



Minutes of a Emergency Management Planning Committee held on Wednesday January 22nd , 2025 at 1:00 p.m.

1. Opening of Regular Meeting by the Head of Council

The Chair called the meeting to order at 1:00 p.m.

2. Roll Call: The Chair took a roll call

| <u>Attendance:</u> | <u>Present</u> | <u>Absent</u> |
|---|-------------------------------------|--------------------------|
| Chair CEMC – Melanie Jensen | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Clerk -Treasurer - Karine Pelletier | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Acting Public Works Foremen- Mark Brown | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Fire Chief – Neil Albright | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Mayor Bonita Culhane | <input checked="" type="checkbox"/> | <input type="checkbox"/> |

3. Adoption of the Agenda and Addendum:

Moved by Mark Brown
Seconded by Neil Albright

**01/2025
Agenda**

THAT the agenda for the Emergency Management Program Committee Meeting held on January 22nd, 2025 be adopted.

Carried

4. Disclosure of Pecuniary of Interest: None

5. Minutes of Previous Meetings / Proces-verbale des reunions precedents: None

6. Matters arising from the minutes / Affaires decoulant des procès-verbaux: None

7. Deputations / Delegations / Députations / Délégations : None

8. Correspondence, Information / Correspondance, Information: None

9. **Members Update reports / rapports de mise a jour des membres :** None

10. **New Business / Nouvelles affaires :**

- a) **CEMC Alternate – Courses to be taken:** Members discussed all MECG members would take some courses.

**Moved by Mark Brown
Seconded by Neil Albright**

**02/2025
Volunteer MECG**

THAT the Emergency Management Program Committee advertise for a full-time resident of McGarry to join the Emergency Management Program Committee and take all the required course (Course will be paid by the Township). Applications will be accepted until March 17th 2025.

Carried

**Moved by Karine Pelletier
Seconded by Bonita Culhane**

**03/2025
Courses**

THAT the Emergency Management Program Committee members take the IMS 100, IMS 200 and EMS 200.

Members: Mayor Bonita Culhane
Acting Public Works Superintendent Mark Brown
Public Work Foreman Gordon Caza
Fire Chief Neil Albright
Volunteers to be determined

Carried

- b) **Planning this year's exercise (Brainstorming):** members discussed some possible scenarios for this year tabletop exercise. The Chair will call Larder and ask if they will be hosting the exercise this year.
- c) **New equipment:** members discussed the new equipment they got from the CEPG grant.
- d) **Going over your Roles as MECG:** Chair asked members to review their Roles and Responsibilities.
- e) **Emergency Preparedness Week (May 4-10 2025):** Members discussed different activities to do throughout the week. Members also discussed working with the Policing Committee for this event.
- f) **HIRA Review:** Chair asked members to take a look at the HIRA and see if it is correct or we need changes.
- g) **Critical Infrastructure Review:** Members discussed having more details on the list and having it in a spreadsheet.
- h) **Compliance Review:** Members looked through the Compliance Requirements Spreadsheet from our Field Officer and have taken notes on what needs to be improved for 2025 Submission.

i) **Safety Saturday (September):** members discussed approaching the Policing Committee and working alongside them for this event.

a) **Submitted Questions / Questions soumises :** None

b) **Audience Questions / Questions de l'auditoire :** None

11. **Closed Meeting / Reunions a huis clos:** None

12. **Adjournment :**

Moved by Neil Albright

Seconded by Melanie Jensen

04/2025

Adjournment

That this meeting be adjourned at 2:30 p.m.

Carried



CHAIR CEMC MELANIE JENSEN