



**BY-LAW 2023-54
BEING A BY-LAW TO ESTABLISH
USER FEES FOR THE TOWNSHIP OF MCGARRY**

WHEREAS subsection 5(3) of the Municipal Act, 2001, S.O. 2001, c.25, as amended, provides that a municipal power shall be exercised by by-law;

AND WHEREAS section 9 of the Municipal Act, 2001 provides that a municipality has the capacity, rights, powers, and privileges of a natural person for the purpose of exercising its authority under this or any other Act,

AND WHEREAS section 10(1) of the Municipal Act, 2001 provides that a municipality may provide any service or things that the municipality considers necessary or desirable for the public,

AND WHEREAS section 10(2) of the Municipal Act, 2001 provides that the municipality may pass by-law respecting: in paragraph 7, Service and things that the municipality is authorized to provide under subsection (1):

WHEREAS Section 391(1) of the Municipal Act RSO 2001, provides that a municipality may impose fees or charges on persons:

- (a) for services and activities provided or done by or on behalf of it;
- (b) for costs payable by it for services and activities provided or done by or on behalf of any other municipality or any local board; and
- (c) for the use of its property including property under its control:

AND WHEREAS section 69 of the Planning Act, R.S.O. 1990, c.P13, as amended, provides that council of a municipality may by by-law, establish a tariff of fees for the processing of applications made in respect of planning matters;

NOW THEREFORE, The Council of the Corporation of the Township of McGarry enacts as follows:

1. **THAT** By-Laws 2019-31, 2018-13 and 2017-38 and all previous by-laws and / or motions, or parts thereof, in conflict with or contrary hereto or inconsistent herewith, be and the same are hereby repealed.
2. **THAT** the fees and charges set out on the attached schedules are hereby imposed and ratified.
Set out as follows:

Schedule "A"	Equipment
Schedule "B"	Environmental Services
Schedule "C"	Corporate Services
Schedule "D"	Community Centre
Schedule "E"	Planning Services
Schedule "F"	Requests for Records

3. **THAT** all fees and charges set out in this by-law shall be payable prior to the provision of the service unless an agreement in writing is made to the contrary and approved by a municipal official.
4. **THAT** in the event a fee or charge impose herein remains unpaid after the provision of a service, such fees or charges may be added to the Tax Roll for any real property in the municipality, the owner of which is responsible for paying the fee or charge and shall be collected in a like manner as municipal taxes.
5. **THAT** Council does hereby delegate the Clerk-Treasurer of the Corporation of the Township of McGarry the authority to administer such fees and charges and approve such forms and procedures as may be required for the efficient administration or fees and charges.
6. **THAT** the fees set out in this By-Law shall be reviewed on an annual basis by each department.

7. **THAT** all fees will be charged H.S.T. where applicable.
8. **THAT** the fees and charges laid out in this By-Law shall supersede any existing fees or charges.
9. **THAT** if there is discrepancy in fee prices, the fees set out herein supersede any fees listed in other By-Laws.
10. **THAT** this By-Law shall take effect on January 1, 2024.

READ A FIRST TIME, SECOND AND THIRD TIME ON THIS 14th DAY OF NOVEMBER, 2023.


MAYOR


CLERK-TREASURER

SCHEDULE "A"

EQUIPMENT

EQUIPMENT

RATE/ HOUR

Grader	\$175.00
Loader	\$150.00
Backhoe	\$150.00
Tandem / Dump Truck	\$150.00

(Rates include operator and labour)

SCHEDULE "B"

ENVIRONMENTAL SERVICES

WATER

Connection Fee	\$100.00 / Occurrence
Connection Fee after hours	\$225.00 / Occurrence
Disconnection Fee	\$100.00 / Occurrence
Disconnection Fee after hours	\$225.00 / Occurrence
Frozen water service	\$500.00 Deposit + Actual Cost
New Service – Basic Connection	\$2,500.00 Deposit + Actual Cost
Tampering with water pipes	\$500.00 / Occurrence
Water line repair	\$50.00/ hour + equipment + material

FLAT RATE

SEWER

Rental of sewer camera with operator	\$150.00 / Occurrence
Rental of auger per day	\$75.00
Rental of snake per day	\$75.00
Unblock residential sewer (working hours)- If available	\$300.00
Unblock residential sewer (after hours) – If available	\$500.00
New Service – Basic Connection	Actual Cost

