

Minutes of a **Regular Council Meeting** held on Tuesday, May 12, 2020 at 7:00 p.m. in the Meeting Room at the Community Centre, Virginiatown, Ontario.

PRESENT:

MAYOR: Matt Reimer

COUNCILLORS: Councillor Louanne Caza
Councillor Wendy K. Weller
Councillor Bonita Culhane
Councillor Annie Toupin-Keft

ALSO PRESENT:

CLERK-TREASURER: Jason Georgeoff

AUDIENCE: Approximately 6 members of the Public

1. Opening of Regular Meeting by the Head of Council / Ouverture de la reunion par le Maire.

Mayor Matt Reimer opened the meeting at 7:10 pm and welcomed everyone in attendance.

2. Additions/Deletions/Adoption of the Agenda/Ajouts/Suppression/Adoption de l'ordre du jour.

Moved by Louanne Caza
Seconded by Bonita Culhane

172/2020
Agenda Adoption

THAT the agenda of the Regular Meeting of Council held on Tuesday, May 12, 2020 be adopted as presented.

Carried

3. Disclosure of Conflict of Interest / Déclaration de conflit d'intérêt

- Councillor Louanne Caza declared a conflict of interest on item 5 (b) – Pay Increase

4. Minutes of Previous Meetings / Procès-verbal des reunions précédente

Moved by Wendy K. Weller
Seconded by Annie Toupin-Keft

173/2020
Special Meeting

THAT the Minutes of the Special Council Meeting held on April 10th, 2020 be adopted as presented.

Carried

Moved by Bonita Culhane
Seconded by Wendy K. Weller

174/2020
Council Meeting

THAT the Minutes of the Regular Meeting of Council held on April 14, 2020 be adopted as presented.

Carried

5. Matters arising from the minutes / Affaires découlant du process-verbal.

Moved by Bonita Culhane
Seconded by Wendy K. Weller

175/2020
Pay Increase

THAT Council wishes to provide public works staff with an additional \$2.00 per hour for the time spent performing their duties but not for time spent contactable at home.

Carried

6. Deputation / Délégations
None

7. Correspondence, Information / Correspondances, Information

Moved by Wendy K. Weller
Seconded by Louanne Caza

176/2020
Correspondence

WHEREAS there is a significant amount of correspondence received at the Township through paper and electronic form;

AND WHEREAS the Clerk forwards this correspondence to Council who may request that specific correspondence items be included as business for discussion on a meeting agenda;

AND WHEREAS correspondence is included as business for discussion on a meeting agenda upon any request from a member of Council or at the discretion of the Clerk;

NOW THEREFORE be it resolved that the below list of correspondence items, which have been forwarded to Council, be received for information:

- a) Emails from the Clerk-Treasurer providing information on fire restrictions and provincial emergency orders.
- b) Email from the Ministry of the Environment, Conservation and Parks in regards to the Provincial Day of Action on Litter.
- c) Letter from the Minister of Municipal Affairs and Housing about an emergency order authorizing municipalities as employers, to have the flexibility to deploy staff to where they are needed most during the COVID-19 situation.

- d) Letter from the Minister of Municipal Affairs and Housing about proposed changes to land use planning matters so that municipalities have no more time to focus on the COVID-19 outbreak.
- e) Email from the Ontario Energy Board concerning an extension to the winter electricity disconnection ban for non-payment of accounts.
- f) Email from THE Federation of Northern Ontario Municipalities regarding an offer to municipalities for bulk purchasing of hand sanitizer.
- g) Email from the CEO Librarian to provide an update on library operations between March 25th and April 14th.
- h) Email from the Mayor regarding scheduling for a Council meeting.
- i) Email from Clerk-Treasurer to provide information related to the Property Standards committee.
- j) Email from the Clerk-Treasurer about a letter submitted on behalf of the municipality to support Bell's application to the CRTC Broadband Fund to bring high-Speed internet to our community.
- k) Email from the Mayor to pass on public feedback suggesting that the garbage collection bag limit is insufficient for some families.
- l) Email from the Mayor with feedback for the draft newsletter.
- m) Emails amongst the Clerk-Treasurer and Members of Council to establish special meeting agenda details.
- n) Email from the Township of Montague with correspondence addressed to the federal government to support proposals regarding federal assistance for municipalities.
- o) Email from the Ontario Energy Boar to warn of recent scams whereby individuals are posing as a utility representative and threatening to disconnect power.
- p) Email & Letter from the Minister of Agriculture, Food and Rural Affairs to announce an amendment to an emergency order to allow for the use of allotment and community gardens.
- q) Letter and resources from the Solicitor General regarding Community Safety and Well-Being (CSWB) plans and an extension to the deadline for municipalities to adopt a CSWB plan.
- r) Email from the Town of Gravenhurst providing resolutions in support of adding community garden, garden centers and nurseries to the essential services list.
- s) Email from the Town of Oakville providing a letter to the provincial and federal government in support of the foodservice industry and the inability for some businesses to pay rent due to COVID-19 related circumstances.

- t) Email from the Township of Armour providing a letter to the provincial government regarding their support resolution for high-speed internet connectivity in rural Ontario.

Carried

8. Councillors Reports / Rapports du conseil

Councillor Bonita Culhane

McGarry Volunteer Fire Department – REPORT REQUESTED

Public Works

Councillor Louanne Caza

No report

Councillor Wendy K, Weller

- Councillor Weller reported on Property Standards committee and gave a By-Law enforcement update.

Councillor Annie Toupin-Keft

- Councillor Keft reported on the cancelation of the Country Jamboree due to COVID-19.

Mayor Matt Reimer

- Mayor Reimer spoke in regards to the COVID-19 situation.

