



Minutes of a Emergency Management Planning Committee held on Wednesday March 19th , 2025 at 1:00 p.m.

1. Opening of Regular Meeting by the Head of Council

The Chair called the meeting to order at 1:00 p.m.

2. Roll Call: The Chair took a roll call

Attendance:

Present

Absent

Chair CEMC – Melanie Jensen
Clerk -Treasurer - Karine Pelletier
Acting Public Works Foremen- Mark Brown
Fire Chief – Neil Albright
Mayor Bonita Culhane

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3. Adoption of the Agenda and Addendum:

Moved by Neil Albright
Seconded by Mark Brown

**05/2025
Agenda**

THAT the agenda for the Emergency Management Program Committee Meeting held on March 19th , 2025 be adopted.

Carried

4. Disclosure of Pecuniary of Interest: None

5. Minutes of Previous Meetings / Proces-verbale des reunions precedents:

Moved by Karine Pelletier
Seconded by Mark Brown

**06/2025
Minutes**

THAT the minutes for the Emergency Management Program Committee Meeting held on January 22nd , 2025 be adopted.

Carried

6. **Matters arising from the minutes / Affaires decoulant des procès-verbaux: None**

7. **Deputations / Delegations / Députations / Délégations : None**

8. **Correspondence, Information / Correspondance, Information: None**

9. **Members Update reports / rapports de mise a jour des membres :**

A verbal update was given by members.

10. **New Business / Nouvelles affaires :**

- a) **Emergency Management program & response Plan Update:** The Chair gave the new and approved Emergency Management By-Law to all members.
- b) **EIO:** Members discussed who they can put in as the new EIO. More information to follow at the next meeting.
- c) **Couse Update:** Members discussed registering for the IMS 100 – IMS 200 for those who needed it.
- d) **Emergency Preparedness Week (May 4-10, 2025):** Members discussed different activities to do throughout the week. Members also discussed working with the Policing Committee for this event. CEMC will get some packages together for that week.
- e) **Safety Saturday (September):** Members discussed approaching the Policing Committee and working alongside them for this event. CEMC will get posters out for this event early so we can have lots of advertising time.

a) **Submitted Questions / Questions soumises : None**

b) **Audience Questions / Questions de l'auditoire : None**

11. **Closed Meeting / Reunions a huis clos: None**

12. **Adjournment :**

Moved by Neil Albright
Seconded by Mark Brown

07/2025
Adjournment

That this meeting be adjourned at 1:31 p.m.

Carried



CHAIR CEMC MELANIE JENSEN