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# MCGARRY PUBLIC LIBRARY BOARD

## Minutes

Minutes of the regular meeting held at 6:30 p.m. on Monday, March 28, 2022 at the McGarry Public Library.

PRESENT: Margo Jollette (Chairperson, presided)  
Merdy Armstrong, trustee  
Louanne Caza, council representative  
Wendy Weller, council representative

STAFF: Erika Baillargeon

ABSENT: Francine Plante, co-chair

**1. Opening of meeting**

Meeting was opened at 6:39 p.m.

**2. Conflicts of interest**

No conflicts of interest were declared

**3. Approval of Agenda**

**2022:12** Moved by Merdy Armstrong  
Seconded by Wendy Weller  
Carried

That the agenda be approved as amended to include *Fundraising ideas*.

**4. Minutes of the meeting of February 28, 2022**

**2022:13** Moved by Louanne Caza  
Seconded by Wendy Weller  
Carried

That the minutes of the meeting of 02/28/2022 be approved as presented.

**5. Business arising from the minutes**

- We have yet to receive feedback from township re draft budget 2022 and municipal grant we can expect.

**6. Correspondence**

- CEO reported on emails she had received:
  1. Three new computers and accessories gifted by Gold Candle have been delivered and installed. Thanks to Matt, the geologist who helped with the installation.
  2. A suggestion for fundraising selling Tupperware products was brought forward. If no quotas are necessary, library will try this fundraising.
  3. Books for children have been purchased.
  4. Librarian will have cataloging session this Wednesday with OLS personnel. OLS sessions like these come at no cost to the library.

5. Library received an interesting article and booklet for circulation on McIntyre powder.
6. Township will advise us about the next newsletter, probably in May. Library is interested in reaching out to the community.

**7. Treasurer's Update**

Deferred to next meeting

**8. Chief Executive Officer Report**

- A review, as requested at the last meeting, regarding the number of hours that the CEO/librarian worked per week took place. After some discussion it was agreed that the number of hours of work set at 16 hours be continued until the end of May, 2022. At that time, the hours will be reviewed and adjusted as reflected by the needs of the community.

**2022:14** Moved by Merdy Armstrong

Seconded by Louanne Caza

Carried

That the hours of work for the CEO/Librarian be set at 16 hours per week for the period extending until the end of May, 2022, at which time the hours will be reviewed and adjusted as reflected by the needs of the community.

- The issue of establishing a fine free library was revisited and accepted.

**2022:15** Moved by Erika Baillargeon

Seconded by Merdy Armstrong

Carried

That the McGarry Public Library Board eliminate overdue fees charged on library materials. Library users still need to return items and will receive reminders when a due date has passed. Lost items will still have to be replaced at the cost of the book.

**9. Board Chairperson's Report**

- Chairperson reported on research regarding accessibility grants. This item needs to be researched further. Perhaps contact Fednor for additional help.

**10. Other Business**

- Merdy presented us with an extensive list of fundraising suggestions.

**11. Next meeting**

The next regular meeting will be on Monday, April 25, 2022 at 6:60 p.m. at the McGarry Public Library.

**12. Adjournment**

**2022:16** Moved by Erika Baillargeon

That the meeting be adjourned at 8:15.

Chairperson

Margo Jollette

Secretary

Erika Baillargeon

Approved

April 25, 2022