

Minutes of a **Regular Council Meeting** held on Tuesday, April 14, 2020 at 7:00 p.m. in the Meeting Room at the Community Centre, Virginiatown, Ontario.

PRESENT:

MAYOR: Matt Reimer

COUNCILLORS: Councillor Louanne Caza
Councillor Wendy K. Weller
Councillor Bonita Culhane
Councillor Annie Toupin-Keft

ALSO PRESENT:

CLERK-TREASURER: Jason Georgeoff

AUDIENCE: Approximately 16 members of the Public

1. Opening of Regular Meeting by the Head of Council / Ouverture de la reunion par le Maire.

Mayor Matt Reimer opened the meeting at 7:05pm and welcomed everyone in attendance.

2. Additions/Deletions/Adoption of the Agenda/Ajouts/Suppression/Adoption de l'ordre du jour.

Moved by Wendy K. Weller
Seconded by Louanne Caza

136/2020
Agenda Adoption

THAT the agenda of the Regular Meeting of Council held on Tuesday, April 14, 2020 be adopted with addition.

Carried

9.J - Jamboree

3. Disclosure of Conflict of Interest / Déclaration de conflit d'intérêt
None

4. Minutes of Previous Meetings / Procès-verbal des reunions précédente

Moved by Bonita Culhane
Seconded by Annie Toupin-Keft

137/2020
Council Meeting

THAT the Minutes of the Regular Council Meeting held on Tuesday, March 10, 2020 be adopted.

Carried

Moved by Wendy K. Weller
Seconded by Louanne Caza

138/2020
Emergency Meeting

THAT the Minutes of the Emergency Meeting of Council held on Monday March 16, 2020 be adopted.

Carried

Moved by Louanne Caza
Seconded by Wendy K. Weller

139/2020
Special Meeting

THAT the Minutes of the Special Meeting of Council held on Thursday March 26th, 2020 be adopted as presented.

Carried

Moved by Annie Toupin-Keft
Seconded by Wendy K. Weller

140/2020
Special Meeting

THAT the Minutes of the Special Meeting of Council held on April 3rd, 2020 be adopted as presented.

Carried

5. **Matters arising from the minutes / Affaires découlant du process-verbal.**
None

6. **Deputation / Délégations**
None

7. **Correspondence, Information / Correspondances, Information**

Moved by Bonita Culhane
Seconded by Wendy K. Weller

141/2020
Correspondence

WHEREAS there is a significant amount of correspondence received at the Township through paper and electronic form;

AND WHEREAS the Clerk forwards this correspondence to Council who may request that specific correspondence items be included as business for discussion on a meeting agenda;

AND WHEREAS correspondence is included as business for discussion on a meeting agenda upon any request from a member of Council or at the discretion of the Clerk;

NOW THEREFORE be it resolved that the below list of correspondence items, which have been forwarded to Council, be received for information:

- a) Email from Clerk-Treasurer to staff and Council regarding COVID-19 workplace policy and health unit media release.
- b) Email – Call for OSUM Executive Committee Nominations and Information on the 67th Conference Tradeshow.
- c) Email – Cancellation of the 2020 FONOM Annual Conference
- d) Email – CMOH Memo to Non-Health Sector Employer

- e) Email – Letter from the Minister of Finance Regarding Ontario’s Action Plan
- f) Email – Provincial Day of Action of Litter
- g) Email – MPAC Communication Kit #1
- h) 2 emails from members of public regarding discontinuance of garbage collection
- i) Email from Councillor regarding incentives for public works employees
- j) Email – Register for the Blue Box Wind Up Plan consultation webinars
- k) Email – Internal Contact Info & Alternate Head of Council Schedule
- l) Joint Minister Letter to Municipalities – Q & As for Enforcement Personnel
- m) Email – Library Staff Change
- n) Email – Ontario Municipal Partnership Fund (OMPF)
- o) Email from Clerk-Treasurer regarding a change in the March 26 emergency plan and to make a clarification.
- p) Email from Mayor responding to councillor regarding garbage collection at the health unit.
- q) Email from Clerk-Treasurer with corona virus update
- r) Email from member of public suggesting a way that municipal staff can help seniors during COVID-19 crisis
- s) Email – Request for Proposal for garbage collection services
- t) Email – COVID-19 – Town of Cochrane Financial Relief – Press Release
- u) Email – COVID-19 Resources for Staff (MPAC)
- v) Email – Kingsville Council Request for Electricity Billing Relief during COVID-19
- w) Email – Letter to PM – Financial Aid Plan
- x) Email – Memo from the ARB
- y) Email – Memo from the ARB Delay of Fee Increase
- z) Email – Time of Use Billing
- aa) Email – Town of Grimsby Resolution – Suspend Time-of-Use Electricity Billing
- bb) Letter – XYZ Club suggestions for COVID-19
- cc) Letter – KLDCS bursary

dd) Letter – Forestry inspection schedule

Carried

8. Councillors Reports / Rapports du conseil

Councillor Bonita Culhane

McGarry Volunteer Fire Department

Meetings and training on hold.

