

MCGARRY PUBLIC LIBRARY BOARD

Minutes

Minutes of the regular meeting held at 6:30 p.m. on Monday, April 25, 2022 at the McGarry Public Library.

PRESENT: Margo Jollette (Chairperson, presided)
Francine Plante, co-chair
Merdy Armstrong, trustee
Louanne Caza, council representative
Wendy Weller, council representative

STAFF: Erika Baillargeon

ABSENT:

1. Opening of meeting

Meeting was opened at 6:32 p.m.

2. Conflicts of interest

Francine Plante declared a conflict of interest on bursary discussion.

3. Approval of Agenda

2022:17 Moved by Wendy Weller
Seconded Merdy Armstrong
Carried

That the agenda be approved as amended.

4. Minutes of the meeting of March 28, 2022

2022:18 Moved by Louanne Caza
Seconded by Francine Plante
Carried

That the minutes of the meeting of 28/03/2022 be approved as presented.

5. Business arising from the minutes

- Quarterly report sent to council.

6. Correspondence

- CEO reported on emails she had received.

7. Treasurer's Update

Passing of accounts

2022:19 Moved by Merdy Armstrong
Seconded by Wendy Weller
Carried

That the accounts for February 2022 and March 2022 be paid.

General Expenses February – 388.04 \$	Payroll February - 651.50 \$
General Expenses March – 622.24 \$	Payroll March – 1267.42 \$

A quarterly report for the period January 1, 2022 to March 31, 2022 was presented and will be forwarded to council as requested.

2022:20 Moved by Louanne Caza
Seconded by Francine Plante
Carried

That the quarterly report for the period January 1, 2022 to March 31, 2022 be accepted and forwarded to Council, as requested.

8. Chief Executive Officer Report

- Ontario Library Service Annual Survey must be completed and returned by April 30.
- Fundraising efforts are ongoing.

9. Other Business

- Information shared on Human Resources draft policies. Members are invited to review draft policies and comment at next meeting. Members also invited to review code of conduct provided by township. Library will review this at the next meeting.

- Discussion was had on awarding a bursary to a graduating secondary school student.

2022:21 Moved by Merdy Armstrong
Seconded by Wendy Weller
Carried

That the McGarry Public Library donate a bursary to ESCEN in the amount of 100 \$ to a student of ESCEN, preferably one that resides in McGarry township.

10. Closed meeting

2022:22 Moved by Louanne Caza
Seconded by Merdy Armstrong
Carried

That the board go into a closed meeting at 7:40 to discuss personnel matters.

2022: 23 Moved by Merdy Armstrong
Seconded by Louanne Caza
Carried

That the board come out of closed meeting at 8:17.

2022: 24 Moved by Francine Plante
Seconded by Louanne Caza
Carried

The board discussed the Employment Standards Act.

11. Next meeting and Adjournment

Next meeting will be June 27 at 6:30 at the library

2022:25 Moved by Erika Bergeron

That the meeting be adjourned at 8:22.

Chairperson Margo Jolite
Secretary Erika Baillargeon
Approved May 30, 2022