected by staff

The property inspection is to check the distance of your chicken coop from the property line and to ensure that all other regulations are met.

### **Backyard Chicken Regulations:**

- A maximum of six (6) chickens shall be allowed on each permitted property
- The keeping of rooster's is strictly prohibited
- Home slaughter of chickens is not allowed
- An application must be submitted to the Township prior to obtaining chickens, which includes a one-time fee of \$50.00 to cover the cost of processing the application and staff time inspecting the property to ensure compliance
- Inspection of the property must occur prior to approval for chickens to ensure setbacks and proper construction of the coop
- Chickens must be kept in an enclosed run when not in their coop
- Chickens must always be contained on owners' property at all time
- Owner of the chickens must reside on the property where they are kept
- Rental properties- written permission from the owner must be contained
- All other By-Laws will apply, for example, noise, animal control, property standards

### **Powers of Officer:**

- Pursuant to Section 436 of the Municipal Act, 2001, an officer may enter onto and cross any lands, at any reasonable time, without warrant to conduct an investigation or inspection to ensure the provisions of this By-Law are being complied with
- Every chicken found running at large contrary to the provision of this policy may be seized and impounded.
- Where a hen has been seized or should be destroyed without delay for humane reasons, the Municipal By-Law Enforcement Officer may dispose of the hen in a humane manner as soon after the seizure as he/she sees fit, without permitting any person to reclaim the hen and no compensation or damages shall be recovered on account of such disposition.

### **Setback Regulations**

- 1.2m (3.9 ft) from rear lot line
- 2.5m (8.2 ft) from a side lot line
- 2.5m (8.2 ft) from rear lot line abutting a side yard
- Chicken coops are not permitted in a front yard
- Existing sheds/garages can be used for a hen house, only the portion actually used to house hens shall be required to meet setback regulation
- Runs and exterior portions of the coop must meet the setback regulations
- Multi-residential properties such as apartments are not permitted to have chickens
- If the 2.5m (8.2 ft) setback cannot be achieved, written permission shall be supplied to By-Law Enforcement by all owners and all adults occupants of the adjoining properties, the placement of the coop will be permitted based on written consent.
- An owner or adult occupant of an adjoining property may withdraw consent to the placement of a hen coop or run that is closer to their property than the required 2.5m (8.2 ft) setback, if they notify the Township in writing. The owner will have to remove or relocate the coop within a permitted area by the later of November 1<sup>st</sup> of that calendar year or six (6) months following the date of notification being given.



## **Coop Regulations and Sanitation**

### **Structure:**

- Coop must provide protection from weather and be adequately ventilated
- The enclosed coop and run shall be constructed and maintained in a manner to exclude predators from entry
- When chicken wire is used as part of or all of the run enclosure, the openings of the chicken wire shall not be larger than half inch
- The chicken wire should also be buried into the ground surrounding the coop/run at a minimum of 6 inches to help exclude predators

### **Interior**

- The floor must be constructed of a material that is resistant to moisture, mold, retain heat in the cold weather and exclude predators
- The floors must be lined with shavings, straw, or other appropriate materials to absorb manure and facilitate cleaning
- Chicken boxes and a perch must be provided for each hen
- Dust bath area must be provided (helps control mites)

### **Cleaning:**

- The coop must be maintained in a clean condition and shall be kept free of odors
- The coop must be deep cleaned 2-3 times a year which includes disinfecting of troughs, perches, and nests
- Manure must be cleaned out daily and stored in a secured container or composter

### **Food and Water:**

- Feeders and water containers must be provided, cleaned regularly, and disinfected
- Feed must be stored in containers that are secured at all times to prevent animals from accessing it

## **Avian Influenza (Bird Flu):**

Avian Influenza, commonly known as bird flu, is a viral infection that spreads easily and quickly among birds. This virus can affect several species of food-producing birds (chickens, turkeys, quail, guinea fowl, etc.) as well as pet and wild birds.

**Signs and Symptoms:**

Infected birds may show one or more of the following signs:

- Lack of energy, movement, or appetite
- Decreased egg production
- Swelling around the head, neck, and eyes
- Coughing, gasping for air, or sneezing
- Nervous signs, tremors, or lack of coordination
- Diarrhea
- Sudden death

In rare cases, humans can become infected. Find more information about risk to humans on Health Canada's website.

