

Minutes of a **Regular Council Meeting** held on Tuesday, October 8th 2019 at 5:30 p.m. in the gym at the Community Centre, Virginiatown, Ontario.

PRESENT:

MAYOR: Matt Reimer

COUNCILLORS: Councillor Louanne Caza
Councillor Wendy K. Weller
Councillor Annie Toupin-Keft

ALSO PRESENT:

CLERK-TREASURER: Anne Kmyta

AUDIENCE: 30 Members of the Public

1. **Presentation by Joel Leclerc – NORTRAX**
2. **Minor Variance Public Meeting – File #ZA-01-19**

Moved by Louanne Caza
Seconded by Annie Toupin-Keft

201/2019
File #ZA-01-19

THAT the meeting of the Committee of Adjustment on Tuesday, October 8th, 2019 be hereby opened.

Carried

3. **Adjournment**

Moved by Wendy K. Weller
Seconded by Louanne Caza

202/2019
Adjournment

THAT the meeting of the Committee of Adjustment be hereby adjourned.

Carried

4. **Additions/Deletions/Adoption of the Agenda/Ajouts/Suppression/Adoption de l'ordre du jour.**

Moved by Annie Toupin-Keft
Seconded by Louanne Caza

203/2019
Agenda Adoption

THAT the agenda of the Regular Meeting of Council held on Tuesday, October 8th, 2019 be adopted with an addition.

Carried

- Thank you from XYZ Club

5. Disclosure of Conflict of Interest / Déclaration de conflit d'intérêt

Councillor Louanne Caza declared in conflict on Item #8 – Mr. Fred Gray – Frozen water policy by-law.

6. Minutes of Previous Meetings / Procès-verbal des réunions précédente

Moved by Louanne Caza
Seconded by Wendy K. Weller

204/2019
Council Meeting

THAT the Minutes of the Regular Council Meeting held on Tuesday, September 10th, 2019 be adopted.

Carried

Moved by Louanne Caza
Seconded by Annie Toupin-Keft

205/2019
Special Meeting

THAT the Minutes of the Special Meeting of Council held on Sunday September 15, 2019 be adopted.

Carried

7. Matters arising from the minutes / Affaires découlant du process-verbal.

None

8. Deputation / Délégations

None

9. Submitted Questions / Questions soumises

a)

b) Audience Question

- A concerned resident inquired as to why the Township has not dealt with an issue regarding a tenant that allegedly has reptiles in his rented home.
- A resident inquired as to what the cost to date are from the Wishhart Lawfirm.
- A resident inquired if his driveway will be plowed this winter.
- A resident inquired if there will be a Craft Sale this year.

10. Correspondence, Information / Correspondance, Information

Moved by Wendy K. Weller
Seconded by Louanne Caza

206/2019
Centre de Santé

THAT Council approves that the Centre de Santé du Temiskaming use the meeting room and kitchen for a luncheon in Virginiatown, between 10:00am to 3:00pm on the following dates:

October 24, 2019	January 23, 2020	April 16, 2020
November 28, 2019	February 20, 2020	May 14, 2020
December 19, 2019	March 19, 2020	June 11, 2020

Carried

Moved by Annie Toupin-Keft
Seconded by Wendy K. Weller

207/2019
2018 Financial

THAT the Municipal Council hereby accepts the 2018 Financial Statement dated December 31st, 2018 for Solaire McGarry Solar Inc. as presented.

Carried

Moved by Wendy K. Weller
Seconded by Louanne Caza

208/2019
Financial TMSA

THAT the Municipal Council hereby accepts the 2018 Financial Statement dated December 31st, 2018 for the Temiskaming Municipal Building Association as presented.

Carried

11. Council Reports / Rapports du conseil

Councillor Wendy K. Weller

Property Standards

The meetings are held every third Tuesday of the month at 7pm in the Community Centre. Open to the public. This summer, Property Standards has been working on new and old by-laws. The committee asked Council to post the position of By-Law Officer and it was posted. The next step will be to ask Council to post three positions to the public to sit on the Appeal Committee. This committee sole purpose is to hear from the public once a person has been sent a letter for not complying to a by-law. The committee members are from the public – no Council member or Property Standards Committee members can sit on the committee unless there are still openings after the public's response. The chairperson is picked by the committee members. Once we have the by-law officer in place and the Appeal Committee in place the property standards committee can move forward.