Public Works employees are maintaining response equipment. It is checked, sanitized and ready if required. Calls will be responded to as usual. We are currently under a Fire Ban. No burning allowed until further notice.

Public Works

- a) Weather permitting – water flushing- will begin. If water is discoloured run taps until lines are clear.
- b) Regular check-ups on all municipal buildings closed to the public take place on schedule.
- c) Street sweeping will soon be underway. Thanks to Public Works employees for acting on reporting concerns in a timely and effective manner over the Easter Weekend.

Councillor Louanne Caza

No report

Councillor Wendy K, Weller

Councillor Annie Toupin-Keft

9. New Business / Nouvelles affaires

Moved by Louanne Caza

Seconded by Wendy K. Weller

142/2020

Recreation

THAT the Minutes of the Recreation Committee Meeting held on February 4th, 2020 be adopted as presented.

Carried

Moved by Annie Toupin-Keft

Seconded by Louanne Caza

143/2020

Tourist

THAT the Minutes of the Tourist Committee Meeting held on February 5th, 2020 be adopted as presented.

Carried

Moved by Wendy K. Weller

Seconded by Bonita Culhane

144/2020

OMPF

WHEREAS Council has reviewed the staff report named *OMPF Withheld Payments Report-Part 2*;

NOW THEREFORE be it resolved that Council receives the report for information purposes;

AND FURTHER that Council authorizes the payment of the final 2018 audit invoice despite it being substantially higher than past years;

AND FURTHER that Council hereby reappoints Grant Thornton LLP as the Municipal auditor and authorizes the Clerk-Treasurer to sign the 2019 audit engagement letter to indicate acceptance of the terms therein;

AND FURTHER that Council directs staff to prioritize the 2019 financial audit process in an effort to ensure that OMPF holdbacks are no longer an issue for the municipality.

Carried

Moved by Louanne Caza
Seconded by Wendy K. Weller

145/2020
Relief

WHEREAS Council has reviewed the staff report named COVID-19 Tax & Ratepayer Relief;

NOW THEREFORE be it resolved that Council receives the report for information purposes;

AND FURTHER that staff be directed to present a By-Law to Council to authorize the Township of McGarry to waive the interest/penalty associated with late payment on the first instalment, due March 31st, 2020, and second instalment, due April 30th 2020, of the 2020 interim tax levy until June 30th, 2020.

AND FURTHER that staff be directed to present a By-Law to Council to authorize the Township of McGarry to waive the interest-penalty associated with late payments on water/sewer utility bills effective for the months of March to June 2020.

Carried

Moved by Wendy K. Weller
Seconded by Louanne Caza

146/2020
OCWA

WHEREAS the due date for the municipality's drinking water license renewal application is approaching;

AND WHEREAS an offer has been accepted for Ontario Clean Water Agency (OCWA) to complete the application;

AND WHEREAS OCWA has submitted a proposal for the preparation of the financial plan which is required to be prepared and submitted in conjunction with the drinking water license renewal application;

NOW THEREFORE be it resolved that the staff report entitled *Water License Renewal Report* is received;

AND FURTHER that decision to retain OCWA for the preparation of the drinking water license renewal application is supported;

AND FURTHER that the proposal from OCWA to prepare the financial plan is hereby accepted;

AND FURTHER that staff be authorized and directed to do all things and to execute all documents as may be necessary throughout the application process.

Carried

Moved by Annie Toupin-Keft
Seconded by Wendy K. Weller

147/2020
Reconsideration

WHEREAS the by-law that regulated the proceedings of Council states that after any question has been decided, any Member of Council may give notice at the next Regular Meeting of Council for a reconsideration of the question at any Regular Meeting of Council;

AND WHEREAS a Member of Council wishes to reconsider Resolution #2020/127 which is in regards to an additional \$2.00 per hour pay increase for public works staff;

NOW THEREFORE be it resolved that Council wishes to reconsider Resolution #2020-127 at the next Regular Meeting of Council on May 12th, 2020.

Carried

Moved by Bonita Culhane
Seconded by Wendy K. Weller

148/2020
Lagoon

THAT the McGarry Lagoon 2019 Annual Performance Report is received for information.

Carried

Moved by Wendy K. Weller
Seconded by Louanne Caza

149/2020
KLDCS

THAT the following Member of Council wishes to represent the Township at the KLDCS graduation ceremony even though no presenter is required: Mayor Matt Reimer

Carried

10. Passing of Accounts:

Moved by Annie Toupin-Keft
Seconded by Wendy K. Weller

150/2020
Passing of Accounts

THAT the following accounts be approved for payment:

<u>MARCH</u>	
Payroll	\$26,446.20
General	\$38,427.91

Carried

11. Passing of By-Laws:

Moved by Wendy K. Weller
Seconded by Louanne Caza

151/2020
By-Law #2020-26

THAT A By-Law to further amend By-Law #2018-03, being a by-law to establish a yearly water and sewer user fee be considered read three times and passed this 14th day of April, 2020 and numbered By-Law No. 2020-26.