**Keep your birds safe:**

Follow these tips to protect your backyard chickens from the bird flu:

- Prevent contact with wild birds and other animals
- Frequently clean poultry coops, waterers, feeders, your clothing, and your boots
- Spot the signs of Avian Influenza and report early to a veterinarian or the Canadian Food Inspection Agency (CFIA)
- Limit exposure to visitors
- Separate birds, their water, and food from wild birds

**Does the owner of the chickens reside at the above address?**

Yes ☐ No ☐

**If you rent property, do you have written consent from the property owner to allow for chickens?**

Yes ☐ No ☐

**Did you meet the 2.5m (8.2 ft) setback from the neighboring side yard?**

Yes ☐ No ☐

**I understand that if at any time the abutting neighbor moves or changes their mind about supporting the reduced setback requirement, they are able to do so and I will have to remove the chickens from the property.**

Yes ☐ No ☐

**Do you meet the 1,2m (3.9 ft) setback from the rear lot line?**

Yes ☐ No ☐

**Is there an enclosed chicken run?**

Yes ☐ No ☐

**Is it your intent to slaughter chickens?**

Yes ☐ No ☐



**DECLARATION IN THE MATTER OF AN APPLICATION FOR THE  
GRANT OF A MUNICIPAL PERMIT TO WIT:**

**I, \_\_\_\_\_ in the Township of McGarry  
do solemnly declare:**

- 1. That I am the applicant for the grant of a permit authorizing me to keep backyard chickens pursuant to the Township of McGarry Backyard Chicken Policy within the Township of McGarry now and hereafter in force. I undertake to conform to the terms, conditions, and regulations set out in the Township of McGarry Backyard Chickens Policy and understand that I must comply with all applicable regulations and requirements of every By-Law of the Township of McGarry.**
- 2. I understand that any permit issued pursuant to the application is subject to revocation.**

**DECLARED BEFORE ME at the Township of McGarry,**

**This \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.**

\_\_\_\_\_  
**Signature**

#104j)

**TEMISKAMING MUNICIPAL SERVICES ASSOCIATION**  
**FINANCIAL STATEMENTS**  
**DECEMBER 31, 2022**

# *Kemp Elliott & Blair* L.L.P.

TERRY L. ELLIOTT, CPA, CA  
STEVEN M. ACLAND, CPA, CA  
DANIELLE GIRARD, CPA, CA  
LOUISE LABONTE, MBA, CPA, CA

## CHARTERED PROFESSIONAL ACCOUNTANTS

8 ARMSTRONG ST., P.O. BOX 1468  
NEW LISKEARD, ON P0J 1P0

TEL. 705-647-8174  
FAX 705-647-7644  
EMAIL  
admin@kebnl.ca

## Independent Auditors' Report

To the board of directors of the  
Temiskaming Municipal Services Association

### *Opinion*

We have audited the financial statements of Temiskaming Municipal Services Association, which comprise the statement of financial position as at December 31, 2022, and the statements of changes in net assets, operations and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the organization as at December 31, 2022, and the results of its operations and its cash flows for the year then ended in accordance with ASNPO.

### *Basis for Opinion*

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the Auditors' Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the organization in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

### *Responsibilities of Management and Those Charged with Governance for the Financial Statements*

Management is responsible for the preparation and fair presentation of the financial statements in accordance with ASNPO, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the organization's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the organization or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the organization's financial reporting process.

### *Auditors' Responsibilities for the Audit of the Financial Statements*

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements. As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.