Strategic Planning

Strategic Planning Committee meets on the fourth Tuesday of the month. All meetings are held at the Community Centre at 7pm. The meetings are open to the public. Strategic Planning Committee is working on the following items: New welcome sign at west end of highway 66, the moving of the Country Jamboree sign, the Walking trail map. Also metal bench placed on walking trail in the memory of someone. The committee also has been active in understanding the Official Plan and Zoning By-Law. These are supposed to be updated every five years; we have been informed ours was updated 10 years ago. The committee feels to be able to move forward we must bring things up to date.

Public Works

Public Works is presently working on the following items:

- Clean up week/Docks removal
- Clean up on Casselman
- Storage of vehicles/boats Community Centre
- There is a water issue been taken care of
- Winterizing municipal buildings and getting equipment ready for winter.
- This week is fall clean up. Please put your garbage neatly at the curb in plies and if you're out treasurer hunting please leave the rest of the pick-up in neat piles.

Councillor Louanne Caza

Recreation

- Calendars going out in water bills
- Kids movie night October 18 at 6:30pm – costumes
- Adult Halloween dance is October 26, 2019 – prizes to be won
- Adult Craft night starts Oct 9 at 6:30pm Fall wreath – check on poster for supplies needed
- Children's Christmas party. December 8 – hot dogs for lunch, then Santa will arrive
- Line dancing on Monday's at 11:00am
- Walking and exercise program will start back up in November.
- Knitting and Crocheting are on Tuesday afternoons from 1-3pm. Everyone welcome
- Recreation will sponsor one child in the future to attend girl guides.

Councillor Annie Toupin-Keft

Library

- Our Library still doesn't have a board which I hope will be soon. In the meantime our library is moving forward and the October calendar of events has been posted. Our CEO is doing a good job at keeping our patrons busy. No meetings at this time.

Fire-Police

- The Fire Department is not at compliment at this time. If you know anyone or if anyone wants to be part of the McGarry Volunteer Fire Department, applications are available at the Township Office. Next meeting is Sunday October 27 at 7pm and are not open to the public.
- Police Committee – The Police Committee is moving in the right direction. We are having an information session on Dirt Bikes, ATV's on October 16th at the Community Centre at 7pm in the gym. The OPP will be giving the info session and available to answer questions. The meeting will also be at the same time. Our November meeting will be on info session on how to keep your home safe. More information to come. Our next meeting and info session is October 16 at 7pm in the gym of

the Community Centre. We hope the public will participate. Committee made a recommendation to Council to add Nyla Koomans to committee.

Moved by Louanne Caza
Seconded by Wendy K. Weller

209/2019
Police Seat

THAT Council accepts the recommendation of the Police Committee that Nyla Koomans sit as member on the Committee.

Carried

Tourist

- The Tourist Committee will be closing for the winter after November 6th. In the meantime the Tourist Centre is open every weekend. Thanks to Mr & Mrs Reimer. A lot has changed at the Centre, the coin was moved and we are getting a new roof. The tourist centre looks good. The Jamboree was successful this year regardless of low tickets sales. We only sold 293 tickets but still ended with a profit of \$2,990.57. Good job committee members the hard work paid off. We are already gearing up for the 11th annual McGarry Country Jamboree 2020. Thank you to all who supported us.
- On December 1st we will be hosting the Christmas Craft sale at \$10 per table. Please contact the Township for reservations. We will also be having a Quarter Auction with all processed going to the 2020 McGarry Country Jamboree. There will be more information to come. The Committee is looking for donations of new items to be auctioned off. If you would like to donate please contact committee members or drop off at the Township Office. Our next meeting is November 6th at 7pm at the Tourist Centre. The meetings are open to the Public.
- Thank you

Moved by Wendy K. Weller
Seconded by Louanne Caza

210/2019
Jamboree Financial

THAT the Municipal Council hereby accepts the Jamboree Financial report as presented.

Carried

Moved by Louanne Caza
Seconded by Wendy K. Weller

211/2019
By-Law Officer

THAT the Municipal Council hereby accepts the recommendation put forward by the Property Standards Committee to hire Bastiaan Koomans to fill the position of By-Law Enforcement Officer for the Township of McGarry.

