



**THE CORPORATION OF THE  
TOWNSHIP OF MCGARRY**

**BY-LAW 2020-12**

**Being a by-law to establish the Emergency Management Program Committee for  
the Township of McGarry**

**WHEREAS** *Section 11(1) of Ontario Regulation 380/04 under the Emergency Management and Civil Protection Act, R.S.O. 1990* specifies that every municipality shall have an emergency management program committee;

**NOW THEREFORE** the Council of the Corporation of the Township of McGarry enacts as follows:

1. THAT a Committee to be known as the "Emergency Management Program Committee" be established to guide the development, implementation, maintenance and annual review of the municipality's emergency management program including the emergency management plan, public education program, training and exercises.
2. THAT the Committee's Terms of Reference, Schedule A attached hereto and made part of this by-law, be approved and be adopted as the guiding document for the committee's work.
3. THAT this By-law shall come into force and take effect upon its passing.

READ a first and second time this 11<sup>th</sup> day of February, 2020

READ a third time and finally passed this 11<sup>th</sup> day of February, 2020

  
MAYOR

  
CLERK



February 11<sup>th</sup>, 2020

## Schedule A By-law No. 2020-12

### Emergency Management Program Committee Terms of Reference

<b>Goals</b>	As a provincially mandated body the Emergency Management Program Committee oversees the implementation and operation of the Township's Emergency Management Program as required by the <i>Emergency Management and Civil Protection Act</i> .
<b>Objectives</b>	<p>The committee ensures the continual development of programs to increase municipal preparedness, improve municipal emergency response, mitigate risks and hazards, and recover from emergencies.</p> <p>The committee shall conduct an annual review of the municipality's emergency management program and shall make recommendations to Council for its revision if necessary.</p>
<b>Membership</b>	Clerk-Treasurer CEMC Fire Chief Public Works Foreman Member of Council
<b>Chair</b>	CEMC
<b>Meetings</b>	Meetings may be held annually or as needed.
<b>Minutes</b>	Minutes will be taken and shared with all members. Minutes will be reviewed for approval at the start of each meeting.
<b>Accountability</b>	<p>This is a standing committee required by the provincial <i>Emergency Management and Civil Protection Act</i> and approved by Council.</p> <p>This committee is accountable to Council and shall advise Council on the development and implementation of the municipality's emergency management program as required.</p>
<b>Agenda</b>	The agenda will be prepared by the CEMC in consultation with the committee members.
<b>Attendance</b>	If the primary representative cannot attend they should send a suitable alternate.
<b>Quorum</b>	A majority of the members.