

**Property Standards Committee Meeting** on Tuesday, April 17<sup>th</sup>, 2018 at 7:00 p.m. in the Meeting Room, Community Centre, Virginiatown.

**PRESENT:**

**CHAIR:** Councillor Annie Toupin-Keft  
**CO-CHAIR:** Councillor Elaine Fic

**COMMITTEE MEMBERS:** Bastiaan Koomans  
Linda Lamarre

**ALSO PRESENT:** By-Law Officer Gord Caza  
Clerk Treasurer Sylvie Cote  
Councillor Bonita Culhane  
Mayor Clermont Lapointe

**AUDIENCE:** 1 member of the public

**1. Call to Order**

Chairperson Annie Toupin-Keft called the meeting to order at 7:00 p.m. and welcomed everyone in attendance.

**2. Additions/Deletions/Adoption of Agenda**

Moved by Elaine Fic  
Seconded by Bastiaan Koomans

THAT the agenda for the April 17<sup>th</sup>, 2018 Meeting of the Property Standards Committee be adopted.

Carried

**3. Declaration of Conflict of Interest:**

None

#### **4. Adoption of Minutes**

Moved by Bastiaan Koomans  
Seconded by Clermont Lapointe

THAT the minutes of the Meeting of the Property Standards Committee held on Tuesday November 21<sup>st</sup>, 2017 be approved.

Carried

Moved by Elaine Fic  
Seconded by Bastiaan Koomans

THAT the minutes of the meeting of the Property Standards Committee held on Wednesday, February 21<sup>st</sup>, 2018 be approved.

Carried

#### **5. Matters arising from the Minutes:**

None

#### **6. Deputations/Delegations:**

None

#### **7. New Business**

##### a) By-Law Officer Report

- Clean up week, May 22<sup>nd</sup> – 25<sup>th</sup>, 2018
- Student clean-up day, May 26<sup>th</sup>, 2018

##### b) New Properties

- 19 Lynch – Fence
- 29 Waite – Clean up vehicles
- 16 Casselman – Clean up debris
- 14 Casselman – Encroaching on neighbours property

c) Vacant Seat

Moved by Bastiaan Koomans  
Seconded by Elaine Fic

THAT the Property Standards Committee recommend to Council that Sharon Adam be a member of the Committee.

Carried

**8. Question Period**

None

**9. Adjournment**

Moved by Elaine Fic  
Seconded by Bastiaan Koomans

THAT this meeting be adjourned at 7:25 p.m.

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Chair, Property Standards Committee

Next Property Standards meeting will be Tuesday, May 15<sup>th</sup>, 2018 at 7:00 p.m.