**Independent Auditors' Report, continued**

- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the organization's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the organization's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditors' report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditors' report. However, future events or conditions may cause the organization to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

New Liskeard, Ontario  
April 20, 2023

*Kemp Elliott & Blair LLP*

**Kemp Elliott & Blair LLP**  
Chartered Professional Accountants  
Licensed Public Accountants

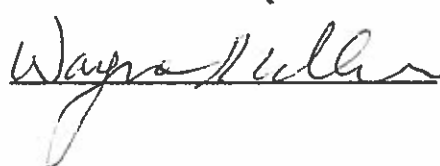
**TEMISKAMING MUNICIPAL SERVICES ASSOCIATION**  
**STATEMENT OF FINANCIAL POSITION**  
**AS AT DECEMBER 31, 2022**

	<u>2022</u>	<u>2021</u>
<b>ASSETS</b>		
<b>Current assets</b>		
Cash	\$ 263,130	\$ 228,898
Short-term investments - note 3	11,829	11,776
Accounts receivable	168,331	90,921
Prepaid expenses	8,239	6,174
	<u>451,529</u>	<u>337,769</u>
<b>Capital assets - note 4</b>	<u>44,091</u>	<u>195</u>
	<u>\$ 495,620</u>	<u>\$ 337,964</u>
<b>LIABILITIES AND NET ASSETS</b>		
<b>Current liabilities</b>		
Accounts payable and accrued liabilities	\$ 11,007	\$ 9,869
Government remittances payable	94,794	65,963
	<u>105,801</u>	<u>75,832</u>
<b>Contingent liabilities - note 5</b>		
<b>Net assets</b>	<u>389,819</u>	<u>262,132</u>
	<u>\$ 495,620</u>	<u>\$ 337,964</u>

The accompanying notes form an integral part of these financial statements

On behalf of the Board

 Director

 Director



**TEMISKAMING MUNICIPAL SERVICES ASSOCIATION**  
**STATEMENT OF CHANGES IN NET ASSETS**  
**FOR THE YEAR ENDED DECEMBER 31, 2022**

	<u>2022</u>	<u>2021</u>
Balance, beginning of year	\$ 262,132	\$ 233,668
Excess of revenues over expenditures	<u>127,687</u>	<u>28,464</u>
<b>Balance, end of year</b>	<b>\$ 389,819</b>	<b>\$ 262,132</b>

The accompanying notes form an integral part of these financial statements

**TEMISKAMING MUNICIPAL SERVICES ASSOCIATION**  
**STATEMENT OF OPERATIONS**  
**FOR THE YEAR ENDED DECEMBER 31, 2022**

	<b>2022 Budget</b>	<b>2022 Actual</b>	<b>2021 Actual</b>
<b>Revenues</b>			
Building inspection services	\$ 170,000	\$ 257,176	\$ 174,270
Membership fees	42,000	42,000	21,000
NOHFC grant	46,656	7,067	-
Other revenue	43,140	84	510
Interest income	1,000	53	66
	<b>302,796</b>	<b>306,380</b>	<b>195,846</b>
<b>Expenditures</b>			
Employee wages	188,821	121,782	117,426
Travel and automotive	12,980	12,306	9,281
Insurance	10,000	10,768	9,323
Computer expense	12,500	10,560	12,690
Administration fee	9,000	9,000	8,000
Professional fees	5,815	4,848	5,812
Office and miscellaneous	5,680	4,335	3,153
Amortization	-	5,094	1,697
	<b>244,796</b>	<b>178,693</b>	<b>167,382</b>
<b>Excess of revenues over expenditures</b>	<b>\$ 58,000</b>	<b>\$ 127,687</b>	<b>\$ 28,464</b>

The accompanying notes form an integral part of these financial statements

**TEMISKAMING MUNICIPAL SERVICES ASSOCIATION**  
**STATEMENT OF CASH FLOWS**  
**FOR THE YEAR ENDED DECEMBER 31, 2022**

	<u>2022</u>	<u>2021</u>
<b>Operating activities</b>		
Excess of revenues over expenditures	\$ 127,687	\$ 28,464
Item not affecting cash		
Amortization	<u>5,094</u>	<u>1,697</u>
Total adjustments	<u>132,781</u>	<u>30,161</u>
Change in non-cash working capital items		
Short-term investments	(53)	(66)
Accounts receivable	(77,410)	(25,073)
Prepaid expenses	(2,065)	(1,769)
Accounts payable and accrued liabilities	1,138	3,428
Government remittances payable	<u>28,831</u>	<u>21,656</u>
	<u>(49,559)</u>	<u>(1,824)</u>
Cash provided by operating activities	<u>83,222</u>	<u>28,337</u>
<b>Investing activity</b>		
Purchase of capital assets	<u>(48,990)</u>	<u>-</u>
<b>Net increase in cash</b>	<b>34,232</b>	<b>28,337</b>
<b>Cash, beginning of year</b>	<u><b>228,898</b></u>	<u><b>200,561</b></u>
<b>Cash, end of year</b>	<u><b>\$ 263,130</b></u>	<u><b>\$ 228,898</b></u>

