

Weekly Community Croquet Tournament **With Old Fashioned Style Community Lunch**

All extra Proceeds go to The Virginiatown Community Christmas Basket

When: Saturdays

Time: 11:30 am - 2:30 pm

Where: Specific location to be determined. Desired location to be announced.

THE INTENTION OF THIS PRESENTATION

- To seek the support from the list below in such regards mentioned:

Municipal and Council- Allowing the event to take place, allowing it to be in desired location, newsletter,

And the

Recreational Committee- To approve and improve the event where necessary,

And the

The Virginiatown Legion - Encouraged to participate in any way they would like, always a positive,

And last, but not without importance to a strong success rate by including

Various Community Small Business Owners - Partake in the opportunity to show their wears (merchant tables), they will want to be part of this venture, volunteer, become part of the event committee, offer positive suggestions, contributions, etc.....

- To inspire a short meaningful conversation with questions, interest, advice, constructive criticism,
- To learn the possible cons or hurdles that may prevent this idea from happening,
- To understand those possible hurdles and what might be done to overcome them.

WHAT WILL THIS PRESENTATION COVER?

SAFETY

ADDRESSING POSSIBLE INSURANCE CONCERNS

COMMUNITY BENEFITS

MUNICIPAL & COUNCIL BENEFITS

COST / FINANCIAL STRUCTURE

EVENT COMMITTEE STRUCTURE

GENERAL IDEA

THE DESIRED LOCATION REQUEST

SAFETY

- **A SMALL PRINT OUT OF RULES AND REGULATIONS**- Shared everywhere; advertising, onsite, given to each participant of games, **OBJECTIVE**; becomes well known. Some example include:
 - **EQUIPMENT & AREA SUPERVISION ONSITE** - mishandling equipment, property damage, violation of event rules
 - **NO ALCOHOL OR SMOKING** - cigarettes, vapes, marijuana, only old men pipes
 - **PETS ON A LEASH**
 - **NO OTHER SPORTS EQUIPMENT** - bats, balls, water guns etc...
- **FIRST AID ON SITE** - Someone with CPR on site, list of emergency #'s on hand, 1st Aid Kits
- **CLEAN UP VOLUNTEERS ONSITE**- Garbage cans, liter, gloves, masks, washing station available
- **CLEAR FRIENDLY EASY TO FOLLOW FLOW OF EVENT STRUCTURE** Placement of game, picnic area and small business tables, ticket table, food tables - Temporary snow fence (up down each week)
- **VOLUNTEER CATERING FOLKS/ ORGANIZERS**- Ensuring cleanliness / order/ control of food items at food tables
- **GENERAL MANAGERS OF EVENT ALWAYS AVAILABLE**- Go to persons, game leaders, coloured shirt
- **LOST AND FOUND** - Kids, wallets, phones, keys located at ticket table
- **POSSIBLE PORTA POTTY**- Maybe a necessity?

ADDRESSING POSSIBLE INSURANCE CONCERNS

TO POSSIBLY PREVENT ANY AND ALL CLAIMS- At the entrance, participants sign a weaver when paying entrance fee, dismissing any liabilities to the Municipality. The weaver is produced by who ever is fit to do this properly, legally & as by who as instructed.

CROWD SIZE - Keep the group to a size that is permitted in the area.

OUTSIDE ENTERTAINMENT - No music, magicians, puppet shows, clowns, brought into event to perform without approval by Council and Municipal.

SECURITY - Outdoor tree cameras can be temporarily set up. Walkie Talkies. **SUGGESTIONS WELCOME**

VOLUNTEERS RESPONSIBILITY - To have read and sign Event Protocols Pamphlet, therefore, clearly understanding insurance violations, as well, as all other important event fundamental information.

MERCHANT TABLES - Have a different weaver. Or their own insurance.

SUGGESTIONS WELCOME

COMMUNITY BENEFITS

PROCEEDS NOT SPENT ON OVERHEAD COST WILL GO DIRECTLY TO THE CHRISTMAS BASKET

CHANCE TO GET TO KNOW YOUR NEIGHBORS - May result in nicer neighborly actions, less friction.

NETWORKING POSSIBILITIES FOR ALL SMALL BUSINESS OWNERS - Merchants and others.

COMMUNITY SECURITY - Raise awareness of each others situations, existence, make connections.