9. New Business / Nouvelles affaires

Moved by Louanne Caza

Seconded by Annie Toupin-Keft

177/2020

Control Group

WHEREAS the report entitles *the Municipal Emergency Control Group COVID-19 Report* has been presented to Council;

NOW THEREFORE be it resolved that the report is received for information.

Carried

Moved by Annie Toupin-Keft
Seconded by Louanne Caza

178/2020
Marina

WHEREAS the report entitled the;
Marina & Boat Launch Closure during COVID-19 Report has been presented to Council.

NOW THEREFORE be it resolved that the report is received for information;

AND FURTHER that the municipal marina and boat launches be closed until the provincial government permits them to reopen for public use.

Carried

Moved by Annie Toupin-Keft
Seconded by Wendy K. Weller

179/2020
Craft Boxes

WHEREAS Council has reviewed the staff report names Craft Boxes;

NOW THEREFORE be it resolved that Council received the report for information;

AND FURTHER that Council authorizes the craft box project as described within the report.

Carried

Moved by Wendy K. Weller
Seconded by Bonita Culhane

180/2020
United Way Fund

WHEREAS the report entitled the *United Way Funding Report* has been presented to Council;

NOW THEREFORE be it resolved that the report be received;

AND FURTHER that staff be authorized to submit an application for a program involving the distribution of plants to seniors.

Carried

Moved by Wendy K. Weller
Seconded by Bonita Culhane

181/2020
Resignation

WHEREAS Council has reviewed the staff report names *Resignation*;

NOW THEREFORE be it resolved that Council receives the report for information;

AND FURTHER that staff be directed to delay refilling the Assistant Librarian position until further notice.

Carried

Moved by Wendy K. Weller
Seconded by Louanne Caza

182/2020
Pay Increase

THAT Contracted cleaning staff be given a \$2.00 per hour increase in pay until further notice.

Carried

10. Passing of Accounts:

Moved by Wendy K. Weller
Seconded by Louanne Caza

183/2020
Passing of Accounts

THAT the following accounts be approved for payment:

<u>APRIL</u>	
Payroll	\$36,274.15
General	\$103,033.80

Carried

11. Passing of By-Laws:

None

12. Closed Meeting:

Moved by Wendy K. Weller
Seconded by Louanne Caza

184/2020
Report Previous Closed

WHEREAS Council realizes the importance of reporting back to the public in an open session, to the extent possible, about what occurred in a closed session;

AND WHEREAS closed sessions were held on April 10th, 2020 and April 14th, 2020;

NOW THEREFORE be it resolved that Council wishes to advise the public of the following details regarding the closed session:

During the closed session on April 10th, 2020, a discussion took place regarding the two proposals that were received from interested contractors for the provision of garbage collection services. ECO-LOGIX was the lowest bidder. The conversation went into details for the garbage collection procedures such as the bag limit, frequency of collection, types of acceptable waste, a refined collection schedule, the use of containers, and public notice. The Clerk-Treasurer presented a staff report titled *Garbage Collection Proposal Report* which compared the proposals and provided a recommendation.

During the closed session on April 14th, 2020, a discussion took place regarding advancement on the pay grid for a specific staff member. Conversation occurred about an occurrence whereby public works staff collected garbage from the health center despite the discontinuance of garbage collection services at that time due to COVID-19 risks. It was identified that the health center facility is owned by the municipality and that the workers were wearing gloves. Discussion occurred about a \$2.00 per hour increase in pay due to COVID-19 risks for staff time spent handling cash and mail.

Carried

Moved by Wendy K. Weller
Seconded by Annie Toupin-Keft

185/2020
Closed Session

THAT the Municipal Council hereby moves into Closed Session at 10:15 pm as per Section 239 of the Municipal Act to discuss the following:

- (i) Clerk-Treasurer performance evaluation (Municipal Act – Section 239 (2) (b) personal matters about an identifiable individual, including municipal or local board employees)
- (ii) Staffing level requirement during COVID-19 (Municipal Act – Section 239 (2) (b) personal matters about an identifiable individual, including municipal or local board employees & Municipal Act – Section 239 (2) (b) labour relations or employee negotiations)
- (iii) Closed meeting minutes for April 10th, 2020 and April 14th, 2020

Carried

Moved by Louanne Caza
Seconded by Wendy K. Weller

186/2020
Out of Closed

THAT Council come out of closed meeting at 11:23p.m.

Carried

Moved by Bonita Culhane
Seconded by Annie Toupin-Keft

187/2020
Extend Meeting

THAT Council agrees to suspend Section 7 of By-Law 2016-12, being a by-law to regular the proceedings of Council, so that the May 12th, 2020 Regular Council Meeting may extend beyond 11:00 p.m.

Carried

Moved by Bonita Culhane
Seconded by Annie Toupin-Keft

188/2020
Minutes Closed

THAT the meeting minutes pertaining to the closed session held as part of the special council meeting on April 10th, 2020 be adopted as presented.

Carried

Moved by Louanne Caza
Seconded by Wendy K. Weller

189/2020
Cleaning Staff

THAT the \$2.00 per hour increase to contracted cleaning staff be applied retroactively to March 15, 2020 and that any reduction to hours of work since that time be paid out.

Carried

Confirmation By-Law / Confirmation des règlements municipaux

Moved by Louanne Caza
Seconded by Bonita Culhane

190/2020
Confirmation

THAT a By-Law to confirm the proceedings of Council be considered read three times and passed this 12th day of May, 2020 and numbered By-Law 2020-30.

Carried


13. Adjournment:

Moved by Wendy K. Weller
Seconded by Bonita Culhane

191/2020
Adjournment

THAT this meeting be adjourned at 11:31 p.m.

Carried


MAYOR

CLERK-TREASURER