The accompanying notes form an integral part of these financial statements

# TEMISKAMING MUNICIPAL SERVICES ASSOCIATION

## NOTES TO THE FINANCIAL STATEMENTS

### FOR THE YEAR ENDED DECEMBER 31, 2022

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#### 1. Nature of operations

Temiskaming Municipal Services Association is a not-for-profit organization incorporated without share capital in the Province of Ontario and approved by the Canada Revenue Agency for non-profit organization status under the Income Tax Act, effective December 20, 2017.

The organization provides building inspection services for member municipalities. Head office is located in Earlton, Ontario.

#### 2. Significant accounting policies

These financial statements are prepared in accordance with Canadian accounting standards for not-for-profit organizations. The significant accounting policies are detailed as follows:

##### (a) Short-term investments

Short-term investments are recorded at cost. Investment income earned on surplus funds is reported as revenue in the period earned.

##### (b) Capital assets

Capital assets are recorded at cost. The organization provides for amortization using the straight-line method at rates designed to amortize the cost of the capital assets over their estimated useful lives. The annual amortization rates are as follows:

Vehicles	5 years
Computer equipment	4 years

One-half the normal rate of amortization is recorded in the year of acquisition.

##### (c) Revenue recognition

The organization follows the deferral method of accounting for contributions. Restricted contributions are recognized as revenue in the year in which the related expenses are incurred. Unrestricted contributions are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured. Endowment contributions are recognized as direct increases in net assets.

Restricted investment income is recognized as revenue in the year in which the related expenses are incurred. Unrestricted investment income is recognized as revenue when earned.

Externally restricted contributions for the purchase of capital assets that will be amortized are recorded as deferred capital contributions and recognized as revenue on the same basis as the amortization expense related to the acquired capital assets. Externally restricted contributions for the purchase of capital assets that will not be amortized are recognized as direct increases in net assets to the Investment in Capital Assets balance.

**TEMISKAMING MUNICIPAL SERVICES ASSOCIATION**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED DECEMBER 31, 2022**

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**2. Significant accounting policies, continued**

**(c) Revenue recognition, continued**

Other revenues such as building inspection services, membership fees and other revenues are recognized when they are earned, specifically when all the following conditions are met: services are provided or products are delivered to customers/rate payers, there is clear evidence that an arrangement exists, amounts are fixed or can be determined, and the ability to collect is reasonably assured.

**(d) Financial Instruments**

**Measurement of financial instruments**

The organization initially measures its financial assets and liabilities at fair value.

The organization subsequently measures all its financial assets and financial liabilities at cost or amortized cost, except for investments in equity instruments that are quoted in an active market, which are measured at fair value. Changes in fair value are recognized in excess of revenues over expenditures in the period incurred.

Financial assets measured at amortized cost include cash, short-term investments and accounts receivable.

Financial liabilities measured at amortized cost include accounts payable and accrued liabilities as well as government remittances payable..

**Impairment**

For financial assets measured at cost or amortized cost, the organization determines whether there are indications of possible impairment. When there is an indication of impairment, and the organization determines that a significant adverse change has occurred during the period in the expected timing or amount of future cash flows, a write-down is recognized in excess of revenues over expenditures. A previously recognized impairment loss may be reversed to the extent of the improvement. The carrying amount of the financial asset may not be greater than the amount that would have been reported at the date of the reversal had the impairment not been recognized previously. The amount of the reversal is recognized in excess of revenues over expenditures.

**Transaction costs**

Transaction costs related to financial instruments that will be subsequently measured at fair value are recognized in net income in the period incurred. Transaction costs related to financial instruments subsequently measured at amortized cost are included in the original cost of the asset or liability and recognized in net income over the life of the instrument using the straight-line method.