DUMP PASS & TIPPING FEES

Dump Pass for non-residents	\$200.00 / Per year
Dumping illegally	\$200.00 / Occurrence
Tipping fees for contractors:	
½ Ton Trailer	\$100.00 / Per load
Tandem	\$200.00 / Per load
Tri-Axel	\$300.00 / Per load

SCHEDULE "C"

CORPORATE SERVICES

ADMINISTRATION

	<u>(\$)</u>
Fax – Incoming	\$1.00 per page
Fax – Outgoing	\$3.00 / 4 pages and .50 for additional pages

PHOTOCOPIES (PER PAGE)

Black and White	
8 ½ x 11	\$0.75
8 ½ x 14	\$1.00
11 x 17	\$1.50
Coloured	
8 ½ x 11	\$1.00
8 ½ x 14	\$1.50
11 x 17	\$2.00
Lamination charge	\$2.00/page

OTHER

Ad on website (If approved)	\$15.00 / per ad
Ad in Newsletter	\$15.00 / full page
Ad in Newsletter	\$10.00 / half a page

TREASURER

Tax Certificate	\$100.00
NSF Charge	\$75.00
Duplicate Tax / Water Receipts	\$5.00 / each receipt
Tax / Water Letter	\$25.00
Commissioner of Oath Services	\$25.00 / Occurrence
U.S. Exchange Fee	\$20.00

TAX REGISTRATION

Tax Registration Administration Cost	\$1,000.00
Extension Agreement	\$500.00
Search & Writs	\$Actual Costs
Other	\$Actual Costs

DOG LICENCE

Dog Tags – Spayed or Neutered	\$20.00
Dog Tags – Not Spayed or Neutered	\$25.00
Replacement Tag	\$10.00

MISCELLANEAOUS

Medical Centre Rent	\$600.00/month
Medical Centre Maintenance	\$100.00/month
UCFO Rent	\$125.00/month

MARINA (per season)

Marina Slips	\$450.00
Marina Key Deposit	\$50.00
Marina –Second Key	\$50.00
Marina – Illegally Docking overnight in day slip	\$200.00 / Occurrence

If payment is not received prior to season opening, the slips will be offered to the next person in line.

Residents of the Township of McGarry will be offered a boat slip prior to non-residents.

SCHEDULE "D"
COMMUNITY SERVICES

<u>COMMUNITY CENTRE</u>	<u>RESIDENT (\$)</u>	<u>NON-RESIDENT (\$)</u>
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*Note / \$150.00 Facility Rental Deposit Fee (\$100.00 for damages and \$50.00 for cleaning)
Refundable after inspection of the facility is completed*

Meeting Room – Half day (4 hours or less)	\$75.00	\$100.00
Meeting Room – Full day	\$150.00	\$200.00
Meeting Room & Kitchen – Half day (4 hours or less)	\$125.00	\$150.00
Meeting Room & Kitchen – Full day	\$250.00	\$275.00
Gymnasium – Half day (4 hours or less)	\$175.00	\$200.00
Gymnasium – Full day	\$250.00	\$300.00
Gymnasium & Kitchen – Half day (4 hours or less)	\$250.00	\$300.00
Gymnasium & Kitchen – Full day	\$350.00	\$400.00
Gymnasium, Kitchen & Meeting Room – Half day (4 hours or less)	\$350.00	\$400.00
Gymnasium, Kitchen & Meeting Room – Full day	\$450.00	\$500.00
Kitchen – Half Day (4 hours or less)	\$75.00	\$100.00
Kitchen – Full Day	\$150.00	\$200.00
Canteen – Half Day (4 hours or less)	\$75.00	\$100.00
Canteen - Full Day	\$150.00	\$200.00
Ice Pad – Half Day (4 hours or less – when available)	\$175.00	\$200.00
Ice Pad – Full Day (when available)	\$250.00	\$300.00
Rental of Round tables	\$12.00 / each	\$12.00 / each
Rental of Rectangular tables	\$10.00 / each	\$10.00 / each
Rental of Chairs	\$2.00 / each	\$2.00 / each