EXPERIENCE SOME GOOD FOOD AND WHOLESOME FUN IN THE SUN - Reconnecting with neighbors.

IMPROVE COMMUNITY SPIRIT - Seeing everyone again after winter events, meeting new people making friends and alliances.

A GOOD REASON FOR FAMILIES TO SPEND TIME TOGETHER.

POSITIVE COMMUNITY ACTIVITY- Bring the community together.

MUNICIPAL BENEFITS

FOR THE ELECTED - A friendly environment to get to know your constituents. What they are talking about, need, might request, suggest, a better personal understanding

FOR THE MUNICIPALITY- News of this fun family community boosting event might trickle out into other towns, social media, to realtors, to investors. Could benefit the Tourism here.

COMMUNITY VOLUNTEERING NEEDS- May encourage other programs and connections made for future community volunteering needs

COST / FINANCIAL STRUCTURE

EVENT EXPENSES / COSTS: Croquet Equipment / Games, garbage cans, garbage bags, gloves, masks, Insurance?, admin office supplies, first aid kits, walkie talkies, table cloths, napkins, paper plates, paper cups, plastic forks, coolers, porta potty, t-shirts for Volunteer, supplies, tree cameras, tables, snow fence, advertising, other... All transparent and open to the public, council, auditors, volunteer accountant.

BANKING - A bank account will be opened at the Municipality. Weekly deposits will be made in the name of the Event.

TREASURER: The Event Committee will have a Treasurer and an Accountant.

ENTRANCE FEE: \$2.00 a person (A LUNCH CONTRIBUTION)

GAME FEE: \$3.00 a person

MERCHANT TABLE FEE: \$3.00

HOW THE MONEY IS SEPARATED AT EACH EVENT: Where it goes.

- Entrance Fee - goes to event proceeds / expenses
- Merchant fee - goes to event expenses
- Game Fee - \$1.00 from each goes to event expenses the other \$2.00 from each goes to winners pot

EVENT COMMITTEE STRUCTURE

COMMITTEE FORMAT:

- As a board consisting of a Secretary, Treasurer, Volunteer Lead, Two Event General Managers, Liaison to Recreational Committee if requested (Communications Lead), Fundraiser Lead, Advertising Lead,
- **Weekly meetings** will take place. All transcripts available to public / recreational Committee..
- **All records** will be kept in a secure safe location.

POSITIONS AT EACH EVENT (VOLUNTEERS)- with specific different coloured t-shirt, easy identification

- Clean up crew - consistently tending to grounds keep
- Supervision crew - violation awareness, environment, smooth flow of event
- Event General Manager/s
- Food Coordinators
- Ticket Sales Personal / Weaver Signing Personal
- CPR certified individual - no t-shirt, just known by General managers
- Game Leader/s
- **SUGGESTIONS WELCOME**

GENERAL IDEA

CROQUET TOURNAMENT : Depends on participation. (Bull Horn for announcements?)

- TEAMS OF 4 OR 6. Any age on your team..3 yr old, 100 yr old, your choice. 1, 2, or 3 games going at once, participation?
- Participation pre determined for main games, spot for non registrars game as day goes on available.
- Starts at 11:30 am, break for Lunch at 12:30 pm, resume play at 1:15 pm - 2:30 pm
- Winner takes \$ pot - Money pot is accumulated by number of participants and is always different. A cap can be put on it, other stipulations? Logistics of, all to be hammered out by Event Board.

MERCHANT TABLES : 2 - 4 only at each weekend event. To be determined by Event Board

OLD FASHIONED STYLE COMMUNITY LUNCH :

- Everyone attending is encouraged to bring something for the lunch tables. Not mandatory. A smorgasbord of community donations. Different every week. Large fruit basket for smaller donations of a couple fruit. A eat and a drink. If one can afford it large enough for several to enjoy.
- Seating is the grass, bring your own blanket.
- **SUGGESTIONS WELCOME**

SEGREGATED AREAS FOR EACH HIGHLIGHT - see the map in the next slide

DESIRED LOCATION

PROS:

- * Easy to get to
- * Visible to passers by
- * Central
- * Large enough
- * Parking everywhere
- * Easy transport to & from
- * Sunny & Open Area
- * Lots of room for people to picnic
- * Ideal