**TEMISKAMING MUNICIPAL SERVICES ASSOCIATION**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED DECEMBER 31, 2022**

**2. Significant accounting policies, continued**

**(e) Use of estimates**

The preparation of financial statements in conformity with Canadian accounting standards for not-for-profit organizations requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. By their nature, these estimates are subject to measurement uncertainty. The effect of changes in such estimates on the financial statements in future periods could be significant. Accounts specifically affected by estimates in these financial statements are capital asset historical cost, estimated useful life and related amortization..

**3. Short-term investment**

Term deposits mature on January 5, 2023 and are earning interest at 0.45% per annum.

**4. Capital assets**

	<b>2022</b>		<b>2021</b>	
	<b>Cost</b>	<b>Accumulated amortization</b>	<b>Net</b>	<b>Net</b>
Vehicles	\$ 75,362	\$ 31,271	\$ 44,091	\$ -
Computer equipment	14,208	14,208	-	195
	<b>\$ 89,570</b>	<b>\$ 45,479</b>	<b>\$ 44,091</b>	<b>\$ 195</b>

**5. Contingent liabilities**

The organization has arranged a joint bonding with two other corporations. Under the terms of the contract the organization and the other corporations are jointly and severally liable for any claims made against the bonding company.

The organization is currently classified as a schedule 2 employer for the purpose of WSIB coverage meaning the organization is responsible for the full cost of any future claims. WSIB does maintain full authority over claims and the entitlement process. Future claims cannot be estimated and management is not aware of any outstanding or pending claims at this time.

**6. Prior period adjustment**

The comparative figures have been retroactively restated to reflect transactions applicable to 2021 and prior, which were not previously recorded or recorded at incorrect rates. These adjustments are the result of a GST/HST Ruling by the Canada Revenue Agency that determined that the TMSA provides a taxable service and must charge HST on these taxable services. This also impacts the rate of GST/HST Input Tax Credit recoverable on expenses. These changes were applied retro-actively to 2019. As a result, December 31, 2021 figures, presented for comparative purposes, have been restated from those previously reported as follows:

**TEMISKAMING MUNICIPAL SERVICES ASSOCIATION**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED DECEMBER 31, 2022**

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**6. Prior period adjustment, continued**

	<b>As previously reported</b>	<b>Increase (decrease)</b>	<b>As restated</b>
<b>Statement of Financial Position</b>			
Accounts receivable	\$ 32,179	\$ 58,742	\$ 90,921
Government remittances payable	-	65,963	65,963
Net assets	269,353	(7,221)	262,132
<b>Statement of Changes in Net Assets</b>			
Balance, beginning of year	238,594	(4,926)	233,668
Excess of revenues over expenditures	30,759	(2,295)	28,464
Balance, end of year	269,353	(7,221)	262,132
<b>Statement of Operations</b>			
Building inspection services	177,716	(3,446)	174,270
Office and miscellaneous	4,304	(1,151)	3,153
Excess of revenues over expenditures	30,759	(2,295)	28,464

**7. Related party transactions**

The Township of Armstrong provides bookkeeping, management services and office space to the organization on a cost-recovery basis which makes the Township a related party. During the fiscal year, the Township of Armstrong charged the organization \$9,000 (2021 \$8,000) for these services. There are no amounts owing to the Township of Armstrong as of December 31, 2022.

Included in accounts receivable is \$161,264 (2021 \$90,921) due from member municipalities in the normal course of operations.

All transactions are recorded at the exchange amount which is the amount agreed to among the parties.

**8. Financial instruments**

Transactions in financial instruments may result in an entity assuming or transferring to another party, one or more of the financial risks described below. The required disclosures provide information that assists users of financial statements in assessing the extent of risk related to financial instruments.

**(a) Liquidity risk**

Liquidity risk is the risk the company may not be able to meet its obligations. The organization is exposed to this risk mainly in respect of its receipt of funds from its members and other related sources and accounts payable.

**TEMISKAMING MUNICIPAL SERVICES ASSOCIATION**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED DECEMBER 31, 2022**

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**8. Financial instruments, continued**

**(b) Credit risk**

The organization does have credit risk in accounts receivable. Credit risk is the risk that one party to a transaction will fail to discharge an obligation and cause the other party to incur a financial loss. The organization reduces its exposure to credit risk by reviewing a new member's credit history before extending credit and conducts regular reviews of its existing customers' credit performance.