Carried

Moved by Louanne Caza
Seconded by Bonita Culhane

152/2020
By-Law #2020-27

THAT a By-Law to amend By-Law #2020-02, being a by-law to provide for an interim tax levy and the payment of interim taxes for the year 2020, be considered read three times and passed this 14th day of April, 2020 and numbered By-Law No. 2020-27.

Carried

Moved by Bonita Culhane
Seconded by Wendy K. Weller

153/2020
Closed

WHEREAS Council realizes the importance of reporting back to the public in an open session, to the extent possible, about what occurred in a closed session;

AND WHEREAS a closed session was held on March 10th, 2020;

NOW THEREFORE be it resolved that Council wishes to advise the public of the following details regarding the closed session:

During the closed session on March 10th, 2020, a discussion took place regarding advancement on the pay grid for a specific staff member. The staff member was identified and councillors asked questions about the rate of pay and current status on the pay grid. The Clerk-Treasurer offered to bring that information to the next meeting.

Council Members advised that they had no issues with the closed meeting minutes for February 11th, 2020 and February 26th, 2020.

A staff report entitled Review of the Agreement Between Employees and the Township Report was presented. Recommendations to clarify the policy were discussed.

Carried

12. Closed Meeting:

Moved by Louanne Caza
Seconded by Annie Toupin-Keft

154/2020
Closed

THAT the Municipal Council hereby moves into closed session at 8:21 pm as per Section 239 of the Municipal Act to discuss the following:

A staff member's performance as they are due to move up on the pay grid (Municipal Act- Section 239(2) (b) personal matters an identifiable individual, including municipal or local board employees; and

Conversation may be required regarding closed meeting minutes for March 10th, 2020 (Municipal Act – Section 239(2) (b) personal matters about an identifiable individual, including municipal or local board employees; and

Justification for breach in council direction to staff regarding temporary discontinuance of garbage collection services (Municipal Act-Section 239(2) (d) labour relations or employee negotiations and Section 239(2) (b) personal matters about an identifiable individual, including municipal or local board employees.

Carried

Moved by Wendy K. Weller
Seconded by Louanne Caza

155/2020
Out of Closed

THAT Council come out of closed meeting at 9:56p.m.

Carried

Moved by Annie Toupin-Keft
Seconded by Wendy K. Weller

156/2020
Previous Minutes

THAT the meeting minutes pertaining to the closed session held as part of the regular council meeting on March 10th, 2020 be adopted as presented.

Carried

Moved by Louanne Caza
Seconded by Annie Toupin-Keft

157/2020
Pay Grid

WHEREAS By-Law 2001-03, being a by-law to establish pay grids for employees of the Township of McGarry, stated that Council shall use a system of job evaluation and/or educational upgrade to consider progression on the pay grid;

AND WHEREAS a specific employee has gained sufficient seniority for consideration to be given to their advancement on the pay grid;

AND WHEREAS the performance of a specific staff member has been considered;

NOW THEREFORE Council authorizes advancement on the pay grid for the said employee who has been identified in a closed session;

AND FURTHER that the raise in pay take place retroactively to 2 years from the employees start date.

Carried

Moved by Wendy K. Weller
Seconded by Annie Toupin-Keft

158/2020
Staff Exposure

WHEREAS concerns have raised about staff exposure to COVID-19 while handling cash and mail;

NOW THEREFORE cash and mail shall only be handled by staff at the office and not at home;

AND FURTHER that staff will receive a \$2.00 per hour increase in pay for time spent handling cash and mail until further notice.

AND FURTHER that the pay raise take retroactive effect to March 15, 2020.

Carried

Confirmation By-Law / Confirmation des règlements municipaux

Moved by Wendy K. Weller
Seconded by Louanne Caza

159/2020
Confirmation

THAT a By-Law to confirm the proceedings of Council be considered read three times and passed this 14th day of April, 2020 and numbered By-Law 2020-28.

Carried

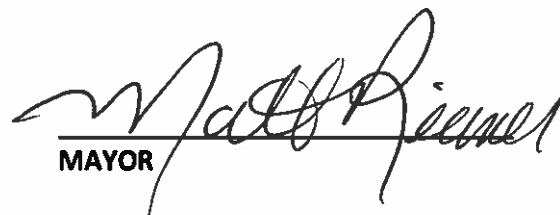
13. Adjournment:

Moved by Wendy K. Weller
Seconded by Annie Toupin-Keft

160/2020
Adjournment

THAT this meeting be adjourned at 10:05 p.m.

Carried


MAYOR

CLERK-TREASURER