Carried

Moved by Louanne Caza
Seconded by Annie Toupin-Keft

212/2019
Appeal Committee

THAT the Municipal Council hereby adopts the "Terms of Reference" for the Property Standards Appeal Committee as prepared by the Clerk-Treasurer.

Carried

Moved by Wendy K. Weller
Seconded by Louanne Caza

**213/2019
Committee**

THAT the Municipal Council hereby invites interested residents to submit their name to sit on the Property Appeal Committee for the Township of McGarry.

Carried

Moved by Wendy K. Weller
Seconded by Louanne Caza

**214/2019
Resumes**

THAT the Municipal Council hereby authorizes the Clerk-Treasurer to send all resumes received for the Clerk-Treasurer's position to Peggy Young-Lovelace of E4M for comments and recommendations.

Carried

Mayor Matt Reimer

- Attended meetings

12. New Business:

Moved by Louanne Caza
Seconded by Annie Toupin-Keft

**215/2019
Property Standards**

THAT the Minutes of the Property Standards Committee meeting held on Tuesday, August 20, 2019, be adopted.

Carried

Moved by Annie Toupin-Keft
Seconded by Wendy K. Weller

**216/2019
Recreation**

THAT the Minutes of the Recreation Committee meeting held on Tuesday August 6, 2019 be adopted.

Carried

Moved by Wendy K. Weller
Seconded by Louanne Caza

**217/2019
Sponsorship**

THAT the Municipal Council hereby accepts the recommendation put forward by the Recreation Committee to provide a sponsorship to one child to attend Brownies or Girl Guides. To qualify, the child must live within the Township of McGarry.

Carried

Moved by Louanne Caza
Seconded by Annie Toupin-Keft

**218/2019
Tourist Committee**

THAT the Minutes of the Tourist Committee meeting held on Wednesday August 1, 2019 be adopted.

Carried

Moved by Annie Toupin-Keft
Seconded by Louanne Caza

219/2019
Strategic

THAT the Minutes of the Strategic Planning Committee meeting held on Tuesday August 27, 2019 be adopted.

Carried

Moved by Louanne Caza
Seconded by Annie Toupin-Keft

220/2019
Vacant Seat

THAT the Municipal Council hereby declares the council seat held by the late Dimitri Kowbassa vacant.

Carried

Moved by Wendy K. Weller
Seconded by Louanne Caza

221/2019
Recommendation

THAT the Municipal Council hereby appoints the individual who received the overall highest number of votes in the 2018 Municipal election to fill the vacant seat.

Carried

Recorded vote

Requested by Wendy K. Weller

	Yes	No
Mayor Matt Reimer	-	
Councillor Wendy K. Weller	-	
Councillor Louanne Caza	-	
Councillor Annie Toupin-Keft	-	

Moved by Annie Toupin-Keft
Seconded by Louanne Caza

222/2019
Resignation

THAT the Municipal Council hereby accepts with regret the resignation of Rick Skelton as Landfill Attendant effective October 8th, 2019.

Carried

Moved by Wendy K. Weller
Seconded by Louanne Caza

223/2019
Landfill Attendant

THAT the Municipal Council hereby accepts the recommendation put forward by Gord Caza, Public Works Superintendent and Anne Kmyta, Clerk-Treasurer that Brian Johns be hired to fill the permanent position of Landfill Attendant.

Carried

Moved by Louanne Caza
Seconded by Annie Toupin-Keft

224/2019
Website

THAT the Municipal Council hereby authorizes the Clerk-Treasurer to engage Anna Sawicki of Internet WebDeZines for the development of a new website design for the Township of McGarry.

Carried

Moved by Wendy K. Weller
Seconded by Louanne Caza

225/2019
J.L Richards

THAT the Municipal Council hereby authorizes the Clerk-Treasurer to engage the services of J.L. Richards & Associates Ltd. on an as needed basis when dealing with applications that are associated with planning and zoning matters.

Carried

Moved by Wendy K. Weller
Seconded by Louanne Caza

226/2019
J.L. Richards

THAT the Municipal Council hereby authorizes the Clerk-Treasurer to engage the services of J.L. Richards & Associates Ltd. for the provision of services associated with the update of the current Official Plan and the current Zoning By-Law.