***Deposit of 25% on total rental for tables and chairs will be required prior to receiving the tables and chairs* and Long Term Rental will be at the discretion of Council.**

Fitness Centre Membership	\$30.00/month	\$40.00/month
Fitness Centre Membership Seniors Rate – 60 yrs. & older As per Resolution #33/2024	\$20.00/month	\$20.00 /month
Fitness Centre Key Deposit	\$50.00	\$50.00
Fitness Centre Key Deposit – Second Key	\$50.00	\$50.00
Winter Storage	\$25.00/per foot	\$30.00 /per foot

FULL PAYMENT MUST BE RECEIVED AT THE TIME OF RESERVATION. FIRST COME, FIRST SERVE BASIS

NOTE: ALL GROUPS THAT ARE ASSOCIATED WITH THE TOWNSHIP OF MCGARRY ARE EXEMPT FROM RENTAL FEES. EXEMPT GROUPS INCLUDE COMMITTEES DEEMED ASSOCIATED WITH THE TOWNSHIP, XYZ CLUB, KNITTING CLUB, CENTRE DE SANTE DU TEMISKAMING. ALL EXEMPT RENTALS MUST HAVE BEEN GRANTED PERMISSION.

TOURIST CENTRE

Consignment Sales	25%	25%
Golf Shirts	Individually priced	Individually priced
Caps	Individually priced	Individually priced
Post Cards	\$1.00	\$1.00
Pins	\$3.50	\$3.50
Small Coin	\$5.00	\$5.00

DAY CAMP REGISTRATION FEE

Seasonal Registration / per child	\$100.00	\$150.00
Monthly Registration / per child	\$55.00	\$80.00
Daily Registration / per child	\$5.00	\$10.00
Family discount for second child registered	10%	10%
Family discount for third child registered	20%	20%
Family discount for fourth child registered	30%	30%

SCHEDULE "E"
PLANNING SERVICES

(\$ Amount)

Minor Variance Application	\$ Actual cost - \$500.00 Deposit + 20%
Consent to Sever a New Lot	\$ Actual cost - \$500.00 Deposit + 20%
Consent to Sever Technical Zoning / Compliance Letter	\$ Actual cost - \$500.00 Deposit + 20%
Encroachment Agreement	\$125.00
Laneway Lease Agreement	\$ Actual cost - \$500.00 Deposit + 20%
Laneway Lease Annual Fee	\$ Actual cost - \$500.00 Deposit + 20%
Site Plan Application	\$500.00
Site Plan Agreement or Release from Agreement	\$1,500.00
Subdivision Application	\$500.00
Subdivision Agreement	\$4,500.00
Part-Lot Control	\$2,500.00
Building Permit / Property Standards/ Work Order Searches	\$1,000.00
Lease Agreement	\$150.00
Deeming By-Law	\$ Actual cost - \$500.00 Deposit + 20%
Official Plan Amendment – Minor or Major	\$ Actual cost - \$500.00 Deposit + 20%
Zoning By-Law Amendment – Minor or Major	\$ Actual cost - \$1,000.00 Deposit + 20%
OMB Hearing	\$ Actual cost - \$1,000.00 Deposit + 20%
Courier Service	\$ Actual cost
Extra Meeting	\$ Actual cost + 20%
Other Service	\$ 500.00 per meeting
Question / Consultation with the Planner	\$ 200.00/hr
	\$ 200.00/hr – \$200.00 Deposit required prior to a consultation or to questions.

Plus, all Applicable Legal Costs.

The charging of fees for planning services is authorized under Section 69 of the Planning Act, R.S.O. 1990.

SCHEDULE "F"
REQUESTS FOR RECORDS

Municipal Freedom of Information and Protection of Privacy Act

FEES SCHEDULE

(An estimate of the anticipated fees is to be provided if the fees are expected to be \$25.00 or more)

(A deposit of at least 50% of anticipated fees in advance is required if the fees are expected to be \$100.00 or more)

For filling a Request for Information under s.17(1) or s.37 (1) (c)	\$5.00
For a Manual Search.....	\$7.50 for each 15 minutes, per person
For Preparation of a Record for Disclosure.....	\$7.50 for each 15 minutes, per person
For Photocopies.....	\$0.50 per page
For Printouts.....	\$0.50 per page