Carried

Moved by Wendy K. Weller
Seconded by Louanne Caza

227/2019
Demolition/Fire

THAT the Municipal Council hereby authorizes the work to undertaken by Pedersen Construction that is associated with the relocation of the fire hydrant at the end of Casselman Avenue and for the demolition of the building located at 16 Casselman for the sum of \$20,680 + HST.

Carried

Moved by Annie Toupin-Keft
Seconded by Louanne Caza

228/2019
Tourist Roof

THAT the Municipal Council hereby approves the replacement of the roof of the Tourist Information Center to be completed by Robert Miller with the approximate cost being between \$16,000.00 and \$20,000.0

Carried

Moved by Annie Toupin-Keft
Seconded by Louanne Caza

229/2019
Lottery Licensing

THAT the Municipal Council hereby accepts the recommendation put forward by the Clerk-Treasurer that Karine Pelletier and Francine Plante attend the Municipal Lottery Licensing training held in Timmins on Friday October 18m 2019 from 9:00am to 4:00pm;

THAT the Municipal Council hereby accepts that the Municipal Office be closed on Friday October 18, 2019

Carried

Moved by Wendy K. Weller
Seconded by Louanne Caza

230/2019
Anne Kmyta

THAT the Municipal Council hereby authorizes Anne Kmyta to be paid as a casual employee for work that will be required on an as needed basis. Compensation will be according to the current hourly rate, plus vacation and statutory deductions (CPP & EI) and mileages with the exception of OMERS"

Carried

Moved by Louanne Caza
Seconded by Annie Toupin-Keft

231/2019
Christmas Hours

THAT Council has received and approved the memo from Clerk-Treasurer Anne Kmyta in respect to Christmas hours of operation for the Municipal Office, Public Works Department.

Carried

13. Passing of Accounts:

Moved by Wendy K. Weller
Seconded by Louanne Caza

232/19
Passing of Accounts

THAT the following accounts be approved for payment:

<u>September</u>	
Payroll	\$28,783.85
General	\$85,435.62

Carried

14. Passing of By-Law:

Moved by Annie Toupin-Keft
Seconded by Louanne Caza

233/20
2019-29

THAT a By-Law to amend By-Law No. 2011-08 be considered read three times and passed this 8th day of October, 2019 and numbered By-Law No. 2019-29.

Carried

Moved by Wendy K. Weller
Seconded by Annie Touin-Keft

234/2019
2019-30

THAT a By-Law to adopt a Frozen Water Services policy for the Township of McGarry be considered read three times and passed this 8th day of October, 2019 and numbered By-Law No. 2019-30.

Carried

Moved by Annie Toupin-Keft
Seconded by Wendy K. Weller

235/2019
2019-31

THAT a By-Law to adopt an amended scheduled of user fees be considered read three times and passed this 8th day of October, 2019 and numbered By-Law No. 2019-31.

Carried

Moved by Wendy K. Weller
Seconded by Louanne Caza

236/2019
2019-32

THAT a By-Law to authorize entering into an agreement with the Ministry of Transportation be considered read three times and passed this 8th day of October, 2019 and numbered By-Law No. 2019-32.

Carried

15. Closed Meeting:

Moved by Louanne Caza
Seconded by Annie Toupin-Keft

237/2019
Closed

THAT the Municipal Council hereby moves into Closed Session as per Section 239(b) of the Municipal Act to discuss matters regarding:

- a) Personal matters about an identifiable individual including municipal or local board employees.

Carried

Moved by Annie Toupin-Keft
Seconded by Louanne Caza

238/2019
Out of Closed

THAT Council come out of closed meeting at 10:00p.m.

Carried

16. Business arising from the Closed Session

Moved by Annie Toupin-Keft
Seconded by Louanne Caza

239/2019
Contract

THAT the Municipal Council hereby adopts the "By-Law Enforcement Contract" as prepared by the Clerk-Treasurer.

Carried

17. Confirmation By-Law / Confirmation des règlements municipaux

Moved by Louanne Caza
Seconded by Annie Toupin-Keft

240/2019
Confirmation

THAT a By-Law to confirm the proceedings of Council be considered read three times and passed this 8th day of October, 2019 and numbered By-Law 2019-33.

Carried

18. Adjournment:

Moved by Annie Toupin-Keft
Seconded by Louanne Caza

241/2019
Adjournment

THAT this meeting be adjourned at 10:02 p.m.

Carried

MAYOR

CLERK-TREASURER